

2013 Annual Report



Serving the Counties of Brunswick, Dinwiddie and Mecklenburg



Main Facility, Alberta, VA



Satellite Facility, Boydton, VA

This cover was printed on 20 pound, acid-free, copy paper. The final cover image was designed by Shelley J. Slaughter, Executive Secretary of the Meherrin Regional Jail.

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MEHERRIN RIVER REGIONAL JAIL

2013 ANNUAL REPORT

A letter from the Superintendent:

I am proud to present Meherrin River Regional Jail's first Annual Report. Our facility serves Brunswick, Dinwiddie and Mecklenburg Counties. The overall inmate population is indirectly related to the populations of our three user jurisdictions. Dinwiddie and Mecklenburg County's growth rate is expected to increase while Brunswick County is projected to report a decrease due to the closing of a prison. Our communities are not out of the economic woods, but are making great strides towards a recovery built on sound fiscal practices.

Over the past year, many accomplishments were realized within our Jail. All facilities were opened on time and under budget. There were savings of \$1 million in constructions costs and we recognized significant savings from our operations budget for the first year. A credit rating increase in the first year of operations from A2 to A1 was also recognized.

All staff worked to give back to the communities. Over the past year, the charitable and community based outreach activities have helped make the facility shine amongst the citizens of our user jurisdictions. Our participations with Mecklenburg Sheriff's Office Cops & Kids program was a huge success. The event touched the lives of many children in the Mecklenburg County area. During the holiday season, we worked with Social Services in each locality to donate items to families in need of assistance. I participated in the Taste of Brunswick Festival as well. We have found these programs to be a great success while allowing us to give back to the citizens of our user jurisdictions and shed a positive light on our organization.

With the opening of our facility as well as our first year of operations, many challenges were faced. We worked together as a team and made great strides in regards to retaining staff, training and operating effectively and efficiently. I am extremely proud of all staff and what we have accomplished in our first year of operations.

Sincerely,

Superintendent Crystal L. Willett

Vision, Mission, & Core Values

Vision Statement

It is the vision of the Meherrin River Regional Jail to be stewards of our community with the highest regard to integrity and excellence. To promote positive growth for both the staff and the inmates entrusted to our care, to be proactive, seeking innovative correctional and rehabilitative practices that hold offenders accountable, and to assist offenders in becoming productive law-abiding citizens.

Mission Statement

The Meherrin River Regional Jail shall promote the safety and protection of the citizens within Brunswick, Dinwiddie and Mecklenburg counties by safely and securely procuring criminal offenders at the confines of our facilities. We shall strive to maintain programs and various opportunities for offenders to improve their character and morale to reduce recidivism statistics within our surrounding communities. We further strive to effectively and evenhandedly respect each offender in efforts for rehabilitation and education of skills to assist him/her upon reentry into society. Our entire staff is dedicated to the safety and security of each offender during the period of incarceration adhering to all policies and procedures of the Meherrin River Regional Jail.

Core Values

- Public Safety:** Protect the public, staff and offenders through the highest degree of professional performance at all times
- Integrity:** Promote a jail environment that is consistent with human dignity and one that is free from personal prejudices and discrimination
- Fairness:** Treat all employees, the public and offenders with fairness, honesty, consideration and dignity while recognizing diversity
- Commitment:** Operate the regional jail in an efficient and cost effective manner without jeopardizing the Jail's mission
- Professionalism:** Exhibit the highest degree of ethical behavior, professional excellence, quality and competence in all that we do

Facility Overview

The Meherrin River Regional Jail has two facilities. The main facility is located in Alberta and the satellite facility is located in Boydton. The Alberta facility is comprised of 156,643 square feet, 16 housing units and a total housing capacity of 400 inmates. In addition to the housing units, the jail has a medical housing unit, administrative section, central control section, general library, law library, kitchen, laundry and separate training room for staff.

The housing unit design of the jail provides 5 female units. This allows for separate housing for protective custody, administrative segregation, disciplinary problem inmates, female work release inmates and general population female inmates. There are 9 general population units for the male inmates, 1 male work release unit and there is also 1 designated unit for special management. This housing unit allows inmates to be housed separately for purposes of protective custody, administrative segregation and disciplinary status.

The Alberta facility's medical housing unit has 4 examination rooms, a dental laboratory, 3 individual cells and a 3 bed medical ward for inmates who require special medical attention. Two of the cells are designated to house inmates with highly contagious conditions.

The satellite facility in Boydton is comprised of 40,095 square feet, 9 housing units and a total housing capacity of 68 inmates. In addition to the housing units, the jail has a medical housing unit, administrative section, central control section, general library, law library, kitchen, laundry and separate training room for staff.

The housing unit design of the jail provides 1 female unit, for female work release inmates. There are 7 general population units for male inmates, 1 male work release unit and there is also a designated unit for special management. This housing unit allows inmates to be housed separately for purposes of protective custody, administrative segregation and disciplinary status.

The Boydton facility's medical housing unit has 1 examination room, 1 individual cell and a 3 bed medical ward for inmates who require special medical attention.

The operational design of both facilities is state-of-the-art. Both facilities have numerous electronic systems throughout the facility, including a computerized Digital Optical Fingerprint Capture Machine (Cross Match Live Scan System), a Video Visitation System which also allows for Internet Visits, a computerized Jail Management System for booking, tracking and release of inmates and a sophisticated Computer Network System.

All doors throughout Meherrin River Regional Jail have electronic locks and are controlled and operated by an Officer assigned to Central Control. This officer controls access to all areas of the jail via cameras and intercoms. It is impossible for a person to enter or move throughout the facility without the knowledge of the officer in Central Control.

The Annual Report highlights various employees from every department. These talented individuals, highlighted throughout this document, were instrumental in the opening of our facilities, and they contribute on a daily basis to the overall success of the Meherrin River Regional Jail.

Administration

Administration Division

Crystal L. Willett
Superintendent

Major Brent Wright
Deputy Superintendent

Administrative Personnel

Lt. Rodney Jacobs, Administration Lieutenant
Jennifer Derrenbacker, Finance Director
Rhonda Whitby, Accounting Manager
Holly Jimmerson, Account Clerk III
Shelley Slaughter, Executive Secretary
Sandi Newcomb- Secretary
Guy Short, Information Technology Director
Hunter Barbour, Information Technology
Jane Clark, Information Technology

Maintenance Department

Tony Lacks, Maintenance Director
David Baird, Maintenance Tech.
Dale Cooper, Maintenance Tech.
Michael Capps, Maintenance Tech
Ricky Wade, Warehouse Officer

Executive Secretary



Shelley Slaughter, Executive Secretary, has over 14 years experience in the Administrative field. She joined Meherrin River Regional Jail on November 1, 2011 and assisted all departments with many functions to ensure the jail was ready to open on July 1, 2012. Once opened, she continued to assist all departments with accounts receivable and payable, procurement of vendors, hiring staff, and ensuring all departments were equipped with supplies needed to operate smoothly. She is the liaison between the Superintendent and all other departments as well as the jurisdictions. Shelley is a great team player and is always willing to go the extra mile to ensure the job gets done in a timely manner.

Personnel

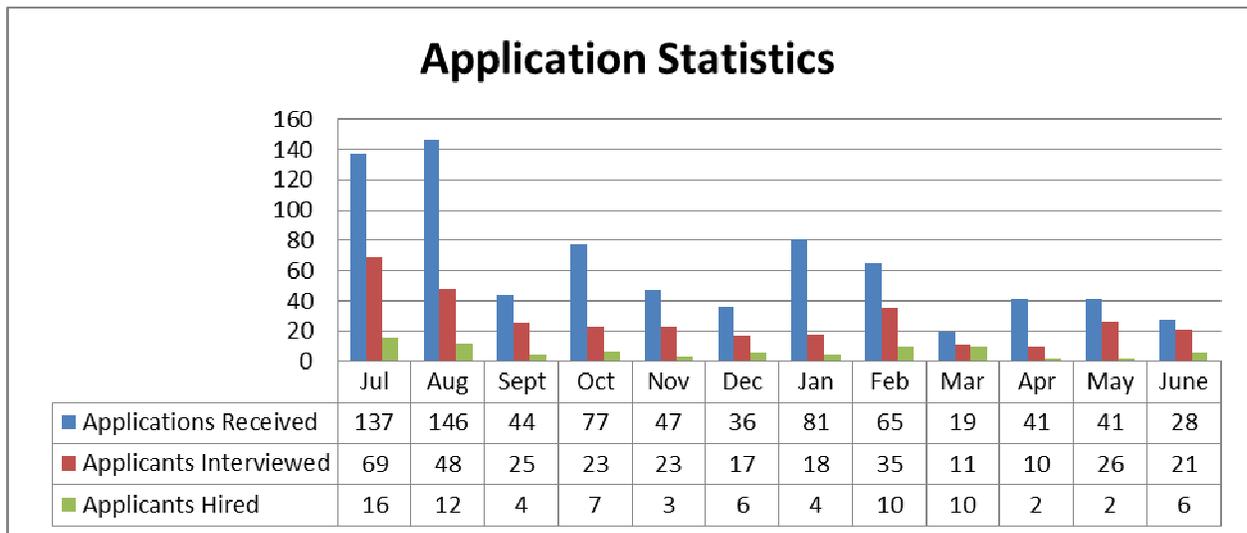


Rhonda Whitby, Accounting Manager, joined Meherrin River Regional Jail on April 1, 2012. One of her challenges was to get the jail staffed for the July 1, 2012 opening. She also had to finalize the Jails benefits that were being offered to the employees. The biggest project was to find the Finance Department an accounting financial system to process payroll, run accounts payable, and record all financial transactions. It took a lot of effort to get the system installed, tested and ready to process on July 1, 2012. Rhonda also worked with the vendor for the accounting system provided for the inmates and their funds. She worked on policies, forms, and many other projects, but it took all of the Meherrin River Regional Jail employees together to get the jail ready for the July 1, 2012 opening.

The Meherrin River Regional Jail's Personnel Department consists of a Director of Finance, an Accounting Manager, and an Account Clerk III. This department is responsible for the budget and finances of the jail and the recruitment, screening, and hiring of all Meherrin River Regional Jail staff. To accomplish this, they schedule interviews, perform background investigations, make employment offers and conduct new employee orientations.

The Finance Director oversees the daily operations of the Personnel Department by supervising and assisting each with their various responsibilities. Specific functions of the Finance Department include maintaining accurate records of each employees personnel file, Workman’s Compensation records and Employee of the Quarter/Year appointments. In addition, the department is responsible for processing performance evaluations for the entire staff and processing semi-monthly payroll. This includes overtime, leave balances, merit and benchmark increases, internal postings, promotions/demotions, and new hire/separation paperwork. There are also various position status and personnel update sheets that are accurately maintained each month. In addition, the department is responsible for other functions such as billings, accounts payable, handling of the inmate trust account, budgeting and financial reporting and analysis. This includes the monthly billings of inmates housed for various jurisdictions, processing of payments, and preparation of the Jail’s annual budget and Comprehensive Annual Financial Report.

The Accounting Manager administers the health plans, benefits packages and payroll information entry. This involves keeping staff aware of any changes in the Family and Medical Leave Act, the Americans with Disabilities Act, Unemployment Compensation Laws and all Labor and Employment Laws applicable to the operation of this facility. In addition, the Accounting Manager keeps personnel files, enters and deletes any payroll information required, executes conditional offers of employment and performs extensive orientations for new hires. The Accounting Manager also manages the Compensation Board Budget. The orientation includes a review of the benefits offered and the opportunity to enroll in the many benefits offered by the jail.



Information Technology



Guy Short, IT Director, joined Meherrin River Regional Jail on January 1, 2012, to spearhead all of the technology endeavors of the facility as it was being constructed. During the construction of the jail, he worked with the Contractor, Subcontractors, and the many various vendors to plan and implement the technologies through to fruition.

Meherrin River Regional Jail is a state-of-the-art facility housing a variety of technologies. Some of which the IT Department oversees are: video and internet visitation, staff and inmate telephones, video conferencing, offender management system, and the touchscreen security system.

Guy is very proud to be part of this facility and of his role in the start-up as well as the day-to-day operations.

The Information Technology Department at Meherrin River Regional Jail maintains all technology-related systems for both the Alberta and Mecklenburg facilities. Not only does the IT Department manage the computers, printers, servers and other network-related devices, but also the staff telephone and voice mail, inmate telephone system, video visitation and recordings, copiers, as

well as inmate cable TV fall under the IT Department. The department also maintains the computerized Jail Management System which tracks and maintains all aspects of an inmate's stay at the jail. The IT Department added internet visitation over the past year so families can visit from the comfort of their home and not introduce children to the harsh reality of incarceration. The service is also available for attorneys and other professionals.

Additionally, the IT Department maintains the touch-screen security system. This is a system of electronic door locks, CCTVs, and intercoms to maintain inmate movement throughout the facility. Inmate amenities such as hot and cold water for showers, microwaves, washers and dryers, TV, lights, etc. are all controlled through the touchscreens. All inmate areas throughout the facility are monitored through CCTVs and recorded on DVRs for storage and playback as needed. The department also manages employee access throughout the facility through the use of electronic access cards.

The IT department serves as a liaison for the jail's third-party vendors and contractors to assist them with their computer-related needs. IT also provides assistance for target system for the Jail's gun range.

Maintenance Department



Tony Lacks, Maintenance Director, joined Meherrin River Regional Jail on April 1, 2012 and upon graduation from the Academy, started working in the Maintenance Department. He worked closely with the contractors to iron out any problems that arose and also to learn the operation of the systems. Together they corrected the issues so the jail could run smoothly. The Maintenance Department was set up so it would be productive, efficient and comply with DOC Standards and the Maintenance Department still strives today to make the Meherrin River Regional Jail a great place to work.

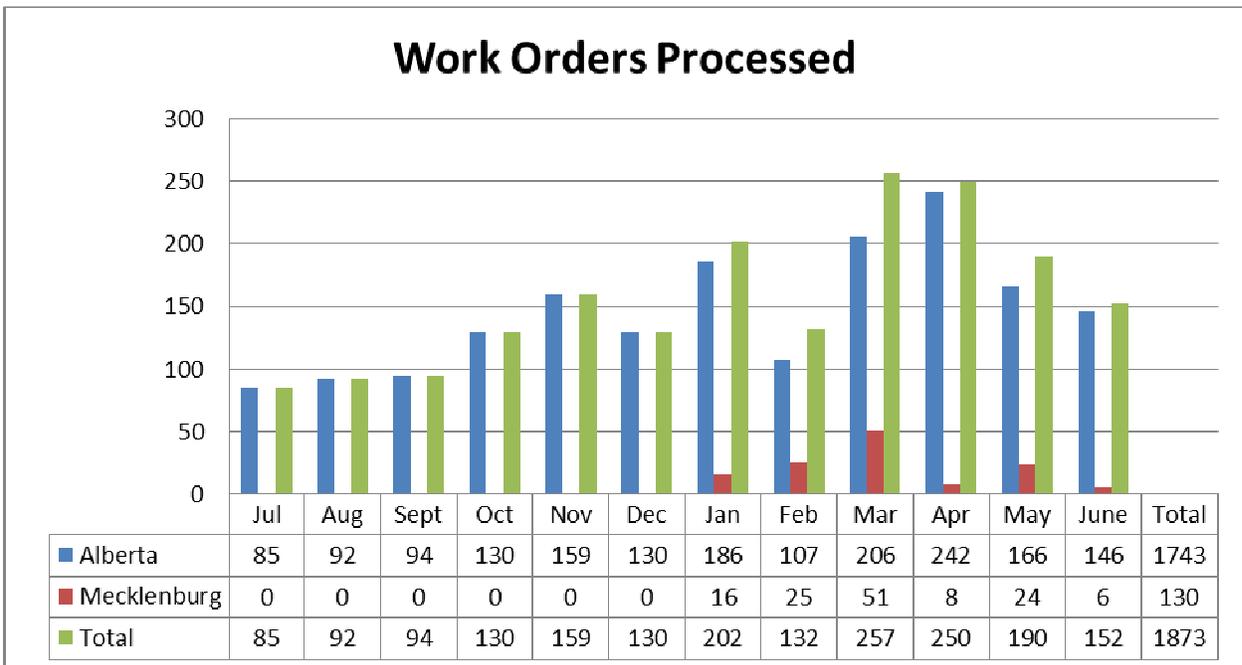
The goal of the Maintenance Department is to provide a safe, secure, and comfortable environment for all visitors, staff, and inmates. The duties include involved troubleshooting and complex maintenance work on building and kitchen equipment, conduct facility inspections and maintain a Preventive Maintenance Program at our two locations; our main site located in Alberta and our satellite facility located in Mecklenburg, where we float between the two sites as needed.

This is done with minimal outside support from contractors. The Maintenance Department ensures that all Federal, State and Local regulations are adhered to for ACA and DOC regulations.

The department’s staff consists of a Maintenance Director and three (3) Maintenance Technicians. The four staff is on duty five days a week, with at least one staff member on call for emergencies at all time. The Maintenance Director and one (1) Maintenance Technician are certified Corrections Officers. Their certifications allow the Maintenance staff to assist other departments when they are short staffed, or additional assistance is needed to maintain facility safety. The other two Maintenance Department employees are non-certified. They both have extensive background in maintenance, with experience in mechanical and electrical.

The Maintenance Department has had a very productive 12 months. As the graph will show, they have received a total of 1,873 work orders and maintained 100% completion with no backlogs. Along with the daily routine maintenance, we have worked closely with contractors with repairs on the equipment. We are fortunate to have the knowledge to handle most any building related situation here at Meherrin River Regional Jail. This is all accomplished while maintaining compliance with State, Local and Federal building safety codes.

As the facilities start to age and the warranty starts to expire, the Maintenance Department continues to increase its efforts to stay ahead of the rising challenge.



Security Division

Alberta Facility

Captain J. W. Booth
Security Division Commander

Security Personnel

Lieutenant D. Jackson	Lieutenant J. Lucy	Lieutenant W. Curtis	Lieutenant W. Townsend
Sergeant B. Gill	Sergeant J. Allen	Sergeant J. Toney	Sergeant L. Moody
Officer Acree	Officer Barnes	Officer Bates	Officer Arrington
Officer C. Allen	Officer Cain	Officer Brown	Officer Baines
Officer Blankenship	Officer J. Coleman	Officer Cleaton	Officer P. Coleman
Officer Britt	Officer Gaulding	Officer DeSantis	Officer Collins
Officer Burton	Officer Grassel	Officer Easter	Officer H. Hall
Officer Clary	Officer T. Jones	Officer Elliot	Officer Henry
Officer Davis	Officer King	Officer Ferguson	Officer Hudson
Officer Dugger	Officer Lewis	Officer J. Medlin	Officer D. Jones
Officer Madison	Officer Palmer	Officer A. Moore	Officer Lett
Officer Moore	Officer Powell	Officer Oseghale	Officer May
Officer Newton	Officer Sexton	Officer Scott	Officer Murphy
Officer Perkins	Officer W. Stephens	Officer Seward	Officer Parrish
Officer Rainey	Officer M. Stith	Officer Simmons	Officer Perkinson
Officer J. Smith	Officer Tanner	Officer Singleton	Officer Rowe
Officer Willis	Officer Vincent	Officer M. Smith	Officer Terry
Officer J. Wilson	Officer Yeater	Officer C. Wilson	Officer Thompson
	Officer Whorley		Officer Weston

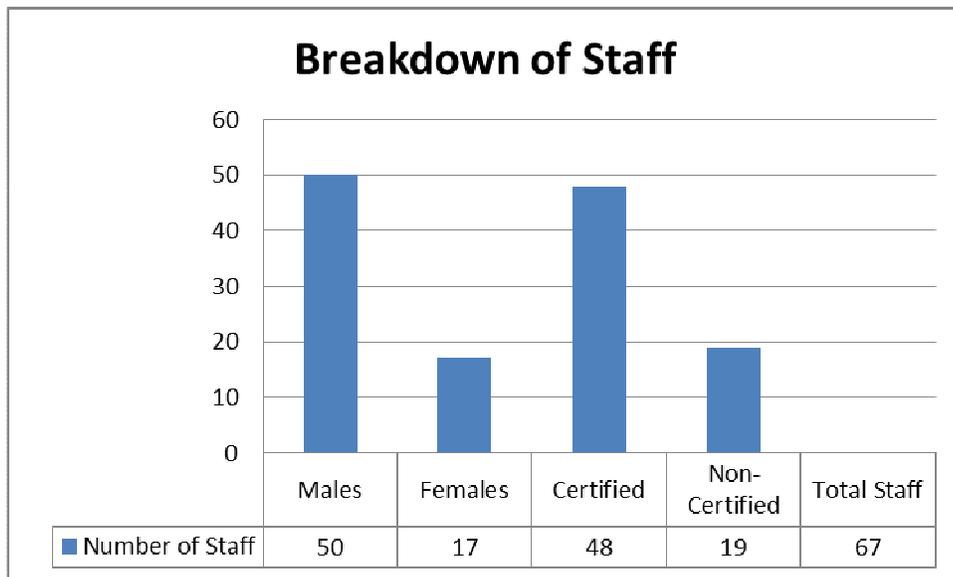
Security



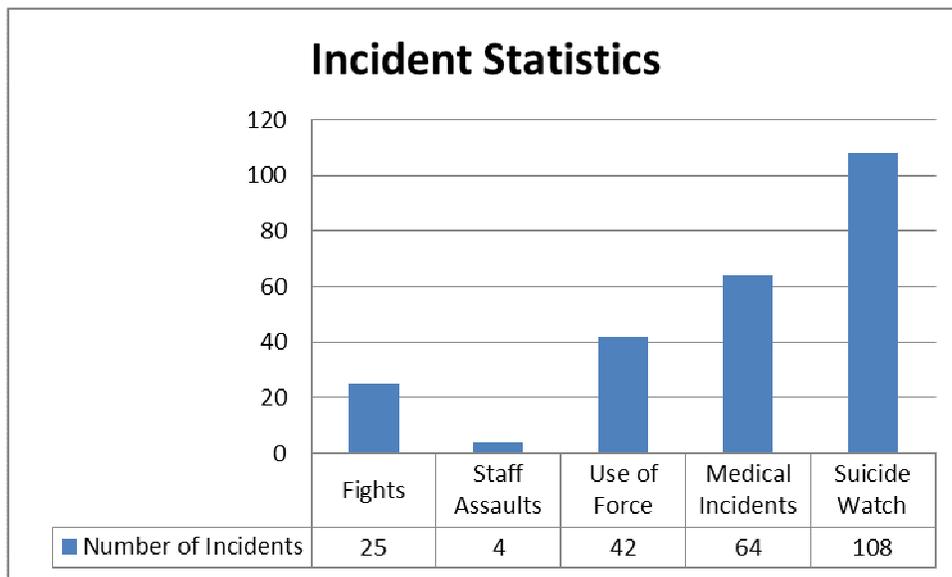
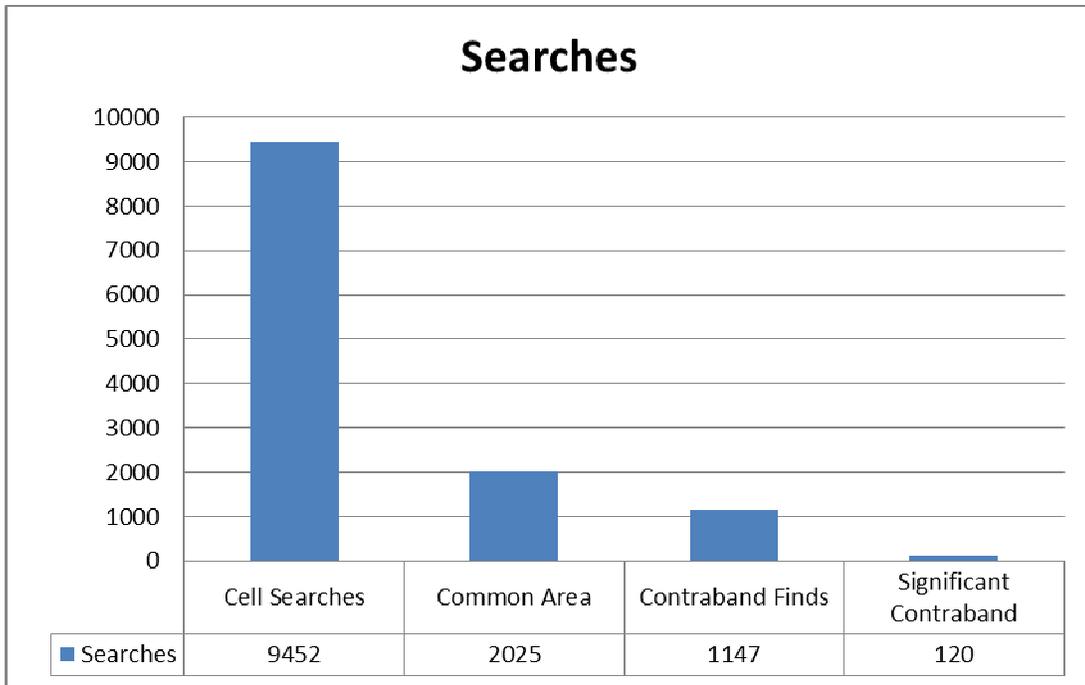
Capt. J. Booth, Captain of Security, began his career with Department of Corrections, Sussex 1 State Prison in 2000. He began working at the Dinwiddie Sheriff's Department in 2004. On April 16, 2012 he joined the Meherrin River Regional Jail as Captain of Security. He was instrumental in creating work schedules and he was part of an interview panel for perspective employees to ensure the jail was fully staffed by the opening of the facility. He reviewed policies and procedures to be set forth by Meherrin River Regional Jail and he created the "Inmate Handbook", which is issued to all inmates upon entry into the jail. He continues to ensure that the jail is in compliance with all Department of Correction Standards.

The Security Division is responsible for the health, safety, security and welfare of the inmates incarcerated at the Meherrin River Regional Jail. We are the police officers of this internal community. It is our mission to ensure public safety by keeping those individuals incarcerated under law, separate from society and protecting those incarcerated from each other. We have **16** housing units, with a total facility holding an average of **411** inmates. The Security Division manages this community with Officers assigned to units, **2** Officers patrolling units and **3** Officers in Intake, **1** Sergeant, and **1** Lieutenant supervising the security team. The Day

shift team consists of **15 Officers, 2 Sergeants (1 Security and 1 Intake) and 1 Lieutenant**. The Night Shifts maintain **16 Officers with 1 Sergeant and 1 Lieutenant**. There are **4 teams** operating on 12 hour shifts from 0600-1800 hrs. and 1800-0600 hrs. Each team reports 30 minutes prior to the start of the shift for a formal briefing and training period. The rotation schedule of the shifts is a motivating factor for the staff. We currently have **50 male Officers and 17 female Officers**. Our staffing at this time is **67 Officers**. Currently we have **48 Officers** that are certified and **19** awaiting certification through the academy. We currently have **9 Officers** in the academy now. We have **6 Officers** scheduled to attend the April 2014 academy and **3 Officers** scheduled to attend the June 2014 academy.



Performing these duties involves continuous searching, controlling, policing, guiding and providing structure to the unstructured. During the fiscal year 2012-2013, the Officers of the Meherrin River Regional Jail successfully conducted **9,452 cell searches and 2,025 common area searches**. Of these searches, **1,147 netted nuisance contraband items**. These searches also netted **120 significant contraband items** such as drugs, lighters, cigarettes, etc. In the policing of the units, there were **25 fights, 4 assaults on staff members, 42 uses of force, and 64 recorded medical incidents**. We initiated **108 suicide watches** during this year. We have had a very successful year with **0 major disturbances and/or forced escapes**.



Mecklenburg Facility

Captain R. Terry
Security Division Commander

Security Personnel

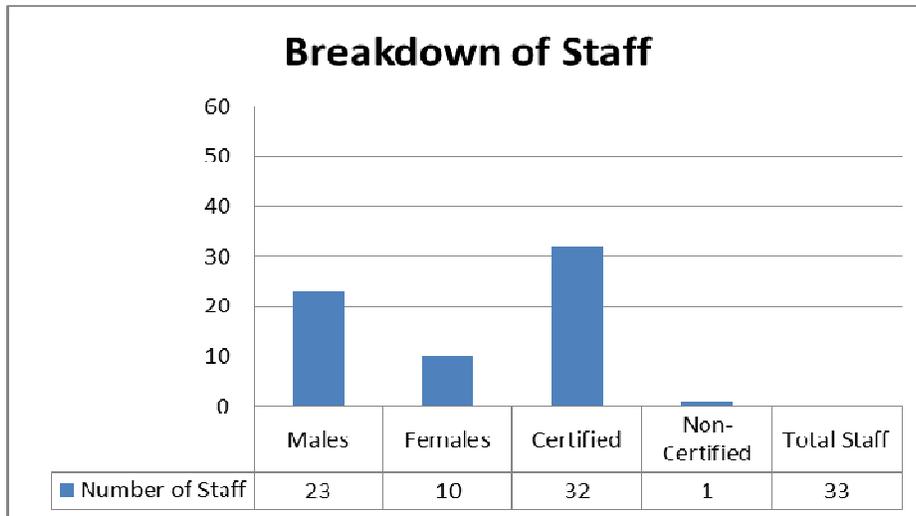
Lieutenant R. Clevinger			
Sgt. David Lett-Records/Security			
Sergeant R. Lewis	Sergeant B. Snead	Sergeant M. Gwaltney	Sergeant R. Overbey
Officer M. Arrington	Officer Aleman	Officer Bradner	Officer Burtton-Carter
Officer Bowen	Officer P. Arrington	Officer Hodges	Officer Cypress
Officer Fitts	Officer Burton	Officer Lenhart	Officer Inscore
Officer King	Officer Hepburn	Officer Medley	Officer DC Lett
Officer Newman	Officer Thompson	Officer Owen	Officer McQuain
Officer Starkweather	Officer Walker	Officer Sjurseth	Officer Roberts

Security



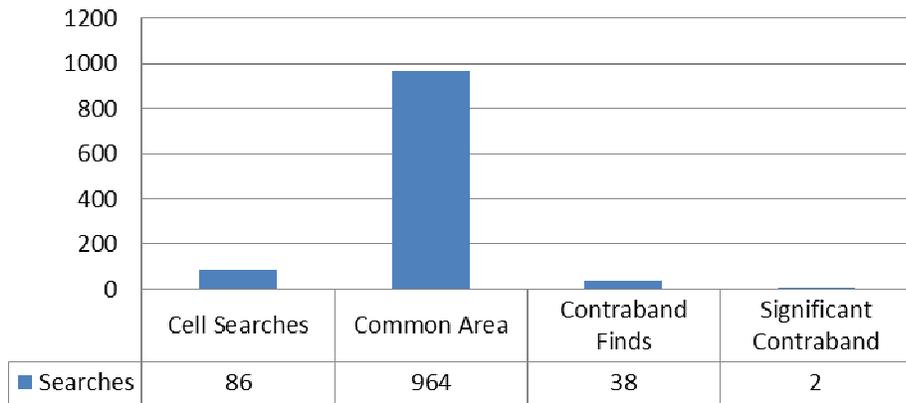
Capt. Roosevelt Terry started his career in corrections in 1994 with The Department of Corrections. In August of 1995 he was hired with the Mecklenburg County Sheriff's Office as a correctional officer. In 2012, Mecklenburg County, Brunswick County and Dinwiddie County merged together as Meherrin River Regional Jail. In the planning stages of the new satellite facility, he was invited by the former Sheriff Fox to attend some of the construction meetings and offer his input into the planning. When the Mecklenburg Facility was completed, it was Capt. Terry's job to make sure the Policy and Procedure Manuals were reviewed by staff and that they were all aware of the duties required of them for each post. He also reviewed the forms necessary for everyday operations and adjusted them for the satellite facility. He joined his staff in performing site inspections after construction was completed to make sure that the facility was ready to house inmates. Once these inspections were signed off on, he assisted in the transition of moving inmates into the facility.

The Security Division is responsible for the health, safety, security and welfare of the inmates incarcerated at the Satellite Facility for Meherrin River Regional Jail located in Mecklenburg. We are the police officers of this internal community. It is our mission to ensure public safety by keeping those individuals incarcerated under law, separate from society and protecting those incarcerated from each other. This facility began housing inmates February 17, 2013. We have 6 housing units, with a total facility holding an average of 44 inmates. The Security Division manages this community with 1 Officer assigned to B & C unit and one Officer assigned to D & E unit, while a Roving Officer covers F & G units as well as Intake. One Sergeant supervises the security team. The Day shift teams consist of 6 Officers and 1 Sergeant. The Night Shifts maintain 6 Officers with 1 Sergeant. There are 4 teams operating on 12 hour shifts from 0600-1800 hrs. and 1800-0600 hrs. Each team reports 30 minutes prior to the start of the shift for a formal briefing and training period. The rotation schedule of the shifts is a motivating factor for the staff. We currently have 1 Captain, 1 Lieutenant, 5 Sergeants, 16 male Officers and 10 female Officers. Our staffing at this time is 33 Officers with 32 of these Officers certified and 1 in the academy now.

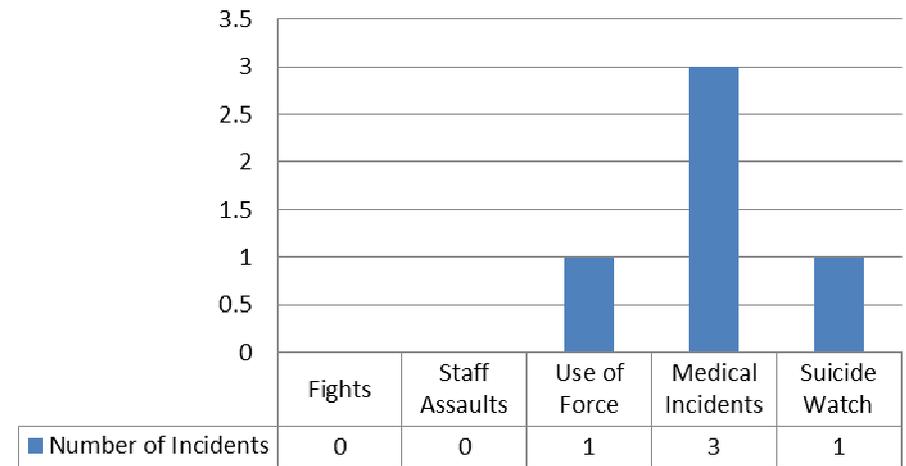


Performing these duties involves continuous searching, controlling, policing, guiding and providing structure to the unstructured. From February 17, 2013 to June 30, 2013, the Officers of the Meherrin River Regional Jail Satellite Facility successfully conducted 86 cell searches and 964 common area searches. Of these searches, 38 netted nuisance contraband items. These searches also netted 2 significant contraband items such as hair grease (found in female bathroom in Lobby) and mash. In the policing of the units, there were 0 fights, 0 assaults on staff members, 0 uses of force, and 3 recorded medical incidents. We initiated 1 suicide watch during this year. We have had a very successful year with 0 major disturbances and/or forced escapes.

Searches



Incident Statistics



Intake/Booking

Intake Personnel

Alberta Facility

Sgt. Pam Chavis

Ofc. A. Grassel	Ofc. A. DeSantis	Ofc. M. Davis	Ofc. P. Hudson
Ofc. A. Whorley	Ofc. C. Wilson	Ofc. A. Britt	Ofc. C. Moore
Ofc. P. Chavis	Ofc. C. Wilson	Ofc. S. Terry	

Mecklenburg Facility

Sgt. D. Lett Ofc. W. Newcomb



Pamela Chavis, Intake Sergeant, joined Meherrin River Regional Jail in 2012, when Mecklenburg County, Brunswick County and Dinwiddie County merged together as Meherrin River Regional Jail. She started with the Mecklenburg County Sheriff's Office as a Dispatcher/Correctional Officer and in 2000 she became the LIDS Technician/Correctional Officer. She joined Meherrin River Regional Jail as the Intake Sergeant in July 2012 and during the opening of the facility, she set-up the Intake Department and Property Room and also trained other officers.

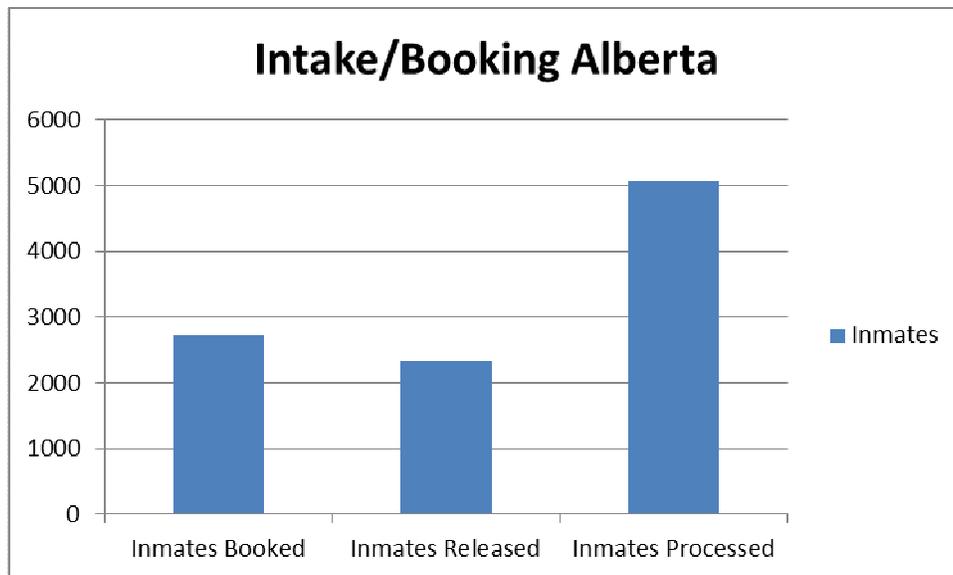
The Intake Process is the foundation for the prisoner's incarceration. The process begins when a subject is accepted into the Meherrin River Regional Jail. The Intake Officers review and ensure all committal documents are accurate prior to accepting custody from the arresting officer. Once custody has been accepted, the intake officer conducts a pat down search for weapons or contraband, collects the personal property of the individual being incarcerated, and inventories the property. The officers then generate a computer record on the individual by entering all pertinent charges, personal information, medical history, identifying scars, marks or tattoo's.

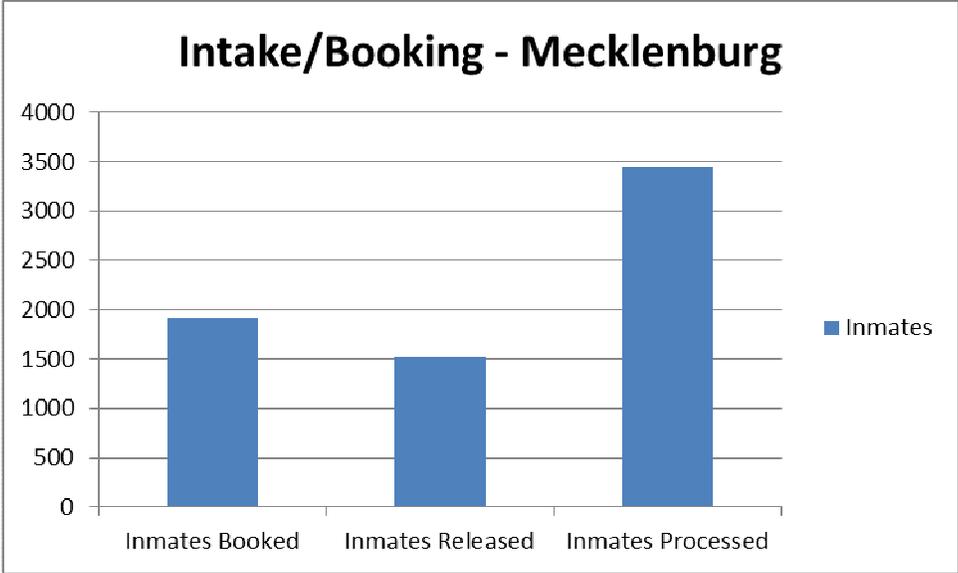
This information and the accuracy are vital to aide other LE agencies as well as for the financials of the facility. Mistakes in this area can cost the facility money and place us in a liable state. The

errors that do get through are picked up in our double check system, so that the facility has an almost non-existent error rate.

The Intake Officers are responsible for fingerprinting each person arrested. Fingerprints are transferred electronically via Livescan to the Virginia State Police Department for processing. The Livescan computer enables the Intake Officer to retrieve clearer and more accurate fingerprints. If the individual has an outstanding warrant, the State Police will notify the Meherrin River Regional Jail within minutes via the Virginia Criminal Information Network (VCIN) of receiving the fingerprints so the appropriate action can be taken. Another advantage is the capability to store fingerprints of all individuals printed. This is a tremendous help to local as well as national law enforcement agencies who are conducting investigations and may need fingerprints of a certain individual.

Initial intake is the most critical time of incarceration and requires the Officers to be professional at all times to ensure the safety of newly committed individuals. It is during this time an individual who may have thoughts of suicide or self-mutilation will act. The Intake Officers must be able to spot potential hazards and act immediately. During this fiscal year, the Intake Officers booked in 2,726 inmates at the Alberta Facility and 1,914 at the Mecklenburg Facility. They also processed for release, 2,339 individuals at the Alberta Facility and 1,521 at the Mecklenburg Facility without serious incident to officer or inmate. A total of 8,500 inmates were processed by intake in this fiscal year.





Operation and Support Services

Captain Leonard Grant, Captain of Operation and Support
Lt. Gene Wilson, Lieutenant of Operation and Support
Sgt. David Lett, Sergeant of Operation and Support

Support Services Personnel

Food Service

R. Hall, Food Service Director
T. Green, Cook/Supervisor
V. Starke, Cook/Supervisor
C. Wagner, Cook/Supervisor
D. Downs, Cook/Supervisor
A. Vinson, Cook/Supervisor
A. Reese, Cook/Supervisor
P. Martin, Cook/Supervisor
Rhonda Daniels, Food Service Director, Mecklenburg Facility
Evelyn Jefferson, Cook/Supervisor, Mecklenburg Facility
Samuel Lewis, Cook/Supervisor, Mecklenburg Facility
Angel Daniels, Cook/Supervisor, Mecklenburg Facility

Mailroom

Ofc. K. Burnette

Programs

Ofc. N. Hill-Ash

Training

Ofc. B. King

Transportation

Sgt. D. Walker, Transportation
Ofc. M. Stith, Transportation
Ofc. J. Flynn, Transportation
Ofc. K. Kelly, Transportation
Ofc. J. Hofler, Transportation
Ofc. T. Freeman, Transportation
Ofc. C. Medlin, Transportation

Operations Personnel

Classification Officers

Glenda Bradley
Sharleda Gordon

Lids Tech

Jessica Lucy
W. Newcomb, Mecklenburg Facility

Records Clerks

JoAnn Wells
Brittany Bishop
Sgt. D. Lett, Mecklenburg Facility



Capt. L. Grant, Captain of Operation and Support, started working in corrections in 1994 at Greenville Correctional Center. In 1997, he started working at CCA, which is a private prison located in Lawrenceville, Virginia, now called GEO. He went to Brunswick Sheriff's Department as a Correctional Officer in 1998. A few years later he was promoted to Sergeant and later promoted to Lieutenant. Capt. Grant was at the Brunswick County Sheriff's Department for 15 years, until in 2014, he was promoted to Captain when he was transferred to the Meherrin River Regional Jail. Capt. Grant serves as the captain of Operation and Support and oversees the Records Department, Transportation, Classification, Work Force, Work Release and the Kitchen.

Support Services

Inmate Programs

The Meherrin River Regional Jail Alberta Facility opened in July 2012 and the Mecklenburg Facility opened January 1, 2013. We have opened several programs for the inmates here at MRRJ. The

Programs Department continuously seeks new programs and services to provide for the inmates here, as well as focusing on improving our existing programs.

Thanks to volunteers and donations from Brunswick, Mecklenburg, and Dinwiddie counties, we are able to provide the inmates access to bible study, law library, general library, special education programs, and anger management, domestic violence and substance abuse classes. We are currently working with Southside Community College on starting up a G.E.D. program for our inmates.

The Programs Officer oversees and coordinates all programs and clerical services offered to the inmate population.

Religious Services



Cross and Bars was incorporated in February 2013 to work in Virginia's jails and juvenile detention centers to help individuals make life-long changes that benefit them, their families and their communities. This is accomplished by the provision of pastoral care and counseling chaplains, such as Chaplain Rob McCoy, teaching God's Word. Cross and Bars counts it as an honor and privilege to have been selected to serve the inmates and staff of Meherrin River Regional Jail and its Satellite Facility in this capacity. Cross and Bars is a self-supporting ministry, and is not employed by the institutions they serve or compensated by taxpayer monies. Their work is accomplished through the prayers and

financial support of local churches, businesses, individuals, and civic associations, and through the efforts of faithful volunteers, without whom this work would not be possible.

Bible study is offered once a week on Sundays and is conducted in our designated male and female indoor rec areas. We also currently have three volunteer Chaplains that come on Sunday mornings from 8:30am to 10:30am every week to give religious services to the inmates. They also provide Bible study worksheets and counsel inmates on issues they are having.

Special Education

Any inmate between the ages of 18-22, with special education needs who wish to further their education, is placed in this state mandated program. We have state certified teachers that volunteer their one-on-one time with Meherrin River Regional Jail and offers clerical services to all inmates. These services include, notarizing, photocopying of legal material, and providing legal forms to inmates wishing to participate in this program. So far we have assessed 67 inmates with two participating in the special education program.

Library Services

Law library services are provided to the inmates for both facilities who wish to research legal matters pertaining to their case. The law library contains the Lexus Nexus software installed on a desktop computer for inmates to research their legal matters. So far, our law library has been utilized 515 times at the Alberta Facility and 0 times at the Mecklenburg Facility.

The Alberta Facility's general library was up and running in December 2012 and the Mecklenburg Facility's was up and running May 25, 2013. It is available to all inmates here on a weekly basis. At this time, the Alberta Facility library contains over 2,600 books and the Mecklenburg Facility has 465 books, and new books are added as they are donated monthly. Some of the topics include, but are not limited to, suspense, romance, thriller, action adventure, religious, and science fiction. Our library program is still growing and accepting donations. As of June 30, 2013, 2,629 books have been checked out of the Alberta Facility library and 95 out of the Mecklenburg Facility library. Inmates at the Alberta Facility also receive The Brunswick Gazette and Times Magazine and the Mecklenburg Facility receives the Mecklenburg Sun and Times Magazine, on a weekly basis.

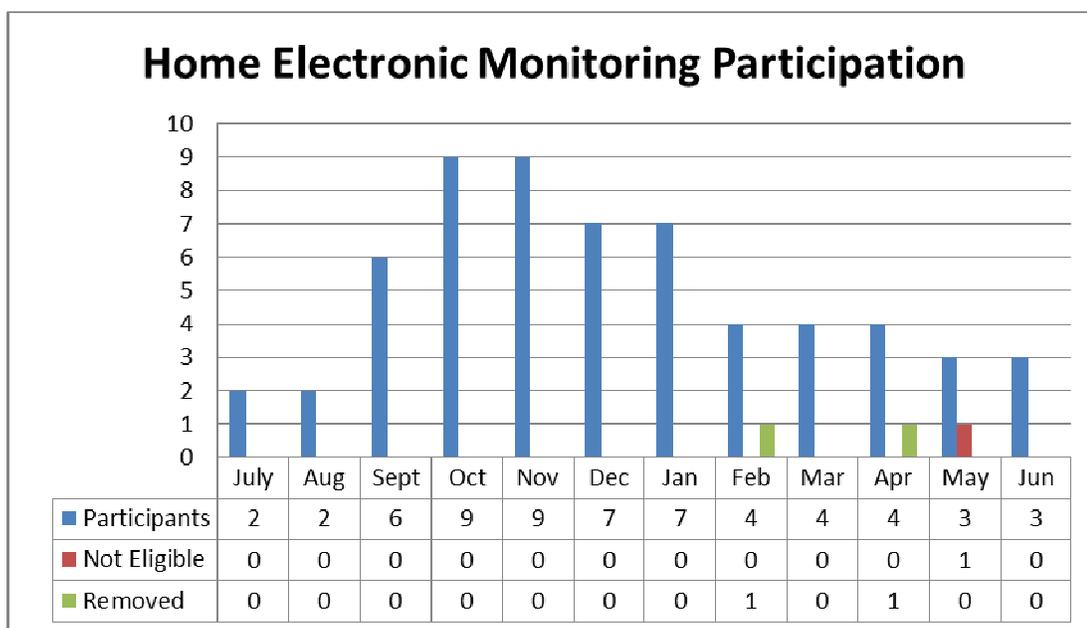
Clerical Services

Meherrin River Regional Jail offers clerical services to all inmates here. These services include, notarizing, photocopying of legal material, and providing legal forms to inmates.

Home Electronic Monitoring Participation

The Meherrin River Regional Jail offers alternate programs to offenders housed within the facility. An example of this type of program is the Home Electronic Monitoring Program (HEM). MRRJ has an agreement with Behavioral Interventions (BI) that provides a tamper-proof ankle bracelet that is monitored through a unit that is in the home of the participant by a phone line. Before an offender is placed on the program they are thoroughly screened for eligibility. The HEM Officer checks the offender’s current sentence and severity of the charges, and forwards his/her findings through the chain of command for approval. If the offender has been declared eligible for the program, a check of their criminal history, a drug screening, and employment verification is conducted prior to entrance into the program.

The goal of the Home Electronic Monitoring program is to help reinforce and maintain good work habits. During the fiscal year, 60 inmates participated in the HEM program. The facility collected \$14,602 from inmates participating in the program to help offset costs of their incarceration. During 2012-2013, there were 2 inmates who were removed from the program due to having a new charge served on them. The guidelines call for all participants to be sentenced while participating on the program.



Training



Lt. R. Jacobs began his career in Law Enforcement with the Norfolk Police Department in 1985 and retired with 27 years with the Department. While there, he was assigned to Patrol, Metro Tac, Emergency Response Team as a primary sniper, and 10 years as a K9 handler and “Master Trainer with the Virginia Police Work Dog Association. His final assignment was the Range Master. He retired just prior to beginning his next career at Meherrin River Regional Jail on April 16, 2012, as the Administrative Lieutenant. He assisted in the hiring and background investigations for all perspective employees, coordinated with the Central Virginia Criminal Justice training Academy in ensuring all employees received basic training or maintained all DCJS required certifications.

The Training Department is operated under the supervision of the Training Officer and the Administrative Lieutenant. The Training Department is responsible for scheduling and conducting classes that benefit the facility staff and ensure compliance with DCJS and ACA requirements.

New employees are placed in an extensive “on-the-job-training” (OJT) program, which is broken into two phases. The first phase of the program requires each new officer to complete forty (40) hours of

training, which is conducted through classroom lecture and simulated exercises under the guidance of DCJS certified instructors. The second phase consists of actual on post “real world training” in which the new officer first “shadows” an experienced Field Training Officer (FTO) and then operates the unit under the supervision of the FTO. This training takes approximately 30/45 days to complete and is highly beneficial, not only to the new officers, but also to the experienced staff and the inmates in the facility as it produces a more competent and consistent officer. The OJT/FTO program is supplemental to the 390 hours of academy training new staff will undergo in their first year of employment. During Fiscal Year 2012-2013, 36 officers successfully completed the DCJS Basic Jailors Academy.

Certified Staff are required to complete 24 DCJS hours every two years. The Training Department ensures this is completed by scheduling and conducting in-service training. To accomplish this, the Training Department first looks at the needs of the facility and then develops and performs revisions to lesson plans to ensure up to date information is taught to the staff. Through our partnership with the Central Virginia Criminal Justice Academy, specialized training is provided to staff as needed. This year, with the continuing use of roll call training, our staff has exceeded DCJS requirements.

The Training Department also ensures that civilian staff, having regular or daily contact with inmates, receives forty (40) hours of training yearly. This year the civilian training program has continued consisting of self-study courses and classroom training which allows for greater flexibility to deal with the varying civilian schedules.

In addition to providing instruction, the Training Department is a source of information for the jail staff. Through the availability of a library of videos and books, staff has the opportunity to further their knowledge beyond the scheduled topics of instruction. The Training Department maintains communication with the American Correctional Association, the Virginia Department of Corrections, the Virginia Department of Criminal Justice Services, and the National Institute of Corrections, and has a mutually beneficial training relationship with the Brunswick, Dinwiddie, and Mecklenburg Sheriff’s Offices, Lawrenceville PD, South Hill PD, State PD, and the Central Virginia Criminal Justice Academy, which allows for a greater scope of training for our staff.

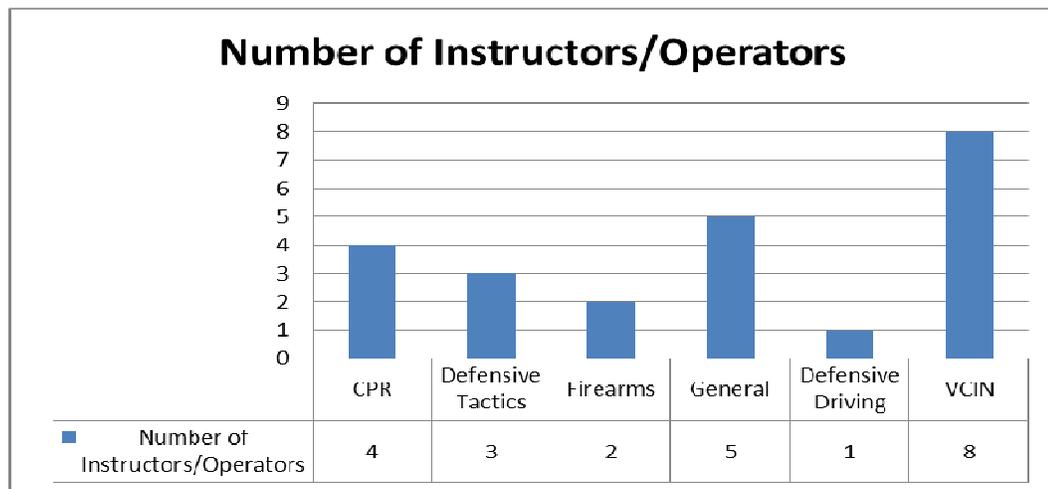
TASER- Currently MRRJ has 51 officers that are qualified to utilize the TASER. MRRJ has 10 TASERS currently in inventory.

Effective instructors play a vital role to the Training Department; the department benefits from its 5 General Instructors, 2 Firearms Instructors, 1 Defensive Driving Instructor, 3 Defensive Tactics Instructors, 4 American Health & Safety Institute First Aid / CPR Instructors. We have 5 officers scheduled to attend General Instructor School the additional 5 officers attending General Instructor

School that will allow us 10 officers certified as General Instructors. The Training Department is currently seeking additional officers that meet the qualifications to become DCJS Instructors. The increased number of instructors will not only assist at MRRJ but will also assist at the Central Virginia Criminal Justice Academy.

To assist in effective facility operations, the Training Department has ensured the continued certification of 8 VCIN operators.

Over the next year the Training Department will continue to provide advanced training using state of the art equipment. The range has been very valuable in allowing the firearms instructors to work with officers that need additional training for qualifications. Realistic training will be completed using firearms training simulation and role playing scenarios which will allow the officers to experience “real life” situations. The new state of the art “firearms training facility” has been a great asset to all personnel that utilize it. The “firearms training facility” has allowed instructors to train officers in a setting where split second decisions have to be made in a training environment, and this will assist when faced with a high stress situation. The firearms training center will give the officers confidence in what they have been taught and allow MRRJ to build on the officers fundamental skills and decision making.



Commissary

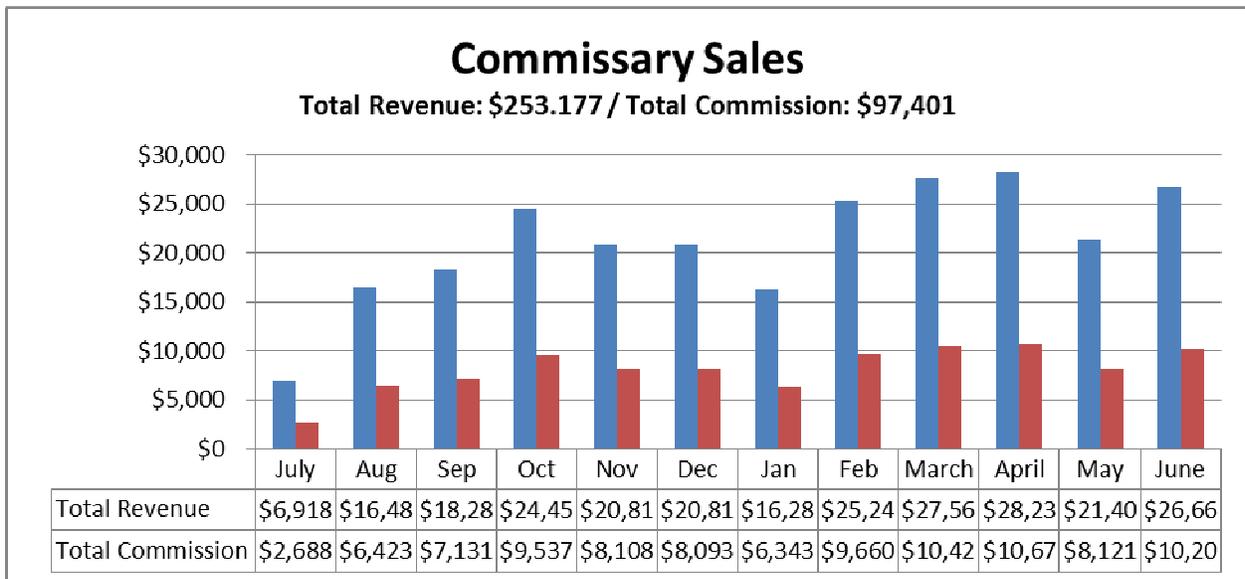


Elaine Roberts, Keefe Commissary Manager, began working at Brunswick Correctional Center as a Commissary Clerk on March 1, 1985, and was promoted to Commissary Manager on December 1, 1998. Commissaries across the state were privatized in December 2004 and Keefe Commissary got the contract at Brunswick Correctional Center. Mrs. Roberts became the Commissary Manager for Keefe Commissary on December 1, 2004. Brunswick Correctional Center closed in 2009 and she worked as Asst. Commissary Manger at Lawrenceville Correctional Center, until she was hired as the Commissary Manager when Meherrin River Regional Jail opened.

Mrs. Roberts has seen a lot of changes with commissary over the years and brings 28 years of experience with her to the Meherrin River Regional Jail.

During 2012-2013 fiscal year, Keefe Commissary provided all commissary services to the inmate population. When inmates are booked into the facility, any cash they have in their possession is

taken by the booking officer and deposited in a Kiosk and deposited on the inmates account to be used during the inmates' incarceration. Once a week, inmates are allowed to purchase items from the jail commissary such as personal hygiene necessities, snacks, and clothing. A Jail ATM is located in the lobby so that family and friends may make a deposit for the inmates to use when purchasing commissary. The revenue generated from the sale of commissary is used to purchase items such as magazines, newspaper subscriptions, and recreational equipment that benefit the inmate population. During this fiscal year, \$253,177 Total Revenue and \$97,401 Total Commission was collected. During the months of November, May, June and December, there was a total of \$14,734 commission from family and friends purchasing Holiday Packs for inmate population which is included in Total Commission.



Food Service Department



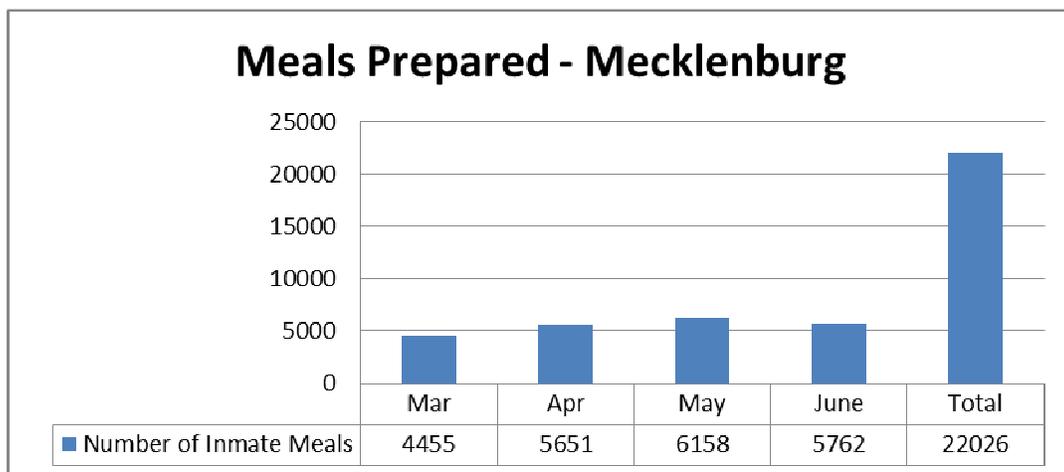
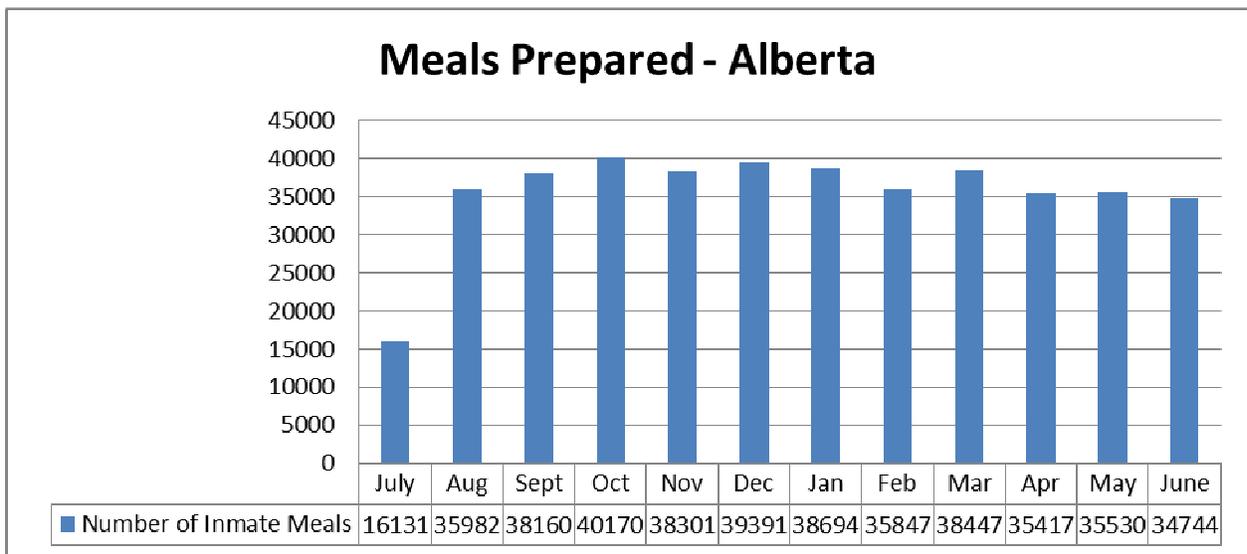
Rachel Hall, CBM Food Service Director, relocated here from northern Wisconsin. She has been in the food service industry for nearly 25 years, 10 years being in correctional food service. She came from Oneida County Jail, one of the largest county jails in northern Wisconsin. She served as Food Service Director for 9 years. Rachel served 2 ½ years as a Multi-Unit Director. She has traveled all over the country assisting with new site openings, training and re-training staff, as well as trouble shooting, evaluating and fixing problem facilities. She catered all of the state and county meetings for Oneida County and also catered a lunch for the state's attorney general. She has been awarded twice by CBM Managed Services, once for Outstanding Performance and once for Safety Awareness Above and Beyond. Rachel understands the challenges of working in a correctional environment and believes in strong leadership and teamwork.

On a daily basis, the Food Service Department prepares all inmate meals. All meals are prepared according to the guidelines set forth by the National Academy of Science and a registered dietician. Inmate meals are also monitored by the American Correctional Association to ensure they remain compliant with the daily guidelines. The Brunswick County Health Department

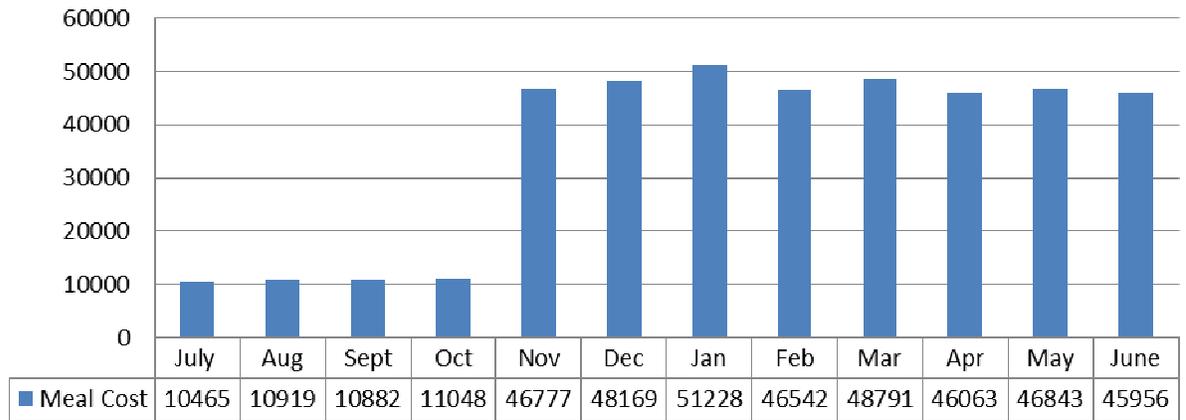
routinely inspects the kitchen, all kitchen equipment, and storage areas on a semi- annual basis, to ensure that the facility meets all standards set forth by the health department.

During July 1, 2012 to June 30, 2013, the Food Service Department prepared 426,814 inmate meals for the Alberta Facility and 22,026 inmate meals for the Mecklenburg Facility. On a quarterly basis, the inmate menu is reviewed and approved by the Superintendent in order to insure that the meal menu meets or exceeds nutritional guidelines.

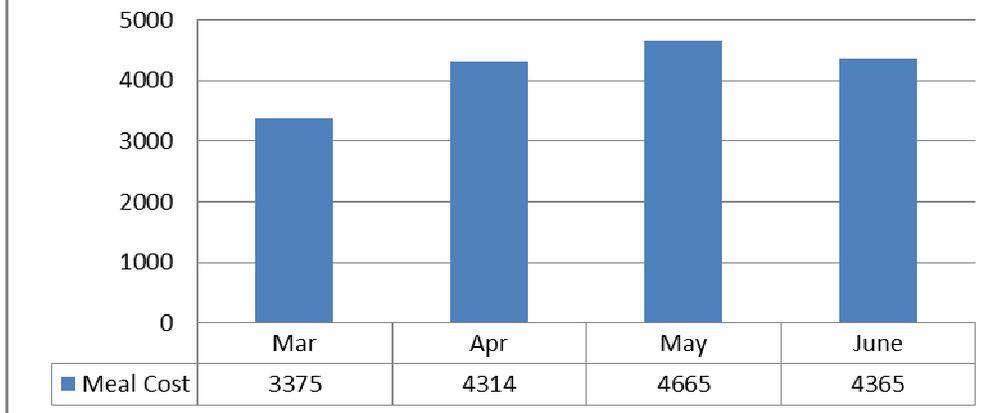
Under the guidelines of the Food Service Director and her assistants, inmates volunteer to learn skills, such as cooking and proper cleaning techniques.



Cost of Meals - Alberta



Cost of Meals - Mecklenburg



Transportation

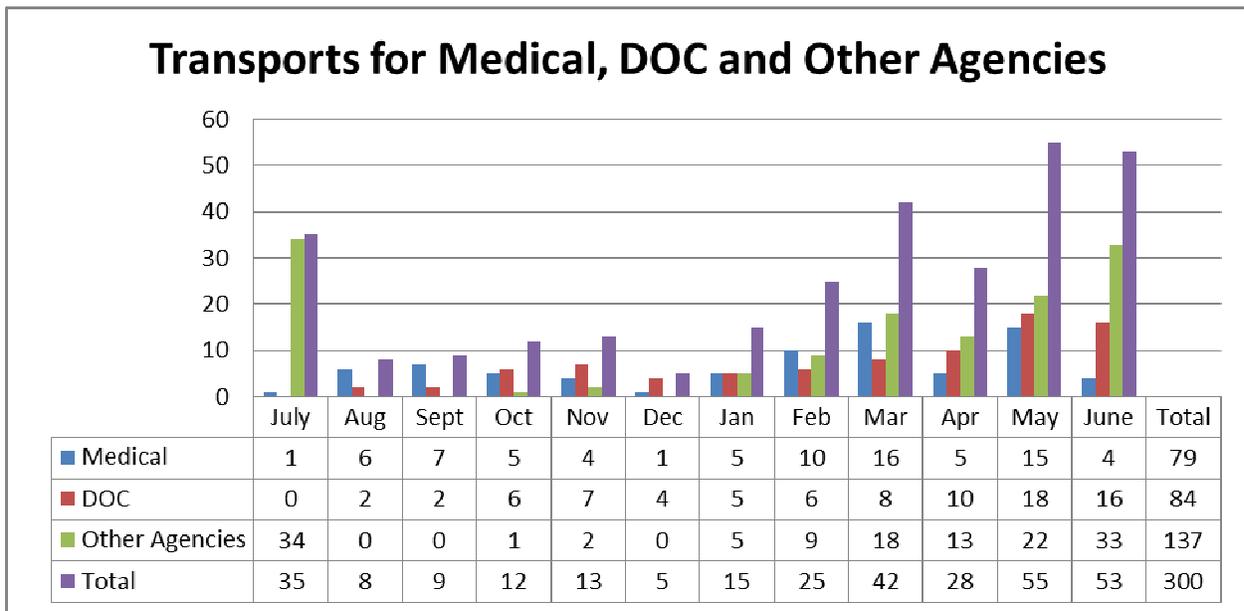
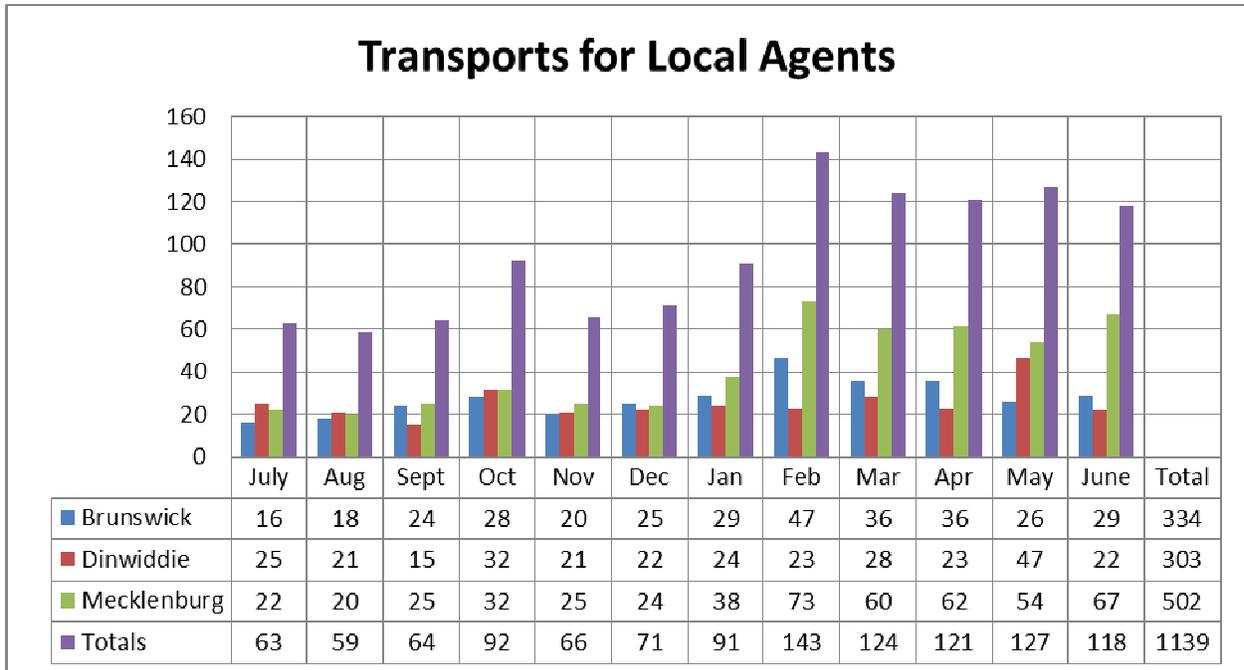


Sgt. Darrell Walker, Transportation Sergeant, has been working in Law Enforcement and Security since 2001. He joined the Meherrin River Regional Jail, as the Transportation Sergeant, during the opening of the facility. When the facility first opened, the Transportation Department was responsible for transporting 30 inmates a day into the jail, as well as getting inmates to court and medical appointments.

The Transportation Department of the Meherrin River Regional Jail consist of 1 (one) Sergeant, and 6 (six) officers. The Transportation Department provides safe and secure transportation of inmates to and from the Brunswick, Dinwiddie, and Mecklenburg County courts, the Virginia Department of Corrections (D.O.C), the local and regional jails, and medical facilities; Community Memorial Hospital located in South Hill Virginia and Medical College of Virginia/V.C.U. Medical Center located in Richmond Virginia, as deemed necessary.

The primary duty of the Transportation Department is to provide safe and secure transportation to and from the facilities. Personnel assigned to the Transportation Department receive

specialized training in the use of firearms, defensive tactics, personal searches, high-risk transports and personal/public protection.



Operations

Classification



Tymane Keene, Alberta Facility Classification Officer, started his career in corrections in August of 2010 at Virginia Center for Behavioral Rehabilitation. In April of 2012 he joined the Meherrin River Regional Jail team and graduated from Central Virginia Criminal Justice Academy in June of the same year. Tymane began working for the Security Division in Master Control. In October of 2012, he transferred to Support and Operations Division working in Classification. He is responsible for interviewing each inmate and determines which level of security they will be housed in, based on their current charges and criminal history. Each inmate is reclassified every 90 days. He is also responsible for all trustee jobs, reviewing applications and determines which inmates are qualified to work in the Kitchen, Hallways, Warehouse and Intake.



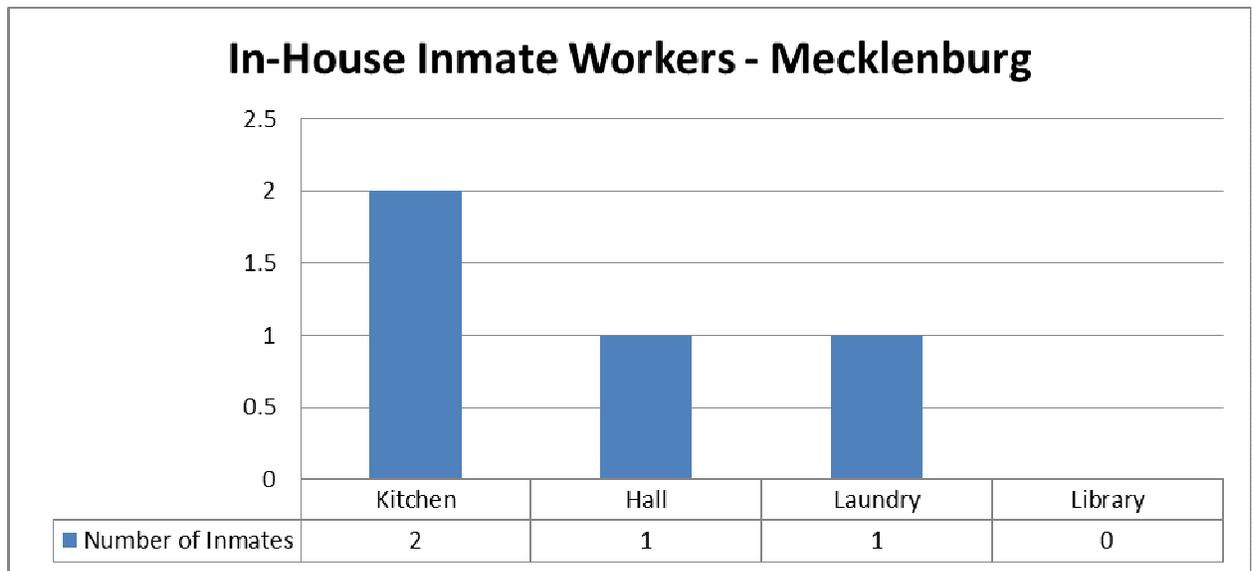
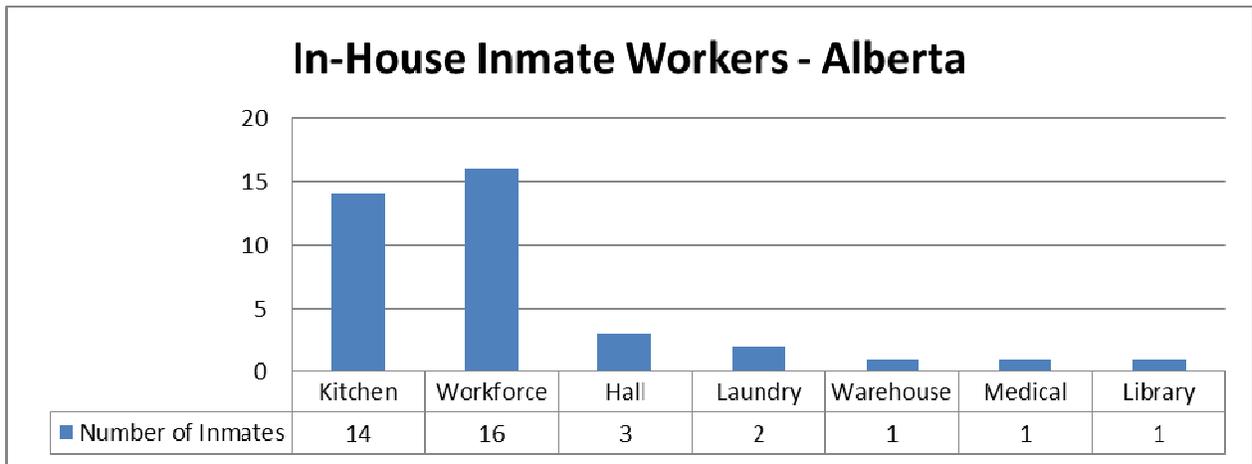
D. "William" Newcomb, Satellite Facility Classification Officer/Lids Technician, joined Meherrin River Regional Jail in 2012 when Mecklenburg County, Brunswick County and Dinwiddie County merged together as Meherrin River Regional Jail. He is responsible for classifying each offender that is incarcerated, to the appropriate security level for the facility and maintaining offender classification records. He also assists with maintaining offender records folders, to ensure correct data is entered into the Jail Management System and also into the state "Coris" System. He also works in the Intake Department processing offenders in and out of the jail and helps the Security Division when needed.

The primary goal of the Classification Section is to assign each new inmate to a custody level based on their current charges, criminal history, and medical condition. Once classified, inmates are placed either in Minimum, Medium, or Maximum custody.

Before moving an inmate into general population, the Classification Officer is responsible for ensuring that all inmates have been tested and cleared of having tuberculosis. Once the

inmate has been cleared by our medical department, the Classification Officer then determines where inmates will be housed based on an interview conducted within the first 72 hours of the inmate’s arrival at the facility. Every ninety (90) days, inmates are re-classified to determine if their custody level can be changed to a higher or lower level.

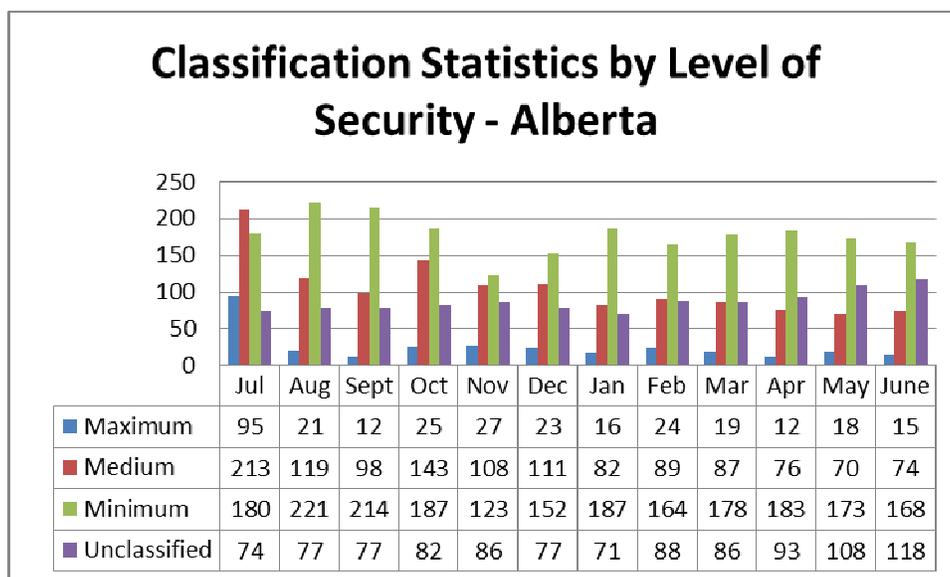
The Classification Section also works closely with Security and Support Services to provide inmate workers within the facility. Inmate workers are responsible for maintaining cleanliness throughout the facility in accordance with guidelines established by the Department of Corrections and the American Correctional Association. Inmate workers are placed in their positions based on feedback provided by security and various other departments, as well as their previous work experience. Starting in July 2012, when the Alberta Facility opened, there were a total of 23 inmate workers assigned on a monthly basis throughout the facility for inside work only. Starting in February 2013, the Mecklenburg Facility had a total of 4 inmate workers assigned on a monthly basis.



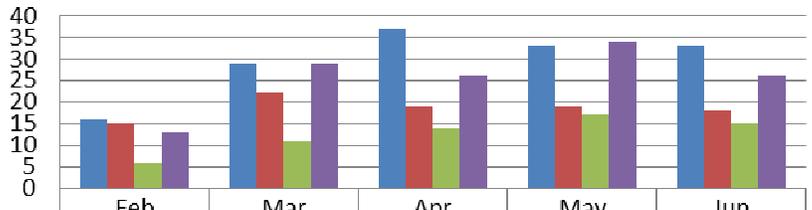
The Meherrin River Regional Jail classifies inmates based on three separate custody levels. Inmates who have committed non-violent offenses are placed in the least restrictive level, which is minimum custody. Inmates who have violent criminal histories and are currently incarcerated on violent offenses will be placed in the most restrictive level, which is maximum custody. Only inmates who are classified at the minimum or medium level of custody are eligible to become workers. The criminal history of the inmate will determine if they can become a worker inside or outside of the facility. Custody levels are determined by using a point scale system developed by The National Institute of Corrections. This system has proven to be widely successful in the classifying of inmates.

Meherrin River Regional Jail has policies and procedures in place to determine whether an inmate with behavioral, medical, or mental health issues has needs that are to be addressed. After the initial interview has been completed by the classification and medical staff, housing of each individual is determined based upon their recommendations. Inmates who could possibly be dysfunctional in general population because of medical or mental health issues are placed in protective custody. These inmates are closely monitored by the security staff and receive weekly assessments by the classification and medical staff to ensure their safety and determine if they may become eligible to be housed in general population.

From July 1, 2012 through June 31, 2013, 2,303 inmates were classified at the Alberta Facility and from February 17, 2013 through June 30, 2013, 304 inmates were classified at the Mecklenburg Facility. Of that number of inmates classified in Alberta, 1,246 were minimum custody, 829 were medium custody and 228 were maximum custody. Of that number of inmates classified in Mecklenburg, 148 were minimum custody, 93 were medium custody and 63 were maximum custody. There were also an additional 801 inmates processed into the facilities, but were not classified due to being released prior to seeing classification.



Classification Statistics by Level of Security - Mecklenburg



	Feb	Mar	Apr	May	Jun
■ Maximum	16	29	37	33	33
■ Medium	15	22	19	19	18
■ Minimum	6	11	14	17	15
■ Unclassified	13	29	26	34	26

Records



Brittany Bishop, Records Clerk for the Alberta Facility, joined Meherrin River Regional Jail on July 16, 2012. Brittany came to us from a local attorney's office, and her experience proved to be beneficial in the Records Department. During the opening of the jail, Brittany created the inmate records filing system and prepared inmate files as the inmates were transferred to us from the jurisdictions. Brittany continues to create and maintain inmate files and performs variety of clerical functions with professionalism and accuracy.

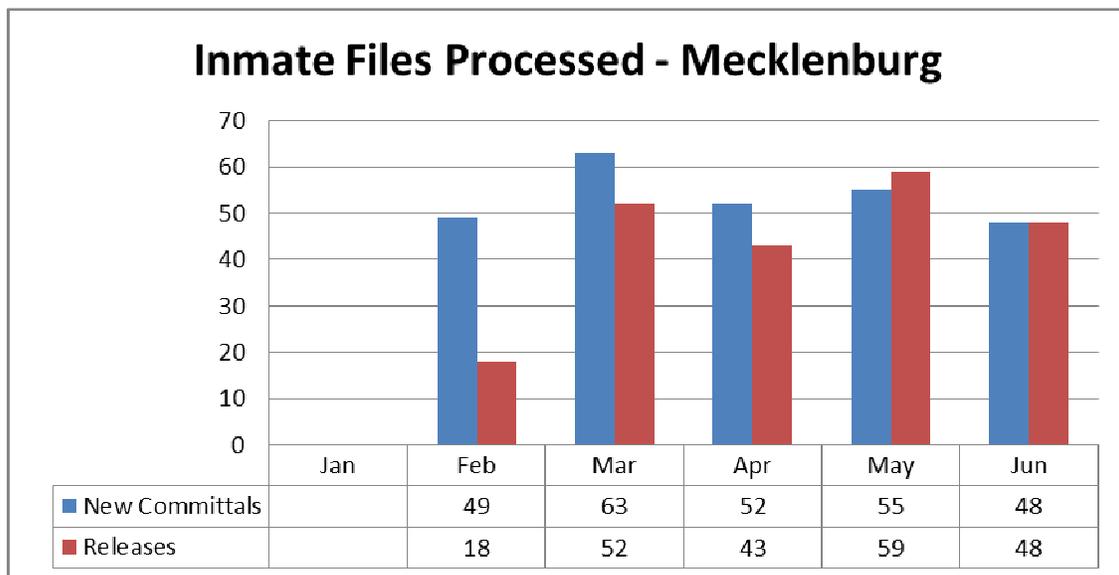
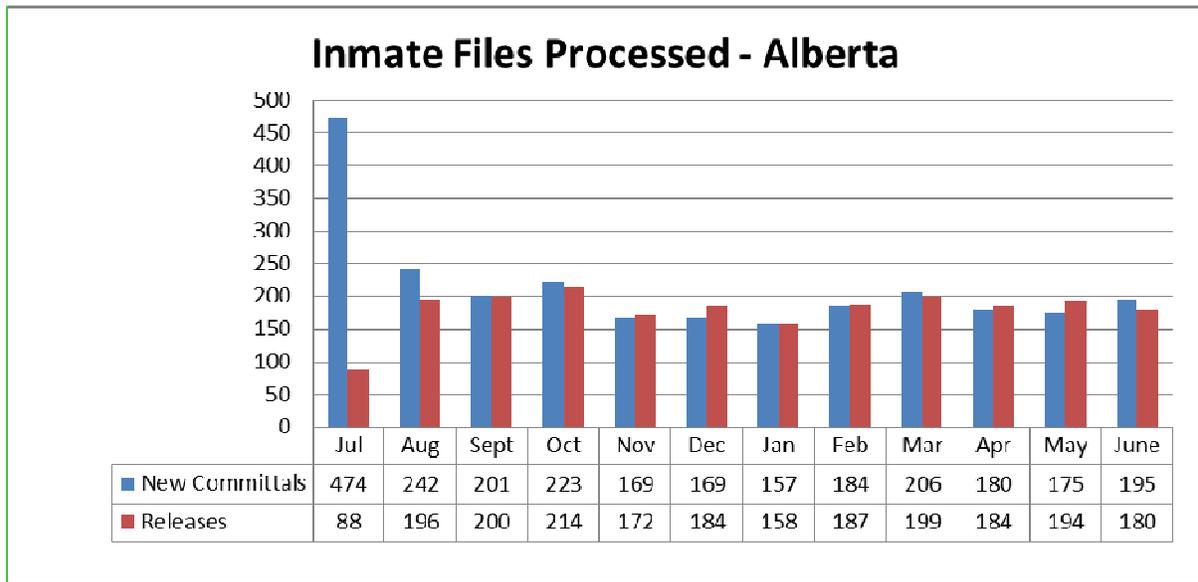


David Lett, Seargent of Operations and Support for the Satellite Facility, joined Meherrin River Regional Jail in 2012 when Mecklenburg County, Brunswick County and Dinwiddie County merged together as Meherrin River Regional Jail. He has 15 years of correctional experience, previously working at the Mecklenburg County Sheriff's Department.

During the opening of the Satellite Facility, Sgt. Lett ensured officers and inmates had a smooth transition into the facility by acquiring paperwork and files on inmates that were to be transferred from one facility to the other.

One of the most important sections in the jail is the Records Department. This department is responsible for entering all dispositions received from the courts, which determines if an inmate is eligible for release. The Records Department ensures that all court appointments are documented in the jail's computer system which ensures the inmate is present in the appropriate court on the correct date and time. This section of the facility also works closely with surrounding jurisdictions to make sure transport orders are received for court appearances and time for credit spent at other facilities is calculated during time computation.

The Records Department also reviews all booking information on newly committed inmates to ensure all charge and bond information is correct and that all necessary paperwork is in the folder before an inmate is released from the facility. From July 1, 2012 through June 30, 2013 the Alberta Records Department processed 4,731 inmate folders. Of those folders, 2,575 were new committals into the facility and 2,156 were inmates released from the facility. From February 17, 2013 through June 30, 2013 the Mecklenburg Records Department processed 485 inmate folders. Of those folders, 266 were new committals into the facility and 219 were inmates released from the facility.



The Records Department is also responsible for keeping track of inmates who serve their time on the weekends. A “weekender” is someone who serves their incarceration Friday thru Sunday because of a work or school schedule. The Records Department keeps track of the days served so that the inmate is released on the correct day and time. Working closely with the Department of Corrections is crucial to the Records Department because it ensures that inmates are transferred to a state correctional facility in a timely manner based on the length of an inmate’s sentence and the severity of their charges. Inmates who remain at the facility sixty (60) days after being sentenced by the courts are considered to be “Out of Compliance”. This past fiscal year, there were 92 inmates housed at Meherrin River Regional Jail in an “Out of Compliance” status.

Local Inmate Data System (LIDS)

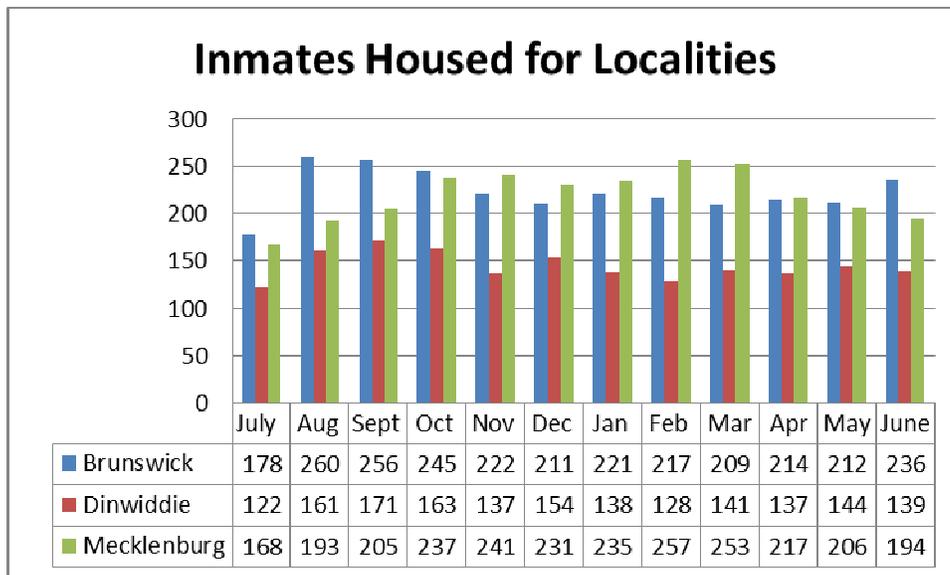


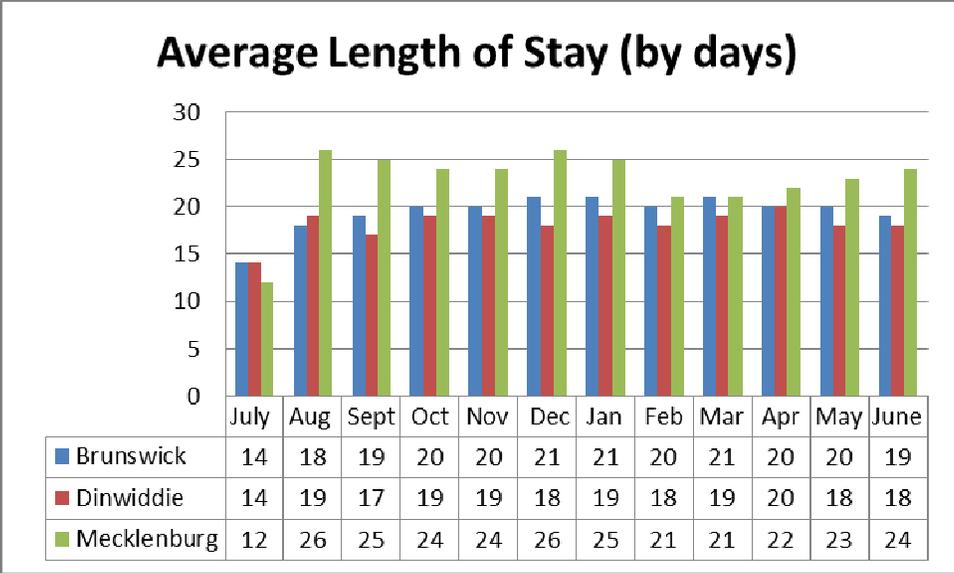
Jessica Lucy, LIDS Technician, joined Meherrin River Regional Jail in November of 2012. She previously worked in Communications for 8 years at the Brunswick County Sheriff’s Office. Jessica assists in implementing many procedures that ensures that the Records Department operates smoothly and efficiently.

The primary goal of the LIDS Technician is to maintain inmate records on a daily basis. The LIDS Technician ensures the accuracy and integrity of all data entered into Meherrin River Regional Jail’s Jail Management System and the Virginia Compensation Board’s LIDS-CORIS system. Each inmate record is reviewed to ensure that all data, including the commitment and/or release dates, demographic information, and court dispositions, is entered properly so this information can be submitted accurately to the Virginia Compensation Board. Per Diem payments are paid to the facility based on the information uploaded to the LIDS-CORIS system.

The LIDS Technician is responsible for the monthly reconciling of all detainees and their respective days served for each locality that Meherrin River Regional Jail serves. If any inconsistencies or errors are found, they are corrected and the total number of days is certified and approved within the LIDS-CORIS system, then submitted to the Virginia Compensation Board for approval.

The Meherrin River Regional Jail is audited, at a minimum of every two years, by the Virginia Compensation Board to ensure that the facility is in compliance with the guidelines that the Board has established.





Inmate Visitation



Family/Friends Visitation



Inmate Visitation

Meherrin River Regional Jail encourages each inmate to maintain contact with their family and friends through bi-weekly visits. Visitation is allowed Monday through Friday, and is scheduled between two and seven days in advance by the visitor using the visitation scheduling system. Each inmate can have no more than two onsite visits per week, but only one per day. The visits can last from thirty minutes to one hour depending on the visitor’s living distance from the facility.

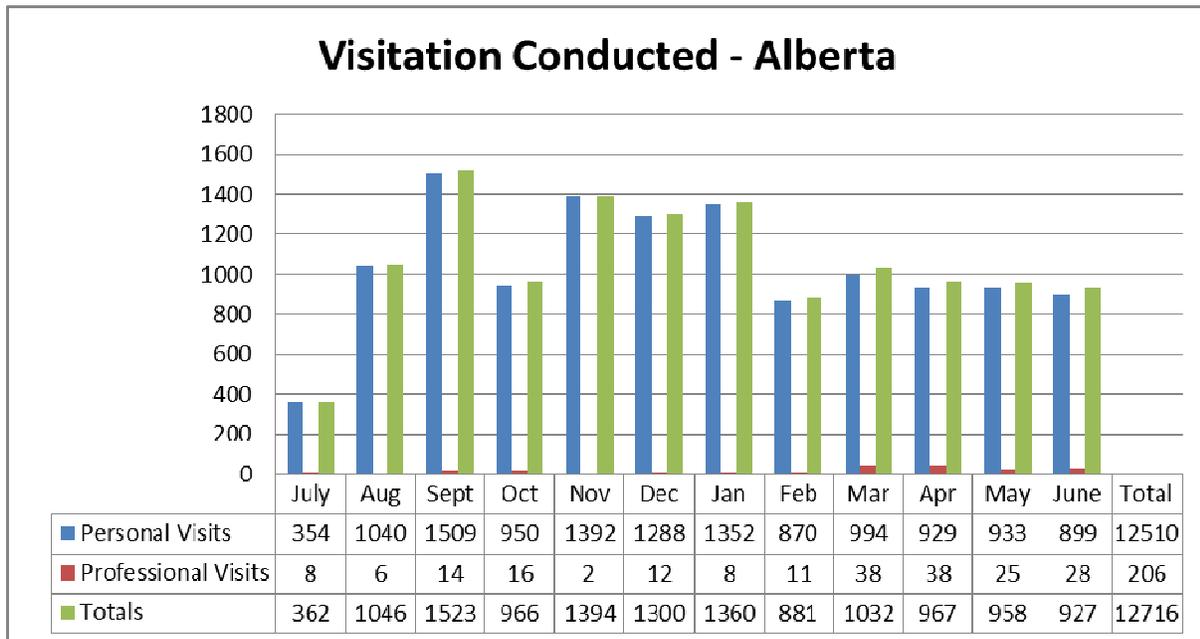
Family and friends will visit with the inmate via video conference from the Visitation Center located in the Lobby of each facility. When the visit begins, the inmate and visitors will be connected by computer and they can see and talk to each other. For convenience, the

visitors may visit at either the Main Facility in Alberta or the Satellite Facility in Boydton for on-site video visits with inmates at either facility.

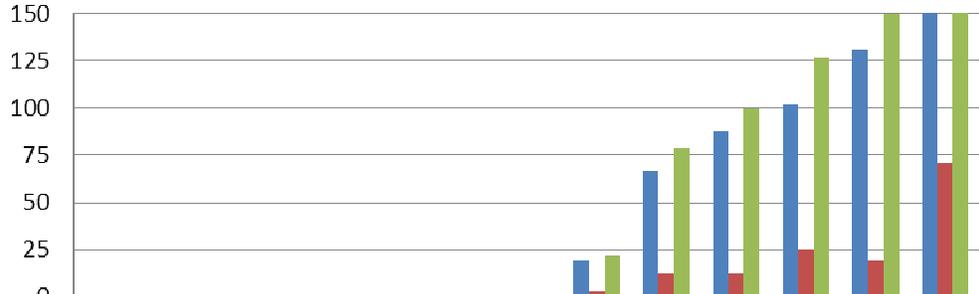
Only attorneys and law enforcement personnel are allowed direct contact visits with inmates. Attorney visits have to be scheduled with the visitation officer and are held in rooms that provide attorney-client privacy, which is required by law.

In November 2013, MRRJ began offering Internet Visitation. This is a paid service offered to family, friends, and attorneys to visit with the inmate from the comfort of their home or office. Children can also visit without being exposed to the harsh reality of a jail setting. MRRJ allows up to five Internet visits per week for each inmate from family and friends. Internet visitation is a great solution for those who have extended distances to travel to the facility.

During the period of July 1, 2012 thru June 30, 2013, there were 12,716 visitors recorded at the Alberta Facility and 478 visitors at the Mecklenburg Facility. Of those visits, 12,510 were visits from family and friends and 206 were from attorneys at the Alberta Facility and 407 were visits from family and friends and 71 were from attorneys at the Mecklenburg Facility.



Visitation Conducted - Mecklenburg



	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total
Personal Visits								19	67	88	102	131	407
Professional Visits								3	12	12	25	19	71
Totals	0	0	0	0	0	0	0	22	79	100	127	150	478

Medical Department

Angela Powell, RN, HSA

Jeff Paul, RN, DON

Medical Personnel

Dr. Vijay Raj, Physician/Medical Director

Dr. Rakesha Sood, Psychiatrist

Dr. Angela Melton, DDS

Maurita Johnson, LPN

Louise Blount, LPN

Crystal Bowen, LPN

Shanise Easter, LPN

Monica Wright, CMA

Virgie DeBerry, Administrative Assistant

Michael Henning, ARNP

Leigh Barnette, CMHP

Sara Clary, LPN

Samantha Lafoon, LPN

Pam Smiley, LPN

Shawna Macklin, LPN

Chandra Lee, CMA

Heather Kidd, CMA

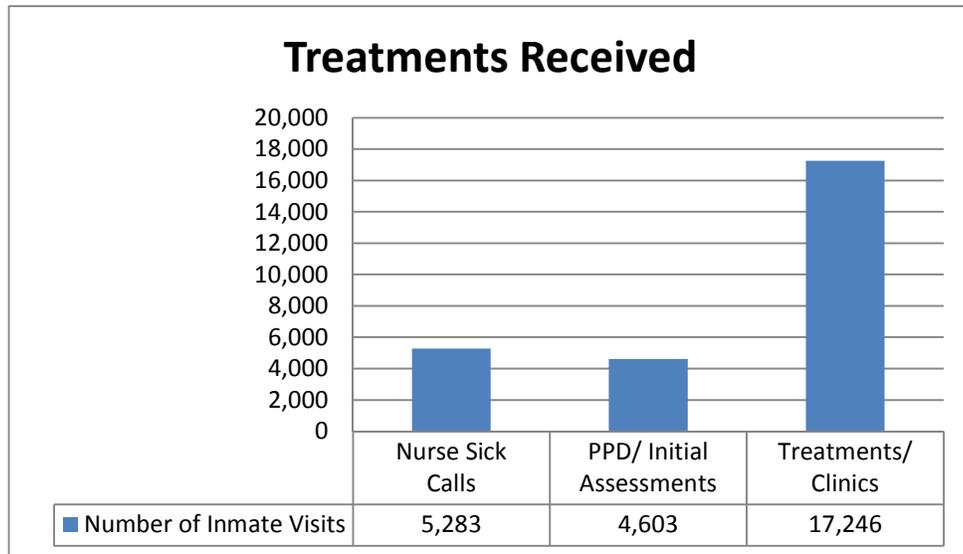
Shelia Abernathy, Medical Records



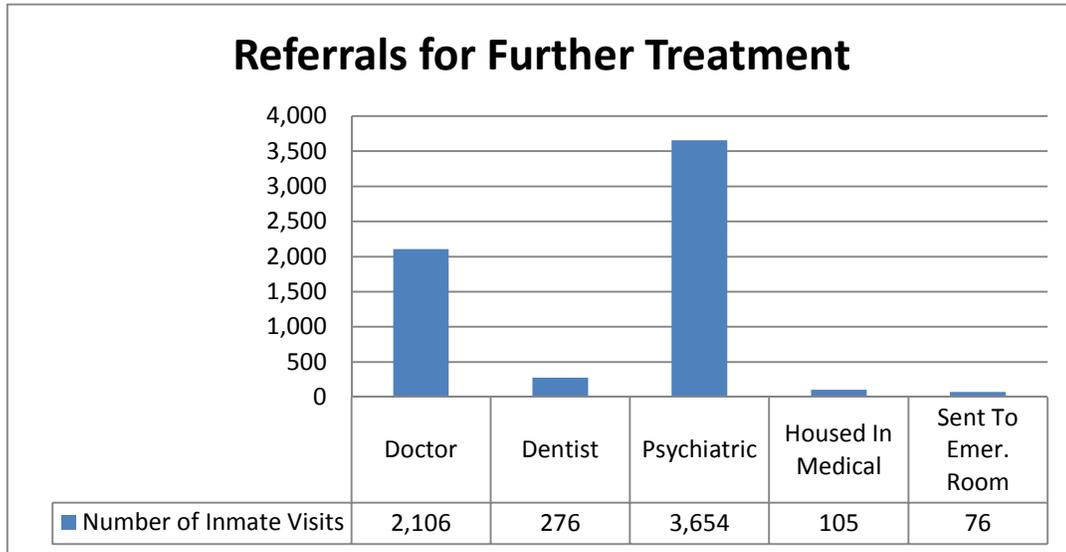
Angela Powell, Health Services Administrator, joined with Armor Correctional and started working at Meherrin River Regional Jail prior to the July 2012 opening. Angela has been a registered nurse for almost 20 years. She assisted with the start-up of the Medical Department for the Meherrin River Regional Jail. Along with others, she helped to put the Medical Department together, hire staff, and there were many tasks to complete. In her experience, she has worked in a hospital, nursing home, home health, and for many years, in the corrections for a prison. Her career path to Meherrin River Regional Jail has been, and still is, very educational and rewarding.

The Medical Department's primary mission is to provide quality health care to all inmates. Our services include not only general health care but also dental care and mental healthcare services. The Medical Department consists of one (1) Physician, one (1) Psychiatrist, one (1) Dentist, one (1) Nurse Practitioner, two (2) Registered Nurses, eight (8) Licensed Practical Nurses, three (3) Certified Medication Aids, one (1) Mental Health Professional, one (1) Administrative Assistant and one (1) Medical Records Personnel.

Daily operations include four (4) pill calls, sick calls, wound treatment clinics, blood pressure checks, and blood sugar checks as well as emergencies that may occur. The Medical Department also coordinates with local hospitals and clinics making arrangements for inmates to go to outside medical resources when their problems require treatments beyond the scope of the department's practice. The Medical Department also educates inmates on options for Mental Health and Health Care follow ups when released from incarceration.



The medical department continues to be a busy place. The number of sick calls totaled **5,283**. In addition, **4,603** PPD'S / Health Assessments were performed, as well as **17,246** treatments / clinics. We are currently seeing inmate population with chronic health problems. We are currently providing continual assessments, education, and support to those with such issues as Infectious Disease, Hypertension, Diabetes, and Psychiatric Illness. Dr. Vijay Raj and Nurse Practitioner Michael Henning have had over **2,106** inmate visits and addressed a wide array of illnesses. Once seen by the doctor, a plan of care is put in place which includes maintaining medication compliance, follow up care, and proper education.



Upon the approval from the Superintendent and Dr. Raj, the Medical Department offers a “Keep on Person” (KOP) medication program allowing responsible inmates with minor health problems to keep medications with them in their cells and take them on their own as needed. During the period of July 1, 2012 to June 30, 2013, **3,547** inmates were given medication, either through Pill Call or the KOP Program. We hope that giving the inmate a little responsibility for their own healthcare will increase the likelihood of medication compliance once they are released.

The Medical Department continues to be a demanding fast paced environment. The success of the department is a result of the dedicated teamwork of our skilled medical staff. The department sets very high goals and standards to provide the highest quality of medical care to our inmate population.

