

2014 Annual Report



Serving the Counties of Brunswick, Dinwiddie and Mecklenburg

This cover was printed on 20 pound, acid-free, copy paper. The final cover image was designed by Shelley J. Slaughter, Executive Secretary of the Meherrin Regional Jail.

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MEHERRIN RIVER REGIONAL JAIL

2014 ANNUAL REPORT

A letter from the Superintendent:

Over the past year, many accomplishments were realized within Meherrin River Regional Jail Authority. We received the reimbursement from the State for 50% of eligible costs of construction well ahead of schedule. This allowed us to payoff interim financing and save significant interest costs. A contract with the United States Marshal Service was signed and as a result we recognized \$209,875, less the state recovery in revenue for our facility.

The Meherrin River Regional Jail Authority implemented a new option for offenders to order combo meals such as hamburgers, chicken wings, pizza etc. through the food service vendor, CBM. This program is a huge success with our offenders because it allows them to order something other than the regularly served lunch meal. In addition, our Training Division focused a tremendous amount of time on specialized training to staff to include, First Line Supervisor's Class, Defensive Tactics, Gang Class, Report Writing and Staff Coaching. These additional training courses allow staff specific hands on training for many divisions throughout the facility.

The staff of Meherrin River Regional Jail Authority works hard each year to give back to the communities. Over the course of the past year the charitable and community based outreach activities have helped make the facility shine amongst the citizens of our user jurisdictions. Our participation with Mecklenburg Sheriff's Office Cops & Kids program was a huge success again this year. During the holiday season, our staff worked with Social Services in each locality to donate items to families in need of assistance. Our staff is also active participants in coordinating and participating with Special Olympics. We have found these programs to be a great success while allowing us to give back to the citizens of our user jurisdictions and shed a positive light on our organization.

Sincerely,

Superintendent Crystal L. Willett

Vision, Mission, & Core Values

Vision Statement

It is the vision of the Meherrin River Regional Jail to be stewards of our community with the highest regard to integrity and excellence. To promote positive growth for both the staff and the inmates entrusted to our care, to be proactive, seeking innovative correctional and rehabilitative practices that hold offenders accountable, and to assist offenders in becoming productive law-abiding citizens.

Mission Statement

The Meherrin River Regional Jail shall promote the safety and protection of the citizens within Brunswick, Dinwiddie and Mecklenburg counties by safely and securely procuring criminal offenders at the confines of our facilities. We shall strive to maintain programs and various opportunities for offenders to improve their character and morale to reduce recidivism statistics within our surrounding communities. We further strive to effectively and evenhandedly respect each offender in efforts for rehabilitation and education of skills to assist him/her upon reentry into society. Our entire staff is dedicated to the safety and security of each offender during the period of incarceration adhering to all policies and procedures of the Meherrin River Regional Jail.

Core Values

- Public Safety:** Protect the public, staff and offenders through the highest degree of professional performance at all times
- Integrity:** Promote a jail environment that is consistent with human dignity and one that is free from personal prejudices and discrimination
- Fairness:** Treat all employees, the public and offenders with fairness, honesty, consideration and dignity while recognizing diversity
- Commitment:** Operate the regional jail in an efficient and cost effective manner without jeopardizing the Jail's mission
- Professionalism:** Exhibit the highest degree of ethical behavior, professional excellence, quality and competence in all that we do

Facility Overview

The Meherrin River Regional Jail has two facilities. The main facility is located in Alberta and the satellite facility is located in Boydton. The Alberta facility is comprised of 156,643 square feet, 16 housing units and a total housing capacity of 400 inmates. In addition to the housing units, the jail has a medical housing unit, administrative section, central control section, general library, law library, kitchen, laundry and separate training room for staff.

The housing unit design of the jail provides 5 female units. This allows for separate housing for protective custody, administrative segregation, disciplinary problem inmates, female work release inmates and general population female inmates. There are 9 general population units for the male inmates, 1 male work release unit and there is also 1 designated unit for special management. This housing unit allows inmates to be housed separately for purposes of protective custody, administrative segregation and disciplinary status.

The Alberta facility's medical housing unit has 4 examination rooms, a dental laboratory, 3 individual cells and a 3 bed medical ward for inmates who require special medical attention. Two of the cells are designated to house inmates with highly contagious conditions.

The satellite facility in Boydton is comprised of 40,095 square feet, 9 housing units and a total housing capacity of 68 inmates. In addition to the housing units, the jail has a medical housing unit, administrative section, central control section, general library, law library, kitchen, laundry and separate training room for staff.

The housing unit design of the jail provides 1 female unit, for female work release inmates. There are 7 general population units for male inmates, 1 male work release unit and there is also a designated unit for special management. This housing unit allows inmates to be housed separately for purposes of protective custody, administrative segregation and disciplinary status.

The Boydton facility's medical housing unit has 1 examination room, 1 individual cell and a 3 bed medical ward for inmates who require special medical attention.

The operational design of both facilities is state-of-the-art. Both facilities have numerous electronic systems throughout the facility, including a computerized Digital Optical Fingerprint Capture Machine (Cross Match Live Scan System), a Video Visitation System which also allows for Internet Visits, a computerized Jail Management System for booking, tracking and release of inmates and a sophisticated Computer Network System.

All doors throughout Meherrin River Regional Jail have electronic locks and are controlled and operated by an Officer assigned to Central Control. This officer controls access to all areas of the jail via cameras and intercoms. It is impossible for a person to enter or move throughout the facility without the knowledge of the officer in Central Control.

The Annual Report highlights various employees from every department. These talented individuals, highlighted throughout this document, contribute on a daily basis to the overall success of the Meherrin River Regional Jail.

Administration

Crystal L. Willett
Superintendent

Major Brent Wright
Deputy Superintendent

Administrative Personnel

Lt. Rodney Jacobs, Administration Lieutenant
Jennifer Derrenbacker, Finance Director
Rhonda Whitby, Accounting Manager
Holly Jimmerson, Account Clerk III
Shelley Slaughter, Executive Secretary
Sandi Newcomb- Secretary
Guy Short, Information Technology Director
Hunter Barbour, Information Technology
Jane Clark, Information Technology

Maintenance Department

Tony Lacks, Maintenance Director
David Baird, Maintenance Tech.
Dale Cooper, Maintenance Tech.
Michael Capps, Maintenance Tech

Finance Director



Jennifer Derrenbacher, Finance Director, is the highlighted employee for the Administrative Department. Jennifer is a Certified Public Accountant with over 15 years of experience in the accounting field. She joined Meherrin River Regional Jail on June 10, 2013. As Finance Director, Jennifer is responsible for development of the Jail's annual budget, preparing the Comprehensive Annual Financial Report (CAFR), purchasing and procurement of jail resources, development and review of financial policies, preparing monthly financial reports, as well as presenting financial updates to Board Members at Board Meetings.

One of the most important responsibilities of the Finance Director is development of the Jail's annual budget. The budget affects every division within the Jail and each division depends on the Finance Director to include the funding required for its daily operations in the Jail's budget. Jennifer begins the budget process by working with Division heads from all areas of the Jail to determine what their needs are in the upcoming fiscal year. These needs along with their justifications are then reviewed by the Superintendent, Deputy Superintendent and Finance Director and a proposed budget is created. The proposed budget is later presented to the Jail's

Finance Committee for approval. Once approved by the Finance Committee, the proposed budget is presented to the Board for adoption.

Along with these duties, Jennifer also supervises the Accounting Manager whose primary functions are human resources and payroll for the Alberta and Boydton facilities; the Account Clerk III whose primary responsibilities include accounts payable for both facilities and inmate trust accounts at the Alberta facility; and the Secretary at the Boydton facility, whose primary responsibilities include inmate trust accounts and recording daily financial transactions at the Boydton facility.

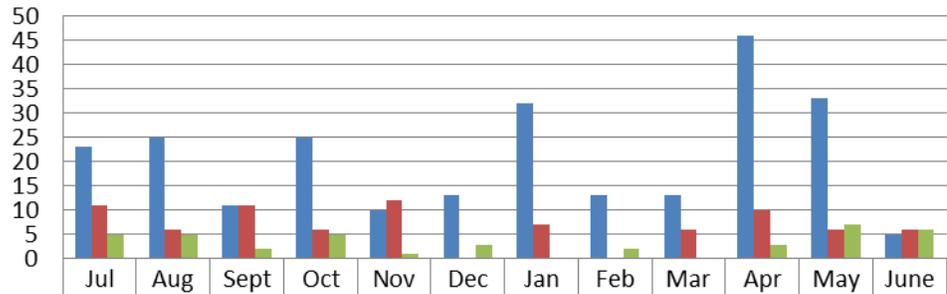
Finance

The Meherrin River Regional Jail's Finance Department consists of a Director of Finance, an Accounting Manager, an Account Clerk III and a Secretary. This department is responsible for the budget and finances of the jail and the recruitment, screening, and hiring of all Meherrin River Regional Jail staff. To accomplish this, they schedule interviews, perform background investigations, make employment offers and conduct new employee orientations and the finances of the jail.

The Finance Director oversees the daily operations of the Finance Department by supervising and assisting each with their various responsibilities. Specific functions of the finance department include maintaining accurate records of each employees personnel file, Workman's Compensation records and Employee of the Quarter/Year appointments. In addition, the department is responsible for processing performance evaluations for the entire staff and processing semi-monthly payroll. This includes overtime, leave balances, merit and benchmark increases, internal postings, promotions/demotions, and new hire/separation paperwork. There are also various position status and personnel update sheets that are accurately maintained each month. In addition, the department is responsible for other functions such as billings, accounts payable, handling of the inmate trust account, budgeting and financial reporting and analysis. This includes the monthly billings of inmates housed for various jurisdictions, processing of payments, and preparation of the Jail's annual budget and comprehensive annual financial report.

The Accounting Manager administers the health plans, benefits packages and payroll information entry. This involves keeping staff aware of any changes in the Family and Medical Leave Act, the Americans with Disabilities Act, Unemployment Compensation Laws and all Labor and Employment Laws applicable to the operation of this facility. In addition, the Accounting Manager keeps personnel files, enters and deletes any payroll information required, executes conditional offers of employment and performs extensive orientations for new hires. The Accounting Manager also manages the Comp Board Budget. The orientation includes a review of the benefits offered and the opportunity to enroll in the many benefits offered by the jail.

Application Statistics 2013-2014



■ Applications Received	23	25	11	25	10	13	32	13	13	46	33	5
■ Applicants Interviewed	11	6	11	6	12	0	7	0	6	10	6	6
■ Applicants Hired	5	5	2	5	1	3	0	2	0	3	7	6

Information Technology



Jane Clark, I.T. Technician, is the highlighted employee of the I.T. Department. Jane has 10 years' experience in the I.T. industry with concentration on computer repair and troubleshooting. She joined the Meherrin River Regional Jail I.T. Department on August 1, 2012 to expand her knowledge. Jane was chosen as the Employee of the Quarter for the 1st Quarter in 2013. She attended Southside Virginia Community College and received her Associates in Information Technology in May 2002. She then attended Old Dominion University and received her Bachelor's Degree in Technical Studies and Technology Education in December 2007. She received her Career Certificate in Telecommunications Technology in May 2011.

Jane oversees I.T. projects at the Meherrin River Regional Jail, Satellite Facility. She has a good rapport with staff, is dependable, and is a team player. Her strong points are computer repair, troubleshooting, and education of employees on technologies used in the jail.

The Information Technology Department at Meherrin River Regional Jail maintains all technology-related systems for both the Alberta and Mecklenburg facilities. Not only does the IT Department manage the computers, printers, servers and other network-related devices, but also the staff

telephone and voice mail, inmate telephone system, video visitation and recordings, copiers, as well as inmate cable TV fall under the IT Department. The department also maintains the computerized Jail Management System which tracks and maintains all aspects of an inmate's stay at the jail. The IT Department added internet visitation over the past year so families can visit from the comfort of their home and not introduce children to the harsh reality of incarceration. The service is also available for attorneys and other professionals.

Additionally, the IT Department maintains the touch-screen security system. This is a system of electronic door locks, CCTVs, and intercoms to maintain inmate movement throughout the facility. Inmate amenities such as hot and cold water for showers, microwaves, washers and dryers, TV, lights, etc. are all controlled through the touchscreens. All inmate areas throughout the facility are monitored through CCTVs and recorded on DVRs for storage and playback as needed. The department also manages employee access throughout the facility through the use of electronic access cards.

The IT department serves as a liaison for the jail's third-party vendors and contractors to assist them with their computer-related needs. IT also provides assistance for target system for the jail's gun range.

Maintenance Department



Maintenance Officer R. David Baird is the highlighted employee for the Maintenance Department. David was born, raised and lived in Brunswick County his entire life. He attended and graduated the Central Virginia Criminal Justice Academy Class #81 in 2012, which was the first group of Officers to graduate and begin their careers at the new multi-jurisdictional Meherrin River Regional Jail. With his training, he was able to accept the task of working as an Officer, in the Lobby and in several pods, when the facility first opened while waiting for the next class of Officers to graduate.

During his employment with Meherrin River Regional Jail, David was chosen as the Employee of the Quarter for the 3rd Quarter in 2013. He has also received certifications in Tracer Summit ES Program Training in 2013 and Trane Light Commercial Rooftop Unit Training in 2014.

David brings a strong mechanical and electrical background along with a working knowledge of computers, programs and controls. His position not only deals with the mechanical, electrical, plumbing problems and snow removal at both facilities, but he also monitors and maintains Trane's Tracer Program and BAS for Climate Control. Another facet of his job includes dealing

with contractors, salesmen, purchases and warranty replacement items to ensure his department is as cost effective as possible.

David has proven with his work ethic that he is willing to do whatever is necessary to make this facility the best it can be.

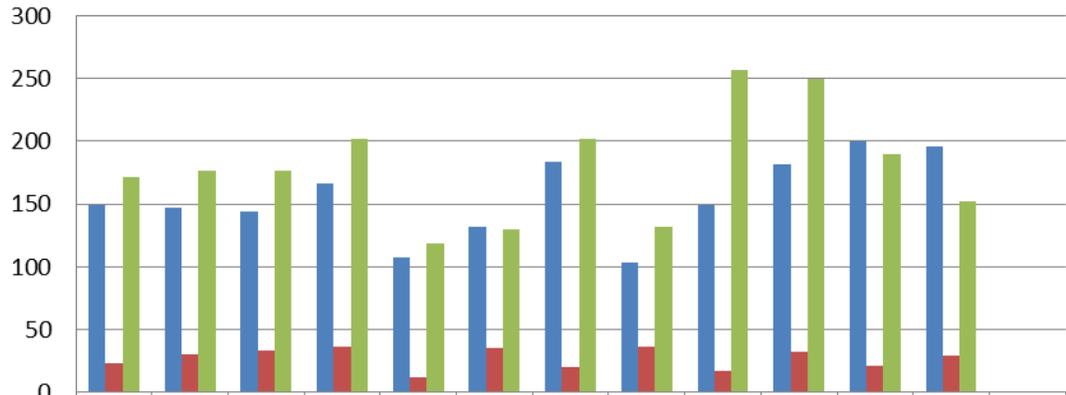
The goal of the Maintenance Department is to provide a safe, secure, and comfortable environment for all visitors, staff, and inmates. The duties include involved troubleshooting and complex maintenance work on building and kitchen equipment, conduct facility inspections and maintain a Preventive Maintenance Program at our two locations; our main site located in Alberta and our satellite facility located in Mecklenburg, where we float between the two sites as needed. This is done with minimal outside support from contractors. The Maintenance Department ensures that all Federal, State and Local regulations are adhered to for ACA and DOC regulations.

The department's staff consists of a Maintenance Supervisor and three (3) Maintenance Officers. The four officers are on duty five days a week, with at least one staff member on call for emergencies at all time. The Maintenance Supervisor and one (1) Maintenance officer are certified Corrections Officers. Their certifications allow the Maintenance staff to assist other departments when they are short staffed, or additional assistance is needed to maintain facility safety. The other two Maintenance Department employees are non-certified. They both have extensive background in maintenance, with experience in mechanical and electrical.

The Maintenance Department has had a very productive 12 months. As the graph will show, they have received a total of 2,183 work orders and maintained 100% completion with no backlogs. This is all accomplished while maintaining compliance with State, Local and Federal building safety codes.

As the facilities start to age and the warranty starts to expire, the Maintenance Department continues to increase its efforts to stay ahead of the rising challenge.

Work Orders Processed



	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total
■ Alberta	149	147	144	166	107	132	184	103	149	182	200	196	1859
■ Mecklenburg	23	30	33	36	12	35	20	36	17	32	21	29	324
■ Total	172	177	177	202	119	130	202	132	257	250	190	152	2183

Security Division

Alberta Facility

Captain J. W. Booth
Security Division Commander

Security Personnel

Lieutenant D. Jackson	Lieutenant J. Lucy	Lieutenant W. Curtis	Lieutenant W. Townsend
Sergeant C. Allen	Sergeant J. Allen	Sergeant J. Toney	Sergeant L. Moody
Officer A. Acree	Officer K. Barnes	Officer D. Bates	Officer N. Arrington
Officer J. Hofler	Officer P. Chavis	Officer R. Brown	Officer D. Baines
Officer J. Blankenship	Officer J. Coleman	Officer B. Cleaton	Officer P. McFerrin
Officer A. Britt	Officer T. A. Jones	Officer D. Williams	Officer J. Collins
Officer S. Thompson	Officer A. Grassel	Officer C. Easter	Officer D. Hall
Officer T. Clary	Officer T. Jones	Officer L. Elliot	Officer L. Stokes
Officer M. Davis	Officer D. King	Officer D. Fowler	Officer A. Oseghale
Officer B. Madison	Officer H. Lewis	Officer J. Medlin	Officer D. Jones
Officer D. Moore	Officer K. Palmer	Officer A. Moore	Officer C. Hawthorne
Officer D. Newton	Officer R. Powell	Officer F. Rausch	Officer T. May
Officer T. Perkins	Officer R. Sadler	Officer C. Scott	Officer C. Parrish
Officer K. Rainey	Officer W. Stephens	Officer C. Seward	Officer M. Perkinson
Officer J. Smith	Officer M. Stith	Officer J. Simmons	Officer R. Poole
Officer R. Willis	Officer L. Tanner	Officer C. Singleton	Officer S. Terry
Officer J. Wilson	Officer T. Vigilante	Officer M. Smith	Officer B. Weston
Officer K. Reese	Officer T. Yeater	Officer C. Wilson	Officer J. Davis
Officer D. Dugger	Officer A. Whorley	Officer Q. Turner	Officer B. Ferguson
Officer C. Mull	Officer B. Burton	Officer V. Fuller	Officer P. Coleman
	Officer D. Cain	Officer A. DeSantis	Officer T. Henry
			Officer L. Phillips

Security

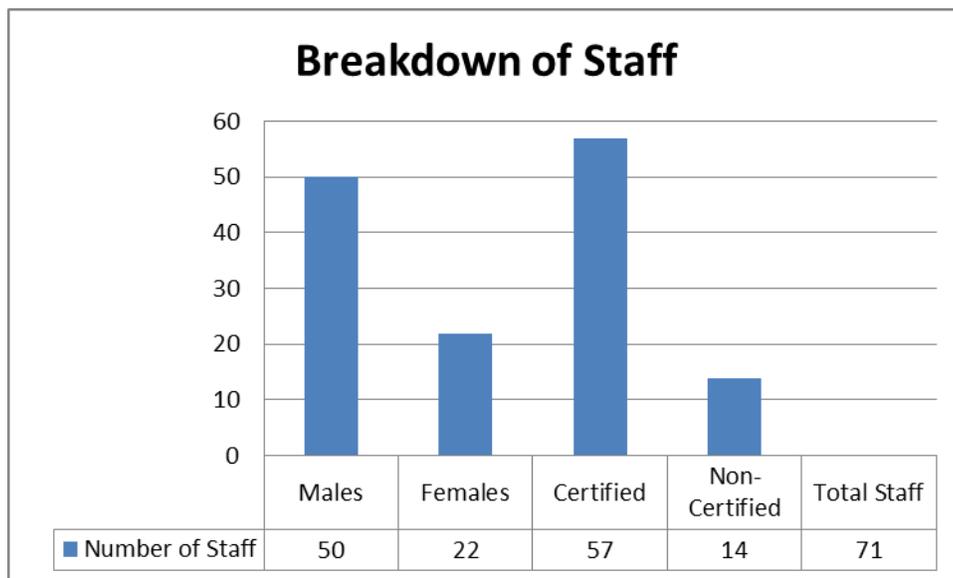


Lt. John Lucy is the highlighted employee for Security. Lt. Lucy started at Brunswick County Sheriff's Office on January 1, 2012. The Sheriff Department's jail closed in June 2012 and the jail staff, including Lt. Lucy, transferred to the Meherrin River Regional Jail. Lt. Lucy came to Meherrin River Regional Jail as an Officer and was quickly promoted to Security Sergeant. On March 1, 2013, he was promoted to Security Lieutenant.

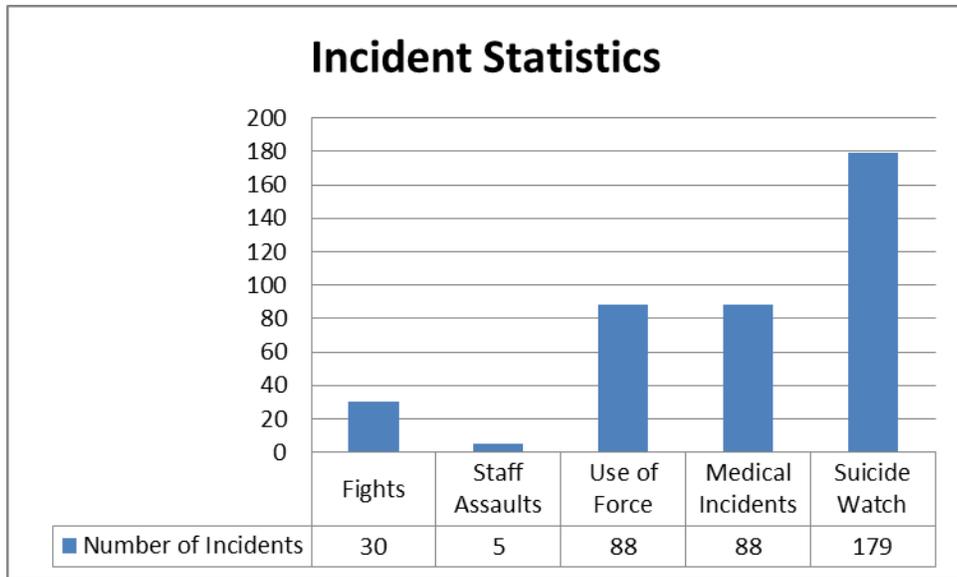
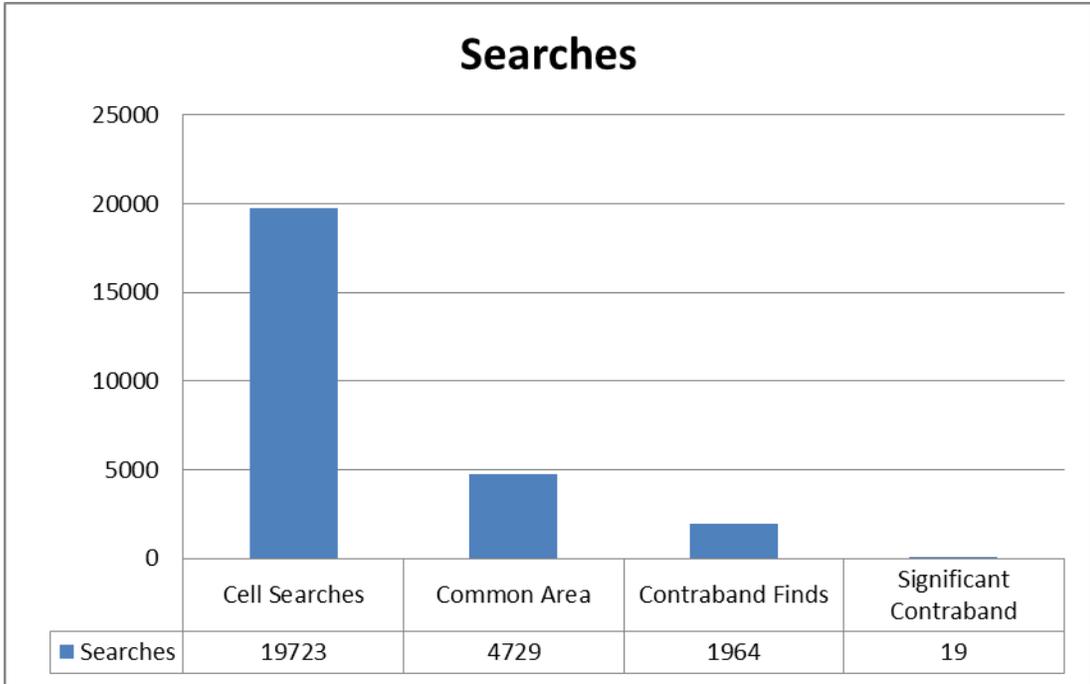
As Security Lieutenant, Lt. Lucy received his General Instructor Certification, Law-Fit Certification, Firearms Instructor Certification, and Defensive Tactics Instructor Certification. On November 17, 2014, he received a lateral promotion to the position of Lieutenant of Operations and Support.

The Security Division is responsible for the health, safety, security and welfare of the inmates incarcerated at the Meherrin River Regional Jail. We are the police officers of this internal community. It is our mission to ensure public safety by keeping those individuals incarcerated under law, separate from society and protecting those incarcerated from each other. We have **16** housing units, with a total facility holding an average of **417** inmates. The Security Division manages this community with Officers assigned to units, **2** Officers patrolling units

and **2** Officers in Intake, **1** Sergeant, and **1** Lieutenant supervising the security team. The Day shift team consists of **17** Officers, **2** Sergeants (**1** Security and **1** Intake) and **1** Lieutenant. The Night Shifts maintain **18** Officers with **1** Sergeant and **1** Lieutenant. There are **4** teams operating on 12 hour shifts from 0600-1800 hrs. and 1800-0600 hrs. Each team reports 30 minutes prior to the start of the shift for a formal briefing and training period. The rotation schedule of the shifts is a motivating factor for the staff. We currently have **50** male Officers and **22** female Officers. Our staffing at this time is **71** Officers. Currently we have **57** Officers that are certified and **14** awaiting certification through the academy. We currently have **8** Officers in the academy now. We have **6** Officers scheduled to attend the April 2015 academy and **3** Officers scheduled to attend the June 2015 academy.



Performing these duties involves continuous searching, controlling, policing, guiding and providing structure to the unstructured. During the fiscal year 2012-2013, the Officers of the Meherrin River Regional Jail successfully conducted **19,723** cell searches and **4,729** common area searches. Of these searches, **1,964** netted Nuisance contraband items. These searches also netted **19** significant contraband items such as drugs, lighters, cigarettes, etc. In the policing of the units, there were **30** fights, **5** assaults on staff members, **88** uses of force, and **88** recorded medical incidents. We initiated **179** suicide watches during this year. We have had a very successful year with **0** major disturbances and/or forced escapes.



Mecklenburg Facility

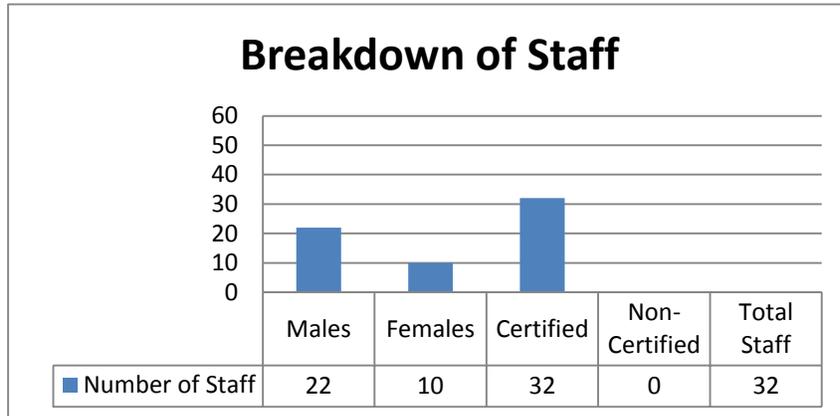
Captain R. Terry
Security Division Commander

Security Personnel

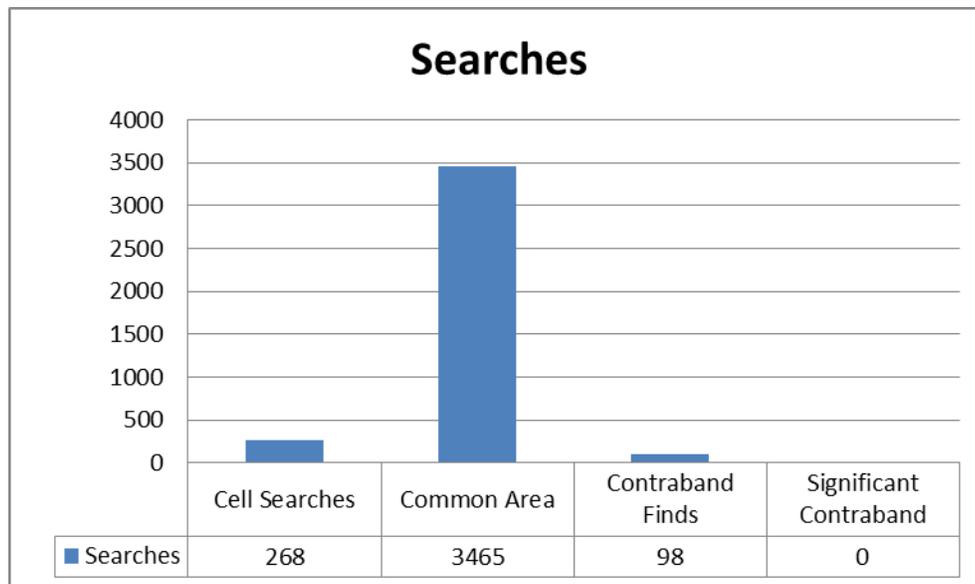
Lieutenant R. Clevinger			
Sgt. David Lett-Records/Security			
Sergeant R. Lewis	Sergeant B. Snead	Sergeant M. Gwaltney	Sergeant R. Overbey
Officer M. Arrington	Officer Owen	Officer Bradner	Officer Burtton-Carter
Officer Aleman	Officer Hodges	Officer DeSantis	Officer Cypress
Officer Starkweather	Officer Burton	Officer Lenhart	Officer Inscore
Officer King	Officer Hepburn	Officer Medley	Officer DC Lett
Officer Newman	Officer Thompson	Officer Medlin	Officer McQuain
	Officer Walker	Officer Sjurseth	Officer Roberts

Security

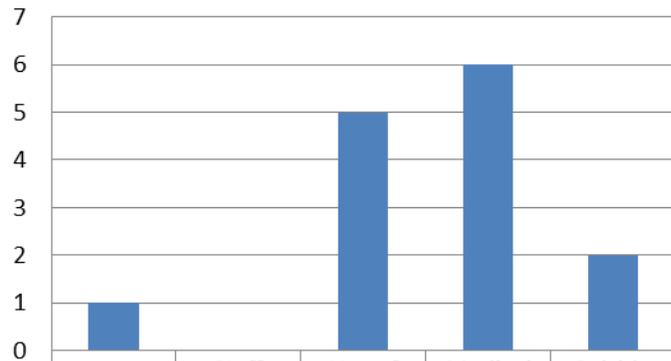
The Security Division is responsible for the health, safety, security and welfare of the inmates incarcerated at the Satellite Facility for Meherrin River Regional Jail located in Mecklenburg. We are the police officers of this internal community. It is our mission to ensure public safety by keeping those individuals incarcerated under law, separate from society and protecting those incarcerated from each other. This facility began housing inmates February 17, 2013. We have 6 housing units, with a total facility holding an average of **58** inmates. The Security Division manages this community with **1** Officer assigned to B & C unit and **1** Officer assigned to D & E unit, while a Roving Officer covers F & G units as well as Intake. One Sergeant supervises the security team. The Day shift teams consist of **6** Officers and **1** Sergeant. The Night Shifts maintain **6** Officers with **1** Sergeant. There are **4** teams operating on 12 hour shifts from 0600-1800 hrs. and 1800-0600 hrs. Each team reports 30 minutes prior to the start of the shift for a formal briefing and training period. The rotation schedule of the shifts is a motivating factor for the staff. We currently have **1** Captain, **1** Lieutenant, **5** Sergeants, **15** male Officers and **10** female Officers. Our staffing at this time is **32** Officers with **32** of these Officers certified. We are short **1** Officer at this time.



Performing these duties involves continuous searching, controlling, policing, guiding and providing structure to the unstructured. From July 1, 2013 to June 30, 2014, the Officers of the Meherrin River Regional Jail Satellite Facility successfully conducted **268** cell searches and **3,465** common area searches. Of these searches, **98** netted nuisance contraband items. These searches had no significant contraband. In the policing of the units, there was **1** fight, **0** assaults on staff members, **5** uses of force, and **6** recorded medical incidents. We initiated **2** suicide watches during this year. We have had a very successful year with **0** major disturbances and/or forced escapes.



Incident Statistics



	Fights	Staff Assaults	Use of Force	Medical Incidents	Suicide Watch
■ Number of Incidents	1	0	5	6	2

Intake/Booking

Intake Personnel

Alberta Facility

Sgt. P. Hudson

Ofc. A. Grassel	Ofc. A. DeSantis	Ofc. M. Davis	Ofc. P. Chavis
Ofc. A. Whorley	Ofc. C. Wilson	Ofc. D. Jones	Ofc. C. Mull
	Ofc. M. Perkinson	Ofc. S. Terry	

Mecklenburg Facility

Sgt. D. Lett	Ofc. W. Newcomb
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Intake Sergeant



Sgt. Philip Hudson, Intake Sergeant, is the highlighted employee for the Intake Department. Sgt. Hudson is from Mecklenburg County and began his career at Meherrin River Regional Jail in January 2013 as a Jail Officer. In April 2013 he became the Intake Officer for his shift. Sgt. Hudson attended the Central Virginia Criminal Justice Academy in June 2013 and graduated the following September. He then returned to the jail and continued working night shift until May 2014 when he was promoted to Intake Sergeant. As the Intake Sergeant he is responsible for training the Intake Officers on each shift, making sure all policy and procedures are followed and work with the Operations and Support Officers in handling tasks. Sgt. Hudson takes a lot of pride in his job and is always happy to serve the community to the best of his ability.

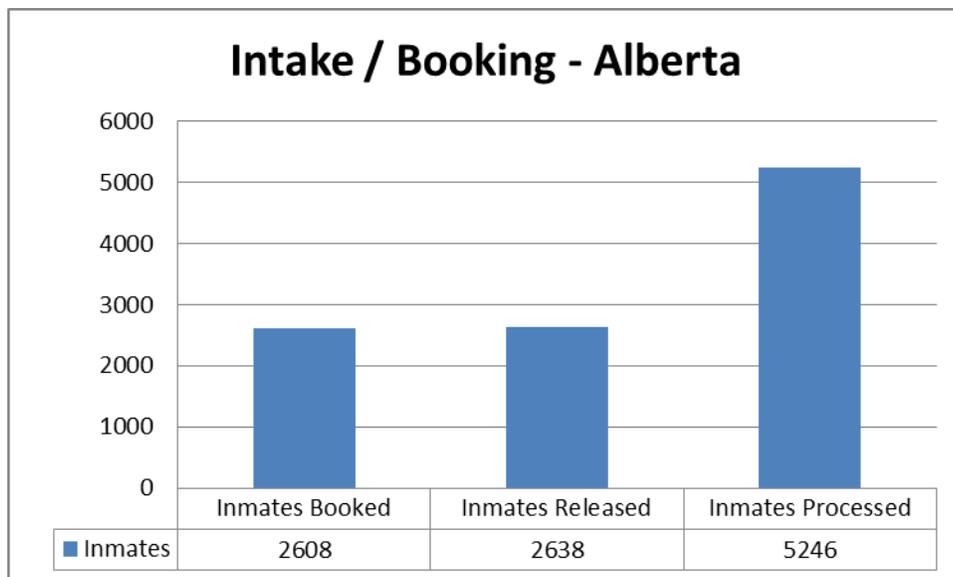
The Intake Process is the foundation for the prisoner's incarceration. The process begins when a subject is accepted into the Meherrin River Regional Jail. The Intake Officers review and ensure all committal documents are accurate prior to accepting custody from the arresting officer. Once custody has been accepted, the intake officer conducts a pat down search for weapons or contraband, collects the personal property of the individual being incarcerated, and inventories the property. The officers then generate a computer record on the individual by entering all pertinent charges, personal information, medical history, identifying scars, marks or tattoo's.

This information and the accuracy are vital to aide other LE agencies as well as for the financials of the facility. Mistakes in this area can cost the facility money and place us in a liable state. The

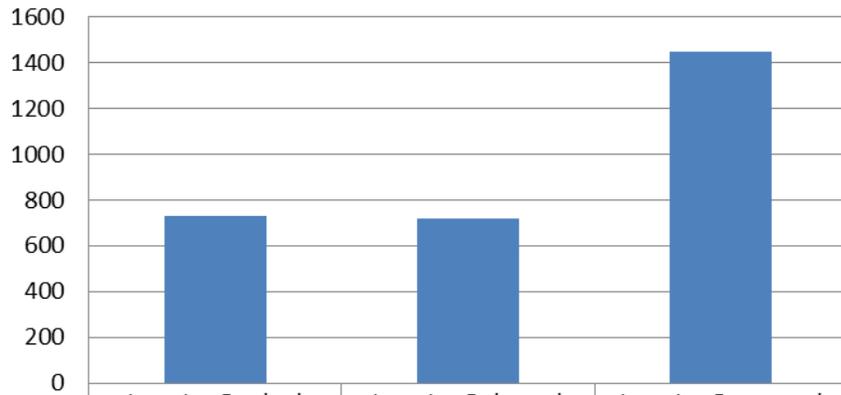
errors that do get through are picked up in our double check system, so that the facility has an almost non-existent error rate.

The Intake Officers are responsible for fingerprinting each person arrested. Fingerprints are transferred electronically via Livescan to the Virginia State Police Department for processing. The Livescan computer enables the Intake Officer to retrieve clearer and more accurate fingerprints. If the individual has an outstanding warrant, the State Police will notify the Meherrin River Regional Jail within minutes via the Virginia Criminal Information Network (VCIN) of receiving the fingerprints so the appropriate action can be taken. Another advantage is the capability to store fingerprints of all individuals printed. This is a tremendous help to local as well as national law enforcement agencies who are conducting investigations and may need fingerprints of a certain individual.

Initial intake is the most critical time of incarceration and requires the Officers to be professional at all times to ensure the safety of newly committed individuals. It is during this time an individual who may have thoughts of suicide or self-mutilation will act. The Intake Officers must be able to spot potential hazards and act immediately. During this fiscal year, the Intake Officers booked in **2,608** inmates at the Alberta Facility and **729** at the Mecklenburg Facility. They also processed for release, **2,638** individuals at the Alberta Facility and **721** at the Mecklenburg Facility without serious incident to officer or inmate. A total of **6,696** inmates were processed by intake in this fiscal year.



Intake / Booking - Mecklenburg



■ Inmates

Inmates Booked

Inmates Released

Inmates Processed

729

721

1450

Operation and Support Services

Captain Leonard Grant, Captain of Operation and Support
Lt. Gene Wilson, Lieutenant of Operation and Support
Sgt. David Lett, Sergeant of Operation and Support

Support Services Personnel

Food Service

R. Hall, Food Service Director
T. Green, Cook/Supervisor
V. Starke, Cook/Supervisor
C. Wagner, Cook/Supervisor
D. Downs, Cook/Supervisor
A. Vinson, Cook/Supervisor
P. Martin, Cook/Supervisor
J. Patillo, Cook/Supervisor

Rhonda Daniels, Food Service Director, Mecklenburg Facility
Evelyn Jefferson, Cook/Supervisor, Mecklenburg Facility
Samuel Lewis, Cook/Supervisor, Mecklenburg Facility
Sherrie Russell, Cook/Supervisor, Mecklenburg Facility

Mailroom

Ofc. K. Burnette

Programs

Ofc. N. Hill-Ash

Training

Sgt. W. Fowler

Safety & Standards

Ofc. S. Smith

Transportation

Sgt. D. Walker, Transportation
Ofc. M. Stith, Transportation
Ofc. J. Flynn, Transportation
Ofc. K. Kelly, Transportation
Ofc. T. Freeman, Transportation
Ofc. J. Gaulding, Transportation
Ofc. C. Medlin, Transportation

Operations Personnel

Classification Officers

Glenda Bradley
Sharleda Gordon

Lids Tech

Jessica Lucy
W. Newcomb, Mecklenburg Facility

Records Clerks

Brittany Burton
Brittany Bishop
Sgt. D. Lett, Mecklenburg Facility

HEM/Work Release Officer

Tyman Keene

Work Force Officer

Richard Whitby, Jr.

Safety and Standards



Officer Stephen Smith, Safety and Standards Officer, is the highlighted employee for Operations and Support. Officer Smith started with the Meherrin River Regional Jail on July 16, 2012 and attended Central Virginia Criminal Justice Academy Class #83. Due to shortage of staff, he was pulled from the academy on July 18, 2012 and was advised to report to work at the jail on July 20, 2012 and was assigned to Shift on Day B. On January 23, 2013, he returned to Academy Class #85 and completed his training.

During Officer Smith's time on Shift, he worked every post as safely, effectively and efficiently as possible. He was promoted to Safety and Standards Officer on August 12, 2013. As Safety and Standards Officer, he was able to implement a better key control system, a simplified way of keeping up with the DOC standards, and also played an important role in getting the Prison Rape Elimination Act (PREA) implemented. Officer Smith inspects all fire extinguishers and ensures all employees are familiar with the emergency procedures. He was chosen as the Employee of the Quarter for the 2nd Quarter in 2014 and was also chosen as the 2014 Employee of the Year.

Support Services

Inmate Programs

The Meherrin River Regional Jail offers several programs for the inmates at MRRJ. The Programs Department continuously seeks new programs and services to provide for the inmates here, as well as focusing on improving our existing programs.

Thanks to volunteers and donations from Brunswick, Mecklenburg, and Dinwiddie counties, we are able to provide the inmates access to bible study, law library, general library, special education programs, and anger management, domestic violence and substance abuse classes. We are currently working with Southside Community College on starting up a G.E.D. program for our inmates.

The Programs Officer oversees and coordinates all programs and clerical services offered to the inmate population.

Life Skills Programs

Inmates participate in group sessions which last 6 weeks and receive a certificate upon completion of the program. Employment, credit history, credit cards, budgeting, resume writing, and information on education and college are all items discussed to prepare inmates for their release back into the community.

Substance Abuse Programs

All inmates incarcerated at Meherrin River Regional Jail are eligible to participate in the substance abuse program. This program is designed to provide education and support to inmates with drug and/or alcohol addictions. All of the facilitators for these groups have counseling experience and/or specific training. A total of 159 inmates participated in this program for this fiscal year.

Religious Services



Bible study is offered once a week on Sundays and is conducted in our designated male and female indoor rec areas. We currently have three volunteer Chaplains that come on Saturday mornings from 8:30am to 10:30am every week to give religious services to the inmates. Chaplain Rob McCoy visits 4 days a week at the Alberta Facility, Chaplain Jo-Ann McCoy (females only) visits 2 days a week at the Alberta Facility and Chaplain Jim Clark visits 3 days a week at the Mecklenburg Facility for Chaplain Services. They also provide Bible study worksheets and counsel inmates on issues they are having. Chaplain Jack Peters serves on the Board of Cross and Bars and oversees the operations of the Chaplains of Meherrin River Regional Jail.

Special Education

Any inmate between the ages of 18-22, with special education needs who wish to further their education, is placed in this state mandated program. We have state certified teachers that volunteer their one-on-one time with Meherrin River Regional Jail offers clerical services to all inmates here. These services include, notarizing, photocopying of legal material, and providing legal forms to inmates wishing to participate in this program. So far we have assessed sixty seven inmates with two participating in the special education program.

Library Services



Law library services are provided to the inmates for both facilities, who wish to research legal matters pertaining to their case. The law library contains the Lexus Nexus software installed on a desktop computer for inmates to research their legal matters. So far, our law library has been utilized 315 times at the Main Facility and 74 times at the Satellite Facility.

The law library is available to all inmates on a weekly basis. At this time, the Main Facility's library contains over 1,000 books and the Satellite Facility over 468 books, and new books are added as they are donated monthly. Some of the topics include, but are not limited to, suspense, romance, thriller, action adventure, religious, and science fiction. Our library program is still growing and accepting donations. As of June 30, 2014, 3,950 books have been checked out of the Main Facility library and 874 out of the Satellite Facility library. Inmates at the Main Facility also receive The Brunswick Gazette and Times Magazine and the Satellite Facility receives the Mecklenburg Sun and Times Magazine, on a weekly basis.

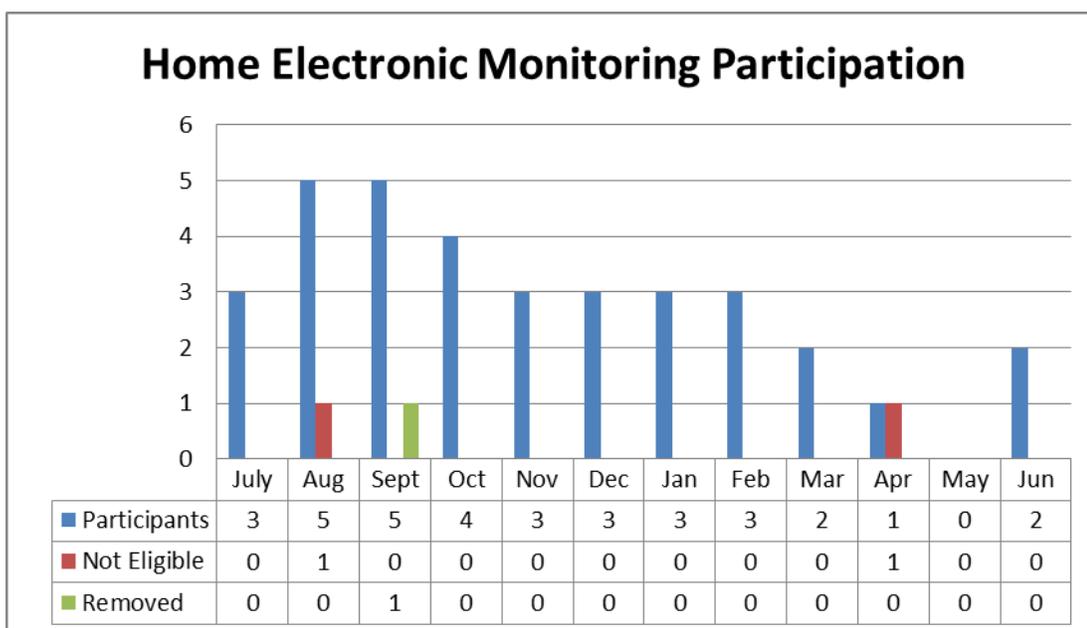
Clerical Services

Meherrin River Regional Jail offers clerical services to all inmates here. These services include, notarizing, photocopying of legal material, and providing legal forms to inmates.

Home Electronic Monitoring Participation

The Meherrin River Regional Jail offers alternate programs to offenders housed within the facility. An example of this type of program is the Home Electronic Monitoring Program (HEM). MRRJ has an agreement with Behavioral Interventions (BI) that provides a tamper-proof ankle bracelet that is monitored through a GPS unit. Before an offender is placed on the program they are thoroughly screened for eligibility. The HEM Officer checks the offender’s current sentence and severity of the charges, and forwards his/her findings through the chain of command for approval. If the offender has been declared eligible for the program, a check of their criminal history, a drug screening, and employment verification is conducted prior to entrance into the program.

The goal of the Home Electronic Monitoring program is to help reinforce and maintain good work habits. During the fiscal year, 34 inmates participated in the HEM program. The facility collected \$11,173 from inmates participating in the program to help offset costs of their incarceration. During 2013-2014, there was 1 inmate who was removed from the program due to a violation of the rules and regulations.



Training



Sgt. William Fowler, Training Sergeant, is the highlighted employee for the Training Department. He started his career with the Department of Corrections in 1995 working at the Powhatan Correctional Center for four years before being hired by the Pamunkey Regional Jail in 1999. Upon completion of the academy he was assigned to work the Booking section where he spent three years as the Intake Officer. He would then go on to be the Work Release / Work Force Officer for two years before being assigned to the position of Training Officer. In 2007 he was promoted to the rank of Sergeant in charge of training, a position he would hold until his promotion to Lieutenant in 2011. In 2012, Sgt. Fowler took a break from corrections and spent a year driving cross country working as a long haul truck driver. While he enjoyed the change of pace, and scenery, he was eager to return to the skill set he had spent so many years developing. Sgt Fowler started with the Meherrin River Regional Jail in December 2013 and quickly assumed his position in training.

Sgt. Fowler maintains certifications as a General Instructor, Firearms Instructor, and Defensive Driving Instructor and has previously been certified in Defensive Tactics and First Aid / CPR Instruction. He considers training to be his greatest passion in his career having provided instruction at multiple criminal justice academies, conducting presentations at schools, and serving as Training Committee Chair for the Virginia Association of Regional Jails State Conference for two years. Sgt. Fowler takes great pride in his work and continues to look for ways to assist in the Meherrin River Regional Jails development.

The Training Department is operated under the supervision of the Training Sergeant and the Administrative Lieutenant. The Training Department is responsible for scheduling and conducting classes that benefit the facility staff and ensure compliance with DCJS and ACA requirements.

New employees are placed in an extensive “on-the-job-training” (OJT) program, which is broken into two phases. The first phase of the program requires each new officer to complete forty (40) hours of training, which is conducted through classroom lecture and simulated exercises under the guidance of DCJS certified instructors. The second phase consists of actual on post “real world training” in which the new officer first “shadows” an experienced Field Training Officer (FTO) and then operates the unit under the supervision of the FTO. This training takes approximately 30/45 days to complete and is highly beneficial, not only to the new officers, but also to the experienced staff and the inmates in the facility as it produces a more competent and consistent officer. The OJT/FTO program is supplemental to the 390 hours of academy training new staff will undergo in their first year of employment. During Fiscal Year 2012-2013, 36 officers successfully completed the DCJS Basic Jailors Academy.

Certified Staff are required to complete 24 DCJS hours every two years. The Training Department ensures this is completed by scheduling and conducting in-service training. To accomplish this, the Training Department first looks at the needs of the facility and then develops and performs revisions to lesson plans to ensure up to date information is taught to the staff. Through our partnership with the Central Virginia Criminal Justice Academy, specialized training is provided to staff as needed. This year, with the continuing use of roll call training, our staff has exceeded DCJS requirements.

The Training Department also ensures that civilian staff, having regular or daily contact with inmates, receives forty (40) hours of training yearly. This year the civilian training program has continued consisting of self-study courses and classroom training which allows for greater flexibility to deal with the varying civilian schedules.

In addition to providing instruction, the Training Department is a source of information for the jail staff. Through the availability of a library of videos and books, staff has the opportunity to further their knowledge beyond the scheduled topics of instruction. The Training Department maintains communication with the American Correctional Association, the Virginia Department of Corrections, the Virginia Department of Criminal Justice Services, and the National Institute of Corrections, and has a mutually beneficial training relationship with the Brunswick, Dinwiddie, and Mecklenburg Sheriff’s Offices, Lawrenceville PD, South Hill PD, State PD, and the Central Virginia Criminal Justice Academy, which allows for a greater scope of training for our staff.

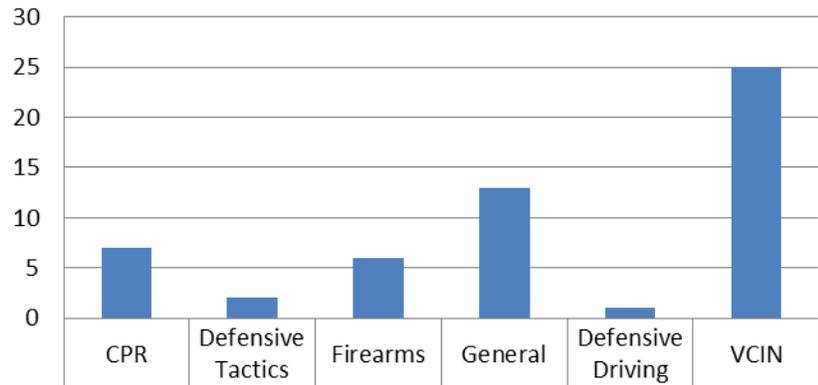
TASER- Currently MRRJ has 48 officers that are qualified to utilize the TASER. MRRJ has 10 TASERS currently in inventory.

Effective instructors play a vital role to the Training Department; the department benefits from its 13 General Instructors, 6 Firearms Instructors, 1 Defensive Driving Instructor, 2 Defensive Tactics Instructors, 7 American Health & Safety Institute First Aid / CPR Instructors.. The Training Department is currently seeking additional officers that meet the qualifications to become DCJS Instructors. The increased number of instructors will not only assist at MRRJ but will also assist at the Central Virginia Criminal Justice Academy.

To assist in effective facility operations, the Training Department has ensured the continued certification of 25 VCIN operators.

Over the next year the Training Department will continue to provide advanced training using state of the art equipment. The range has been very valuable in allowing the firearms instructors to work with officers that need additional training for qualifications. Realistic training will be completed using firearms training simulation and role playing scenarios which will allow the officers to experience “real life” situations. The new state of the art “firearms training facility” has been a great asset to all personnel that utilize it. The “firearms training facility” has allowed instructors to train officers in a setting where split second decisions have to be made in a training environment, and this will assist when faced with a high stress situation. The firearms training center will give the officers confidence in what they have been taught and allow MRRJ to build on the officers fundamental skills and decision making.

Number of Instructors/Operators



	CPR	Defensive Tactics	Firearms	General	Defensive Driving	VCIN
■ Number of Instructors/Operators	7	2	6	13	1	25

Commissary



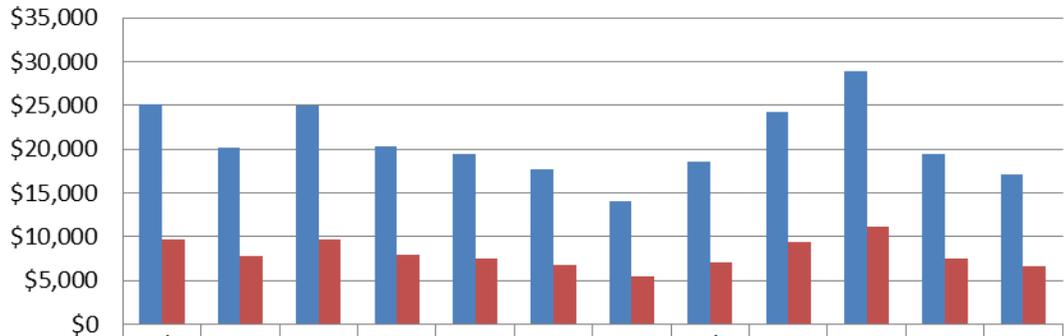
Elaine Roberts, Keefe Commissary Manager, began working at Brunswick Correctional Center as a Commissary Clerk on March 1, 1985, and was promoted to Commissary Manager on December 1, 1998. Commissaries across the state were privatized in December 2004 and Keefe Commissary got the contract at Brunswick Correctional Center. Mrs. Roberts became the Commissary Manager for Keefe Commissary on December 1, 2004. Brunswick Correctional Center closed in 2009 and she worked as Asst. Commissary Manger at Lawrenceville Correctional Center, until she was hired as the Commissary Manager when Meherrin River Regional Jail opened.

Mrs. Roberts has seen a lot of changes with commissary over the years and brings 28 years of experience with her to the Meherrin River Regional Jail.

During 2013-2014 fiscal year, Keefe Commissary provided all commissary services to the inmate population. When inmates are booked into the facility, any cash they have in their possession is taken by the booking officer and deposited in a Kiosk and deposited on the inmates account to be used during the inmates' incarceration. Once a week, inmates are allowed to purchase items from the jail commissary such as personal hygiene necessities, snacks, and clothing. A Jail ATM is located in the lobby so that family and friends may make a deposit for the inmates to use when purchasing commissary. The revenue generated from the sale of commissary is used to purchase items such as magazines, newspaper subscriptions, and recreational equipment that benefit the inmate population. During this fiscal year, \$250,241 Total Revenue and \$96,806 Total Commission was collected.

Commissary Sales

Total Revenue: \$250,241 / Total Commission: \$96,806



■ Total Revenue	25,071	20,253	25,041	20,393	19,424	17,696	14,032	18,511	24,298	28,885	19,444	17,193
■ Total Commission	9,719	7,846	9,727	7,902	7,524	6,816	5,439	7,155	9,402	11,168	7,482	6,626

Food Service Department



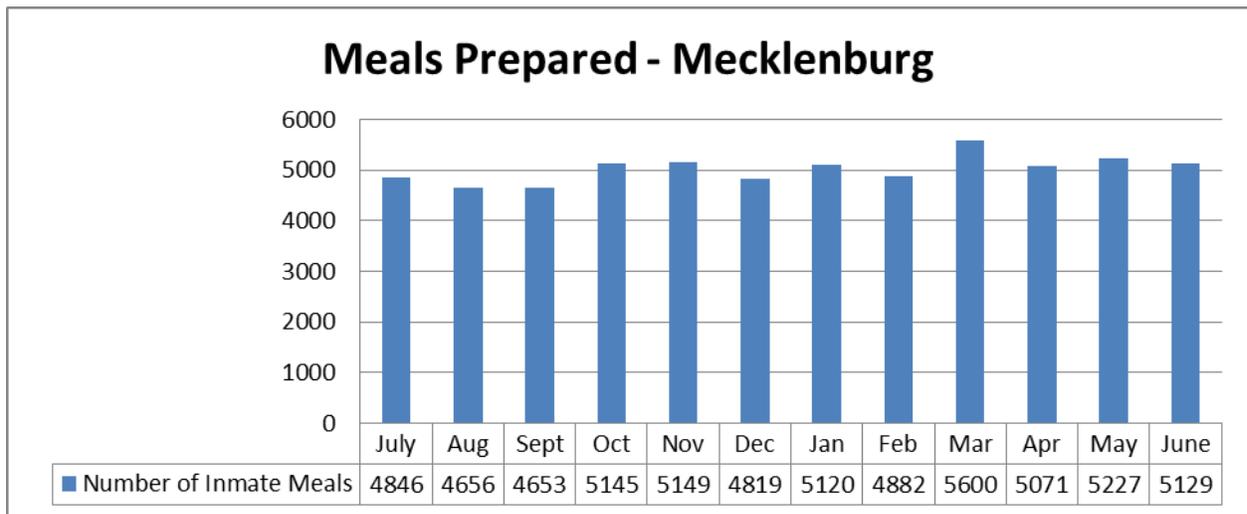
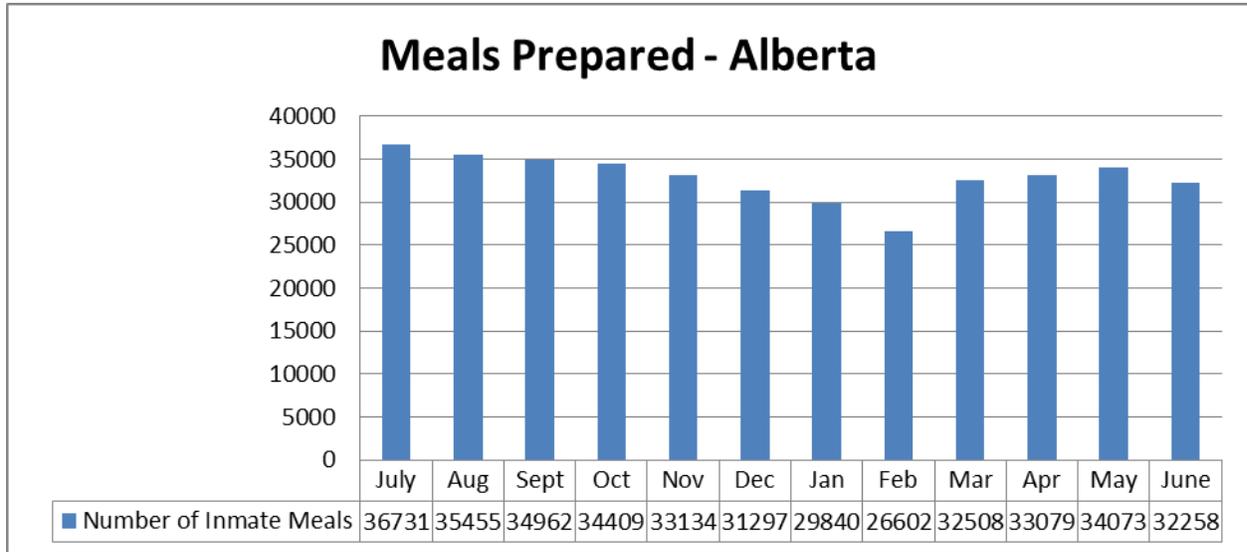
Rachel Hall, CBM Food Service Director, relocated here from northern Wisconsin. She has been in the food service industry for nearly 25 years, 10 years being in correctional food service. She came from Oneida County Jail, one of the largest county jails in northern Wisconsin. She served as Food Service Director for 9 years. Rachel served 2 ½ years as a Multi-Unit Director. She has traveled all over the country assisting with new site openings, training and re-training staff, as well as trouble shooting, evaluating and fixing problem facilities. She catered all of the state and county meetings for Oneida County and also catered a lunch for the state's attorney general. She has been awarded twice by CBM Managed Services, once for Outstanding Performance and once for Safety Awareness Above and Beyond. Rachel understands the challenges of working in a correctional environment and believes in strong leadership and teamwork.

On a daily basis, the Food Service Department prepares all inmate meals. All meals are prepared according to the guidelines set forth by the National Academy of Science and a registered dietician. Inmate meals are also monitored by the American Correctional Association to ensure they remain compliant with the daily guidelines. The Brunswick County Health Department routinely inspects the kitchen, all kitchen equipment, and storage areas on a semi-annual basis, to ensure that the facility meets all standards set forth by the health department.

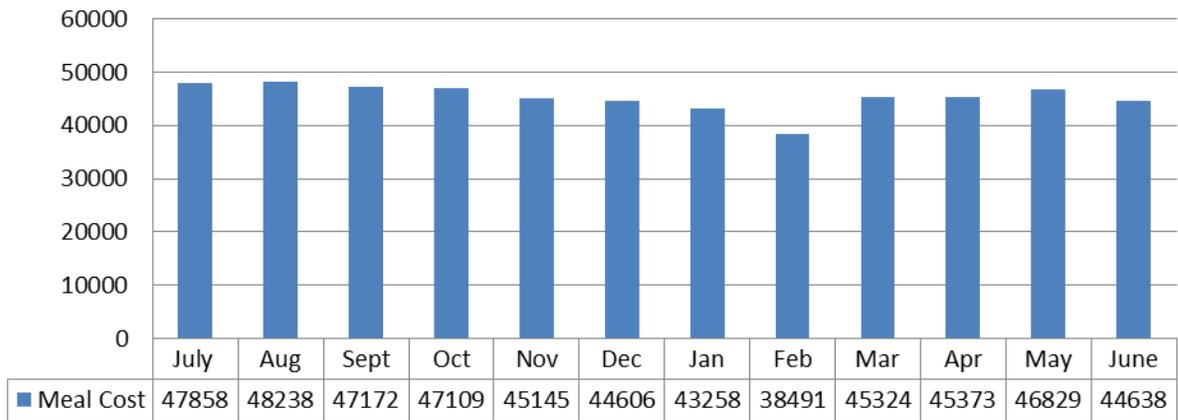
During July 1, 2013 to June 30, 2014, the Food Service Department prepared 394,348 inmate meals for the Main Facility and 60,297 inmate meals for the Satellite Facility. On a quarterly basis,

the inmate menu is reviewed and approved by the Superintendent in order to insure that the meal menu meets or exceeds nutritional guidelines.

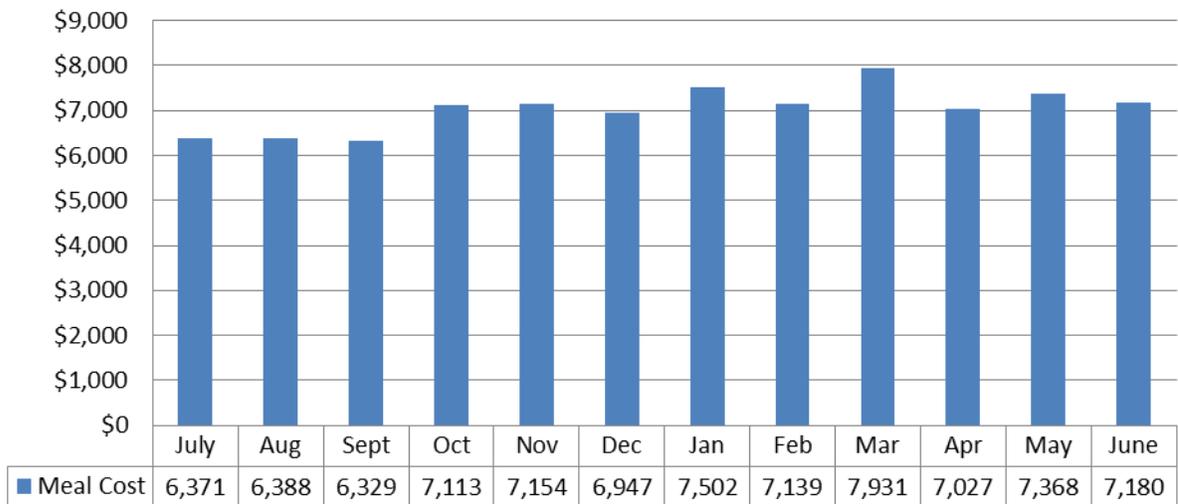
Under the guidelines of the Food Service Director and her assistants, inmates volunteer to learn skills, such as cooking and proper cleaning techniques.



Cost of Meals - Alberta



Cost of Meals - Mecklenburg



Transportation

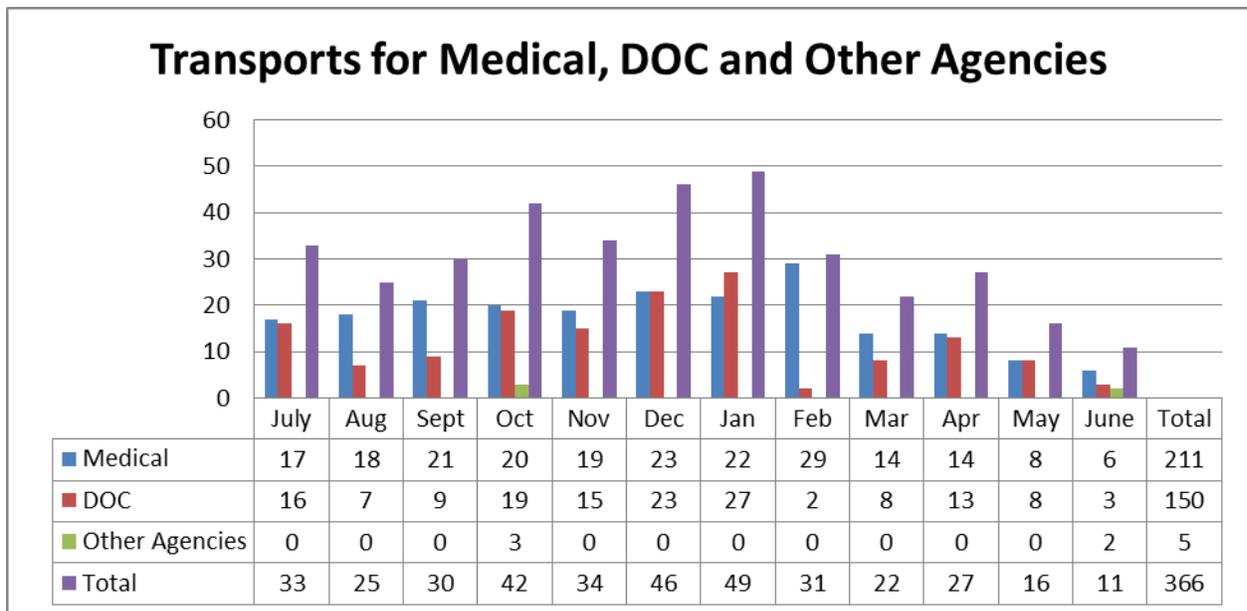
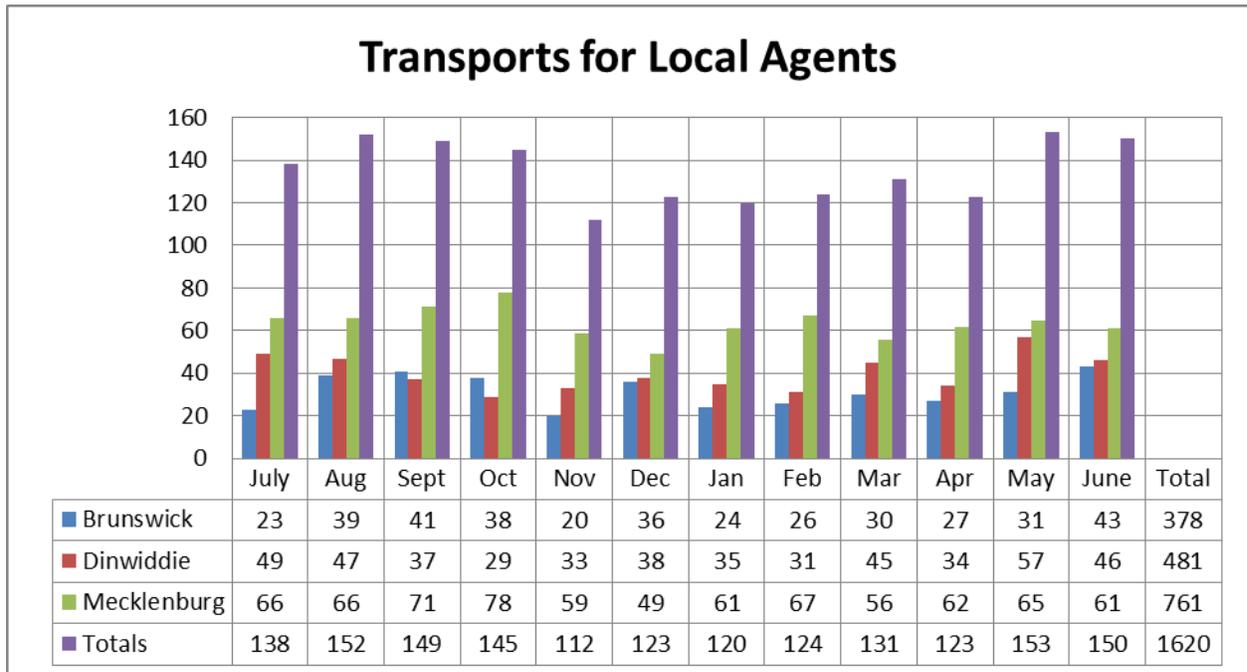


Officer Marek Stith, Transportation Officer, is the highlighted employee for the Transportation Department. He started working in corrections as Greensville Correctional Center in 2001 and was there until 2005. He started working at the Brunswick County Sheriff's Office in February 2005. While at Brunswick, he worked in Security at the Jail and graduated from the Central Virginia Criminal Justice Academy.

Officer Stith began working at the Meherrin River Regional Jail in 2012 when the jail opened. He began as a Transportation Officer and still continues in this role today. He has the responsibility of transporting inmates to court, medical appointments, DOC, and helps with the daily court list. He has completed the Officer in Charge Program, is a Defensive Tactics Instructor, a member of the MRRJ shooting team, and a General Instructor.

The Transportation Department of the Meherrin River Regional Jail consist of 1 (one) Sergeant, and 6 (six) officers. The Transportation Department provides safe and secure transportation of inmates to and from the Brunswick, Dinwiddie, and Mecklenburg County courts, the Virginia Department of Corrections (D.O.C), the local and regional jails, and medical facilities; Community Memorial Hospital located in South Hill Virginia and Medical College of Virginia/V.C.U. Medical Center located in Richmond Virginia, as deemed necessary.

The primary duty of the Transportation Department is to provide safe and secure transportation to and from the facilities. Personnel assigned to the Transportation Department receive specialized training in the use of firearms, defensive tactics, personal searches, high-risk transports and personal/public protection.



Operations

Classification



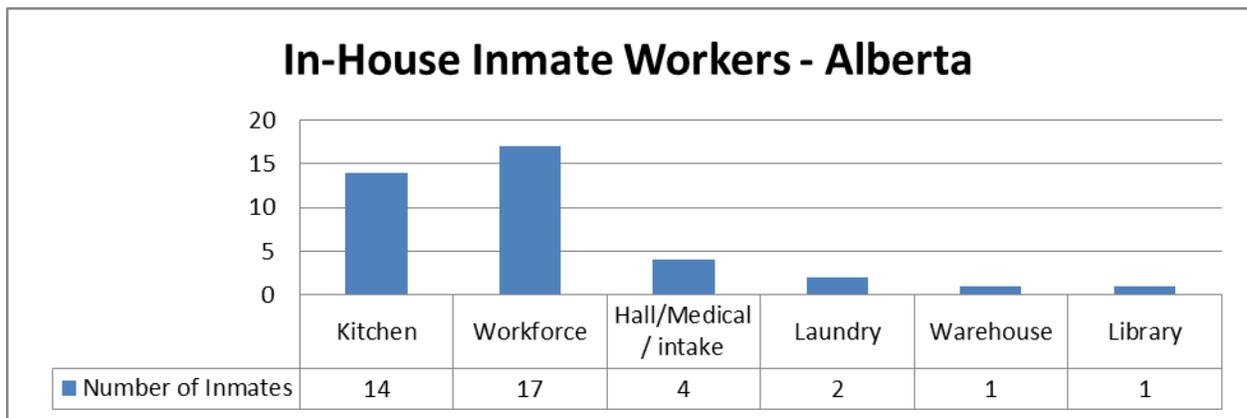
Officer Glenda Bradley, Classifications Officer, is the highlighted employee for the Classification Department. Officer Bradley was hired at Meherrin River Regional Jail on July 16, 2012. She attended the second basic jailor class for the Meherrin River Regional Jail at Central Virginia Criminal Justice Academy. After graduation she began work as a Jail Officer in October 2012 and worked minimum, medium, maximum, and segregation housing units. Her primary responsibilities were to make two security checks an hour, interact and supervise inmates in a proactive manner assuring that a safe, secure, sanitary, and orderly environment was maintained.

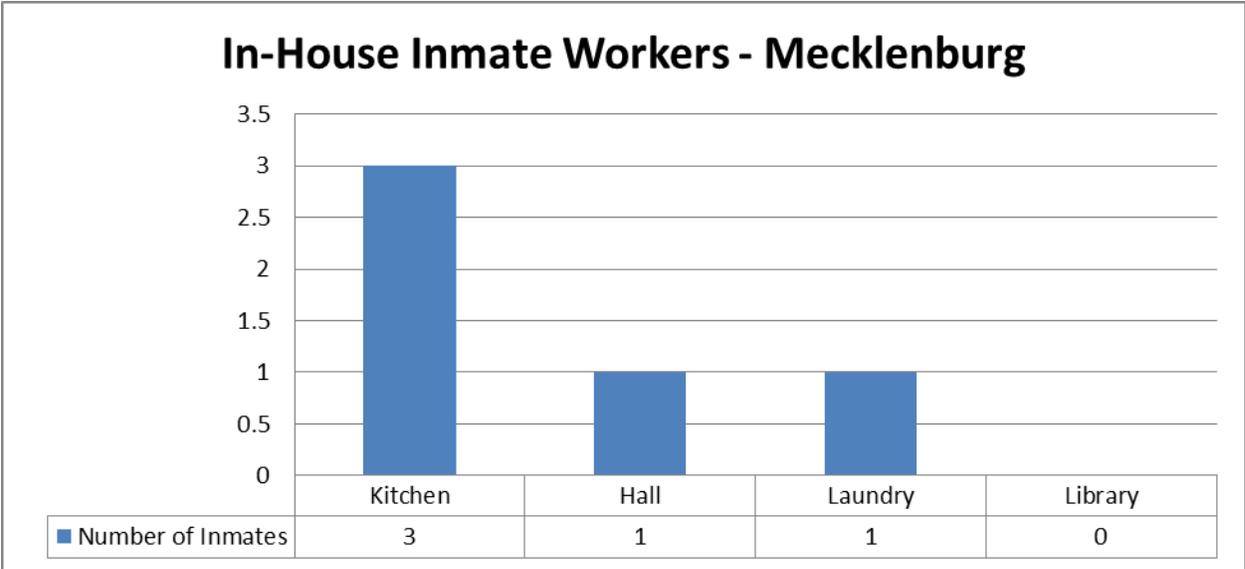
In May 2013, she became a Classification Officer and her duties changed slightly. She is now responsible for retrieving a computer-generated list of all inmates housed in Intake and ensuring newly committed inmates have been medically cleared before initiating the classification and housing processes. She is also responsible for running a Virginia Criminal Information Network (VCIN) and National Crime Information Center (NCIC) report, providing a rules and regulations handbook, and completing a classification Prison Rape Elimination Act questionnaire for each inmate. In addition to her classification duties, she also responds to emergency situations within the facility.

The primary goal of the Classification Section is to assign each new inmate to a custody level based on their current charges, criminal history, and medical condition. Once classified, inmates are placed either in Minimum, Medium, or Maximum custody.

Before moving an inmate into general population, the Classification Officer is responsible for ensuring that all inmates have been tested and cleared of having tuberculosis. Once the inmate has been cleared by our medical department, the Classification Officer then determines where inmates will be housed based on an interview conducted within the first 72 hours of the inmate’s arrival at the facility. Every ninety (90) days, inmates are re-classified to determine if their custody level can be changed to a higher or lower level.

The Classification Section also works closely with Security and Support Services to provide inmate workers within the facility. Inmate workers are responsible for maintaining cleanliness throughout the facility in accordance with guidelines established by the Department of Corrections and the American Correctional Association. Inmate workers are placed in their positions based on feedback provided by security and various other departments, as well as their previous work experience. Starting in July 2013 thru June 2014, there were a total of **39** inmate workers for Alberta and **5** inmate workers for Mecklenburg assigned on a monthly basis throughout the facility for inside work only.



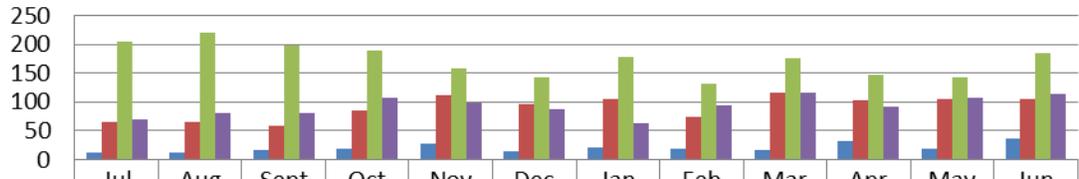


The Meherrin River Regional Jail classifies inmates based on three separate custody levels. Inmates who have committed non-violent offenses are placed in the least restrictive level, which is minimum custody. Inmates who have violent criminal histories and are currently incarcerated on violent offenses will be placed in the most restrictive level, which is maximum custody. Only inmates who are classified at the minimum or medium level of custody are eligible to become workers. The criminal history of the inmate will determine if they can become a worker inside or outside of the facility. Custody levels are determined by using a point scale system developed by The National Institute of Corrections. This system has proven to be widely successful in the classifying of inmates.

Meherrin River Regional Jail has policies and procedures in place to determine whether an inmate with behavioral, medical, or mental health issues has needs that are to be addressed. After the initial interview has been completed by the classification and medical staff, housing of each individual is determined based upon their recommendations. Inmates who could possibly be dysfunctional in general population because of medical or mental health issues are placed in protective custody. These inmates are closely monitored by the security staff and receive weekly assessments by the classification and medical staff to ensure their safety and determine if they may become eligible to be housed in general population.

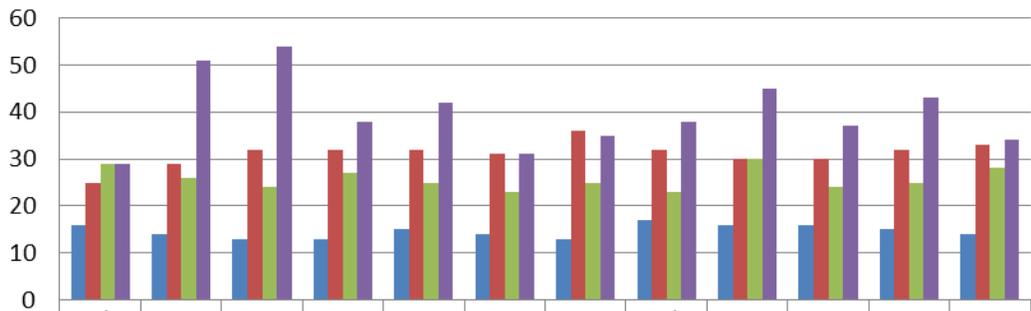
From July 1, 2013 through June 31, 2014, 3,405 inmates were classified at the Alberta Facility and 859 inmates were classified at the Mecklenburg Facility. Of that number of inmates classified in Alberta, 2,070 were minimum custody, 1,090 were medium custody and 245 were maximum custody. Of that number of inmates classified in Mecklenburg, 309 were minimum custody, 374 were medium custody and 176 were maximum custody. There were also an additional 1,587 inmates processed into the facilities, but were not classified due to being released prior to seeing classification.

Classification Statistics by Level of Security - Alberta



	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
■ Maximum	12	13	17	18	27	14	20	18	17	33	19	37
■ Medium	65	66	58	86	111	97	104	73	116	103	106	105
■ Minimum	205	221	198	188	158	142	178	131	175	147	142	185
■ Unclassified	69	81	80	108	98	87	63	95	117	91	108	113

Classification Statistics by Level of Security - Mecklenburg



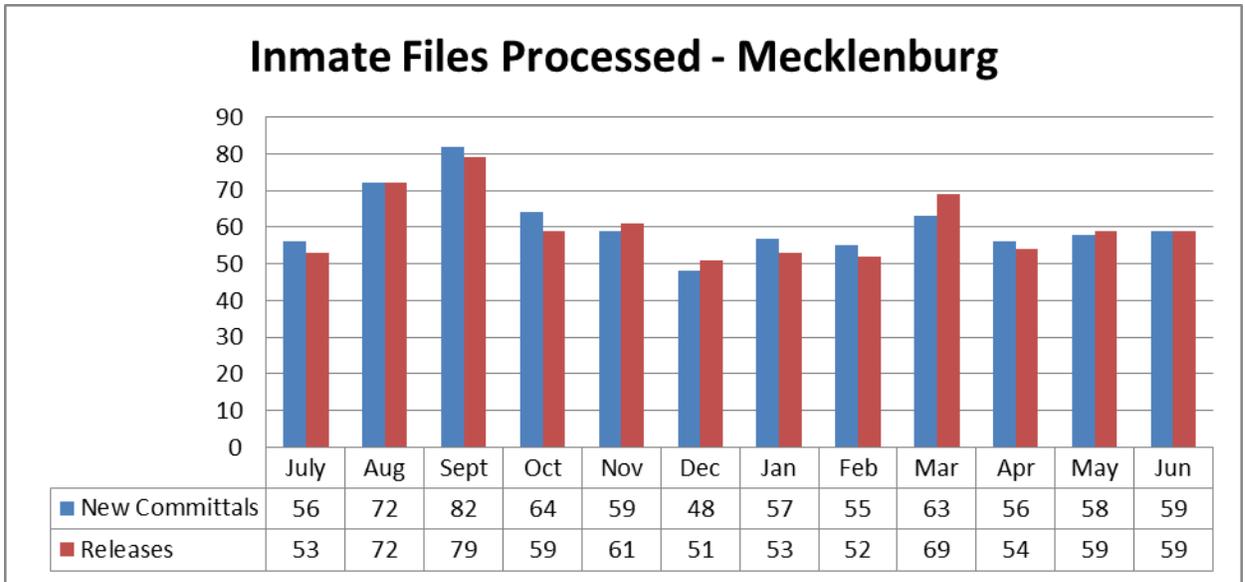
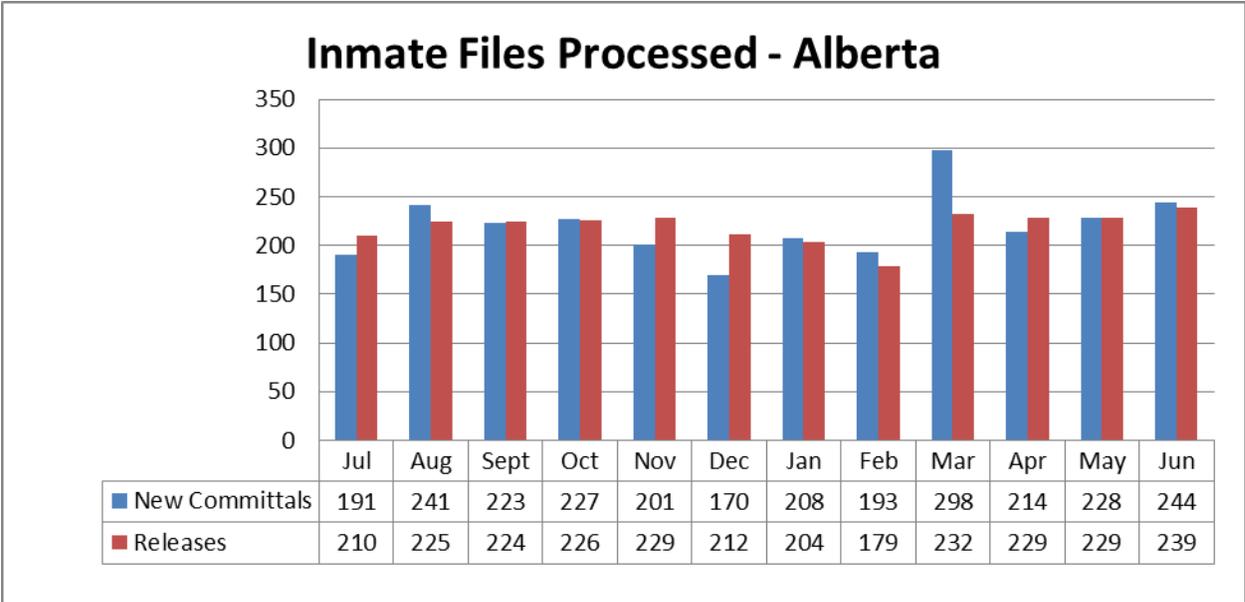
	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
■ Maximum	16	14	13	13	15	14	13	17	16	16	15	14
■ Medium	25	29	32	32	32	31	36	32	30	30	32	33
■ Minimum	29	26	24	27	25	23	25	23	30	24	25	28
■ Unclassified	29	51	54	38	42	31	35	38	45	37	43	34

Records



One of the most important sections in the jail is the Records Department. This department is responsible for entering all dispositions received from the courts, which determines if an inmate is eligible for release. The Records Department ensures that all court appointments are documented in the jail's computer system which ensures the inmate is present in the appropriate court on the correct date and time. This section of the facility also works closely with surrounding jurisdictions to make sure transport orders are received for court appearances and time for credit spent at other facilities is calculated during time computation.

The Records Department also reviews all booking information on newly committed inmates to ensure all charge and bond information is correct and that all necessary paperwork is in the folder before an inmate is released from the facility. From July 1, 2013 through June 30, 2014 the Alberta Records Department processed 5,276 inmate folders. Of those folders, 2,638 were new committals into the facility and 2,638 were inmates released from the facility. The Mecklenburg Records Department processed 1,450 inmate folders. Of those folders, 729 were new committals into the facility and 721 were inmates released from the facility.



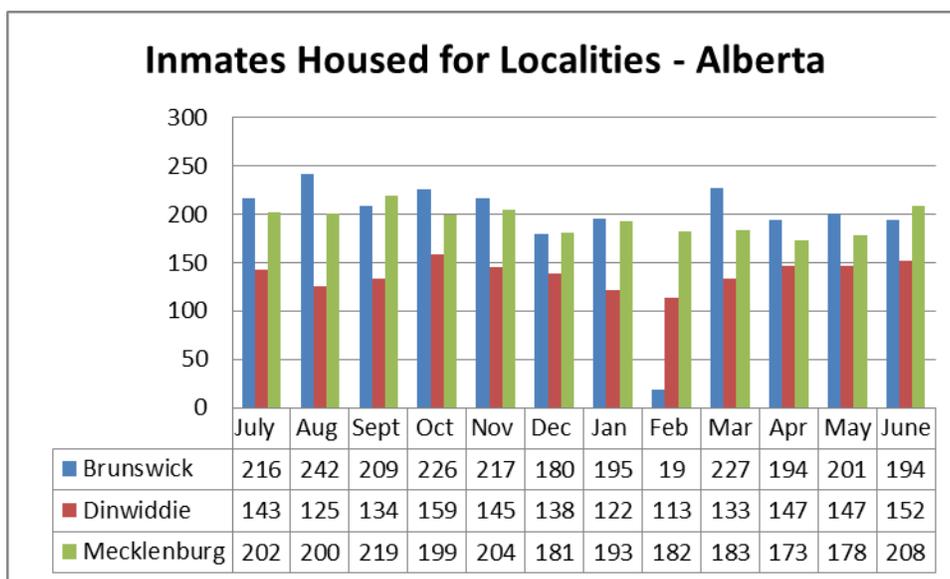
The Records Department is also responsible for keeping track of inmates who serve their time on the weekends. A “weekender” is someone who serves their incarceration Friday thru Sunday because of a work or school schedule. The Records Department keeps track of the days served so that the inmate is released on the correct day and time. Working closely with the Department of Corrections is crucial to the Records Department because it ensures that inmates are transferred to a state correctional facility in a timely manner based on the length of an inmate’s sentence and the severity of their charges. Inmates who remain at the facility sixty (60) days after being sentenced by the courts are considered to be “Out of Compliance”. This past fiscal year, there were 111 inmates housed here at Meherrin River Regional Jail in an “Out of Compliance” status.

Local Inmate Data System (LIDS)

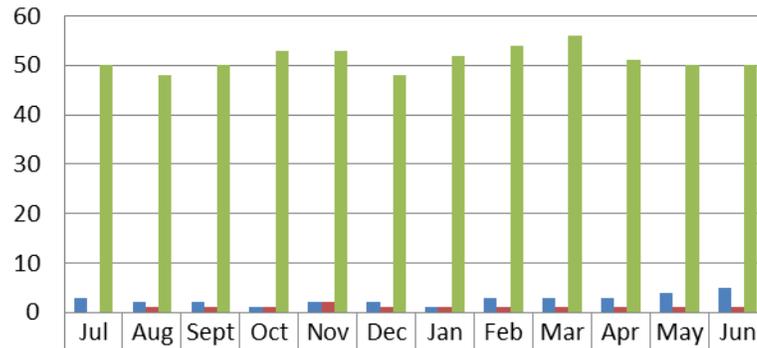
The primary goal of the LIDS Technician is to maintain inmate records on a daily basis. The LIDS Technician ensures the accuracy and integrity of all data entered into Meherrin River Regional Jail’s Jail Management System and the Virginia Compensation Board’s LIDS-CORIS system. Each inmate record is reviewed to ensure that all data, including the commitment and/or release dates, demographic information, and court dispositions, is entered properly so this information can be submitted accurately to the Virginia Compensation Board. Per Diem payments are paid to the facility based on the information uploaded to the LIDS-CORIS system.

The LIDS Technician is responsible for the monthly reconciling of all detainees and their respective days served for each locality that Meherrin River Regional Jail serves. If any inconsistencies or errors are found, they are corrected and the total number of days is certified and approved within the LIDS-CORIS system, then submitted to the Virginia Compensation Board for approval.

The Meherrin River Regional Jail is audited, at a minimum of every two years, by the Virginia Compensation Board to ensure that the facility is in compliance with the guidelines that the Board has established.

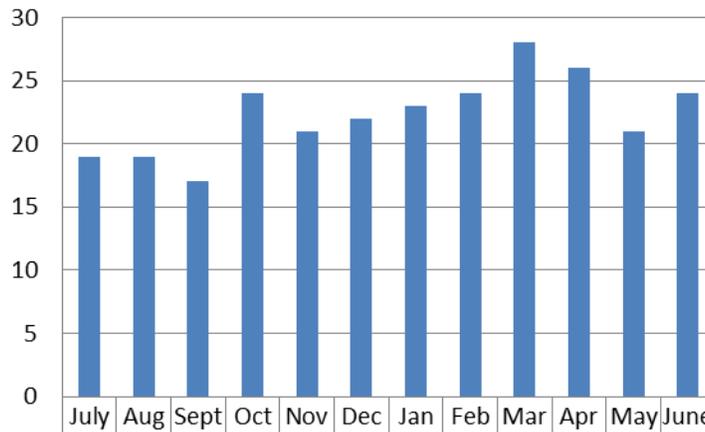


Inmates Housed for Localities - Mecklenburg



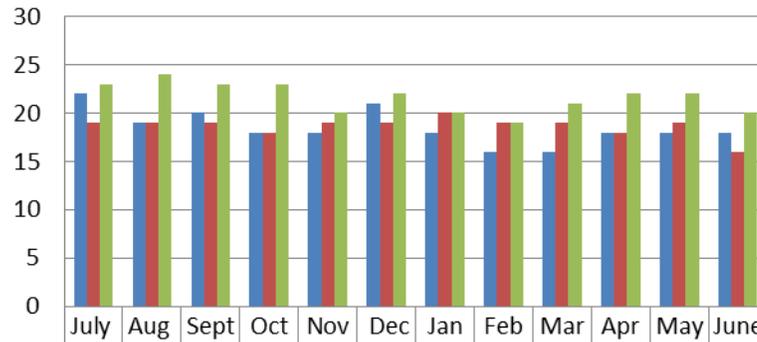
■ Brunswick	3	2	2	1	2	2	1	3	3	3	4	5
■ Dinwiddie	0	1	1	1	2	1	1	1	1	1	1	1
■ Mecklenburg	50	48	50	53	53	48	52	54	56	51	50	50

Average Length of Stay (by days) - Mecklenburg



■ Monthly Average	19	19	17	24	21	22	23	24	28	26	21	24
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Average Length of Stay (by days) - Alberta



	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
■ Brunswick	22	19	20	18	18	21	18	16	16	18	18	18
■ Dinwiddie	19	19	19	18	19	19	20	19	19	18	19	16
■ Mecklenburg	23	24	23	23	20	22	20	19	21	22	22	20

Inmate Visitation



Family/Friends Visitation



Inmate Visitation

Meherrin River Regional Jail encourages each inmate to maintain contact with their family and friends through bi-weekly visits. Visitation is allowed Monday through Friday, and is scheduled between two and seven days in advance by the visitor using the visitation scheduling system. Each inmate can have no more than two onsite visits per week, but only one per day. The visits can last from thirty minutes to one hour depending on the visitor's living distance from the facility.

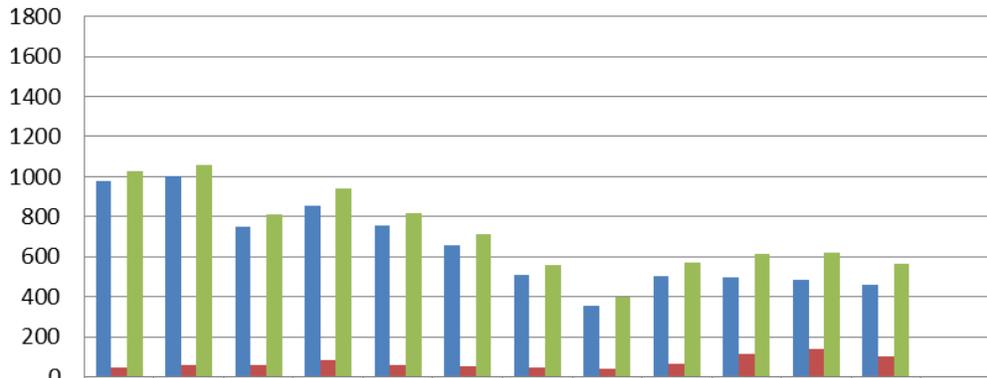
Family and friends will visit with the inmate via video conference from the Visitation Center located in the Lobby of each facility. When the visit begins, the inmate and visitors will be connected by computer and they can see and talk to each other. For convenience, the visitors may visit at either the Main Facility in Alberta or the Satellite Facility in Boydton for on-site video visits with inmates at either facility.

Only attorneys and law enforcement personnel are allowed direct contact visits with inmates. Attorney visits have to be scheduled with the visitation officer and are held in rooms that provide attorney-client privacy.

In November 2013, MRRJ began offering Internet Visitation. This is a paid service offered to family, friends, and attorneys to visit with the inmate from the comfort of their home or office. Children can also visit without being exposed to the harsh reality of a jail setting. MRRJ allows up to five Internet visits per week for each inmate from family and friends. Internet visitation is a great solution for those who have extended distances to travel to the facility.

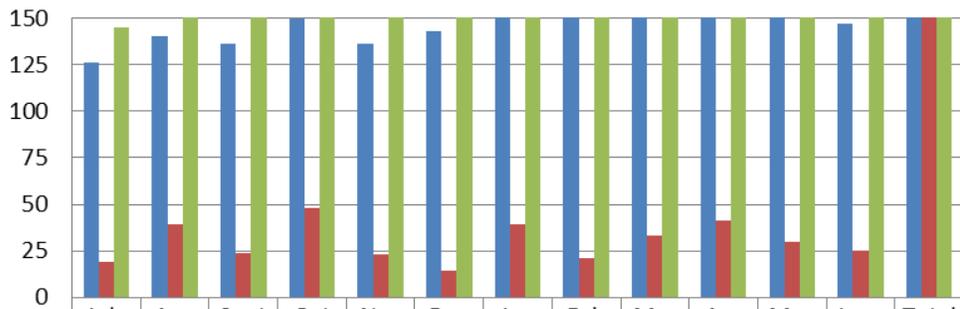
During the period of July 1, 2013 thru June 30, 2014, there were 8,687 visitors recorded at the Main Facility and 2,277 visitors at the Satellite Facility. Of those visits, 8,687 were visits from family and friends and 878 were from attorneys at the Main Facility and 1,921 were visits from family and friends and 356 were from attorneys at the Satellite Facility.

Visitation Conducted - Main Facility



	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total
Personal Visits	979	1000	749	854	756	657	512	353	506	498	482	463	7809
Professional Visits	48	59	61	84	61	53	46	43	67	115	139	102	878
Totals	1027	1059	810	938	817	710	558	396	573	613	621	565	8687

Visitation Conducted - Mecklenburg



	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total
Personal Visits	126	140	136	150	136	143	167	154	199	245	178	147	1921
Professional Visits	19	39	24	48	23	14	39	21	33	41	30	25	356
Totals	145	179	160	198	159	157	206	175	232	286	208	172	2277

Medical Department

Angela Powell, RN, HSA

Jeff Paul, RN, DON

Medical Personnel

Dr. Vijay Raj, Physician/Medical Director

Dr. Rakesha Sood, Psychiatrist

Dr. Angela Melton, DDS

Maurita Johnson, LPN

Louise Blount, LPN

Crystal Bowen, LPN

Shanise Easter, LPN

Monica Wright, CMA

Virgie DeBerry, Administrative Assistant

Shelia Abernathy, Medical Records

Michael Henning, ARNP

Rosla Johnson, ARNP

Leigh Barnette, CMHP

Sara Clary, LPN

Samantha Lafoon, LPN

Pam Smiley, LPN

Shawna Macklin, LPN

Chandra Lee, CMA

Heather Kidd, CMA

Director of Nursing



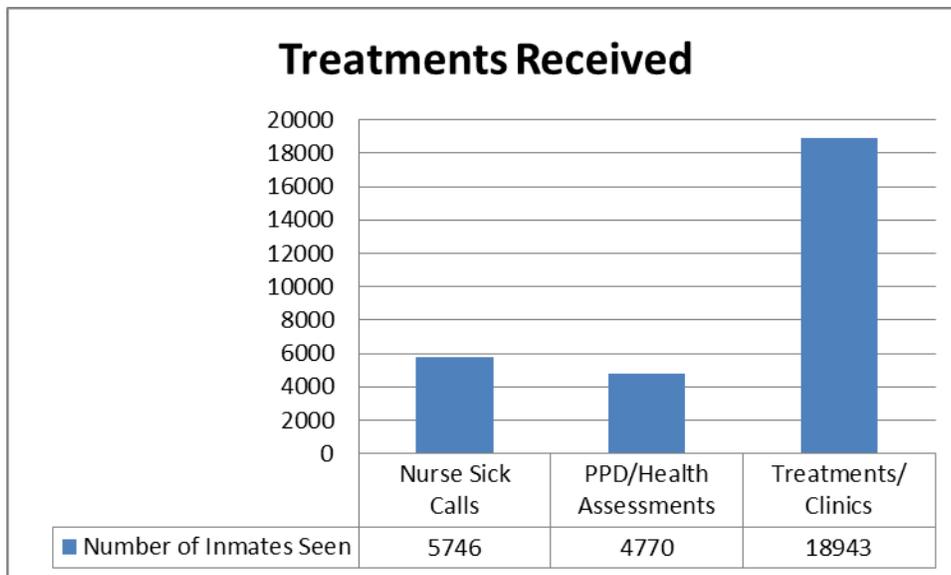
Jeff Paul, Director of Nursing, is the highlighted employee for the Medical Department. He lives in Lunenburg and has been a nurse for 11 years. Prior to nursing, Jeff was a Sergeant with DOC at Sussex 1 State Prison and then a Deputy Sheriff in Lunenburg County. He still serves as a part time Deputy Sheriff.

Jeff started nursing as an Operating Room Nurse before being promoted to Charge Nurse of the Special Procedures Unit. Jeff is currently the Director of Nursing for Armor Correctional Health Services at Meherrin River Regional Jail. He supervises the nursing staff, does health assessments on patients, answer grievances, monitor daily logs, review charts, etc. He also acts as the liaison for communication between medical and security to ensure the implementation of quality healthcare to the inmate population with as little interference with daily security operations as possible.

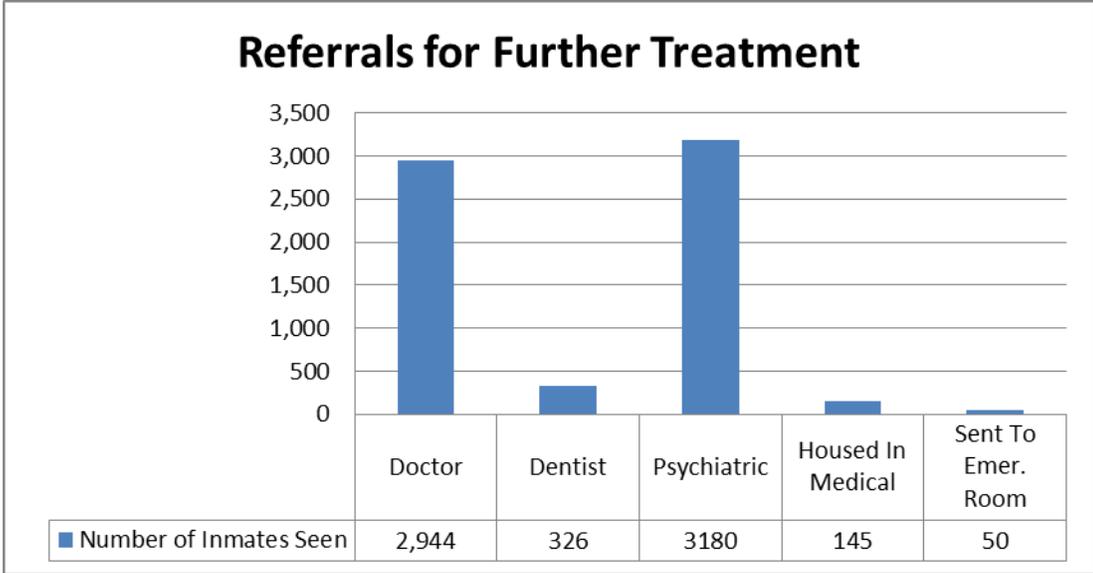
The Medical Department's primary mission is to provide quality health care to all inmates. Our services include not only general health care but also dental care and mental healthcare services.

The Medical Department consists of one (1) Physician, one (1) Psychiatrist, one (1) Dentist, one (1) Nurse Practitioner, two (2) Registered Nurses, eight (8) Licensed Practical Nurses, three (3) Certified Medication Aids, one (1) Mental Health Professional, one (1) Administrative Assistant and one (1) Medical Records Personnel.

Daily operations include four (4) pill calls, sick calls, wound treatment clinics, blood pressure checks, and blood sugar checks as well as emergencies that may occur. The Medical Department also coordinates with local hospitals and clinics making arrangements for inmates to go to outside medical resources when their problems require treatments beyond the scope of the department’s practice. The Medical Department also educates inmates on options for Mental Health and Health Care follow ups when released from incarceration.

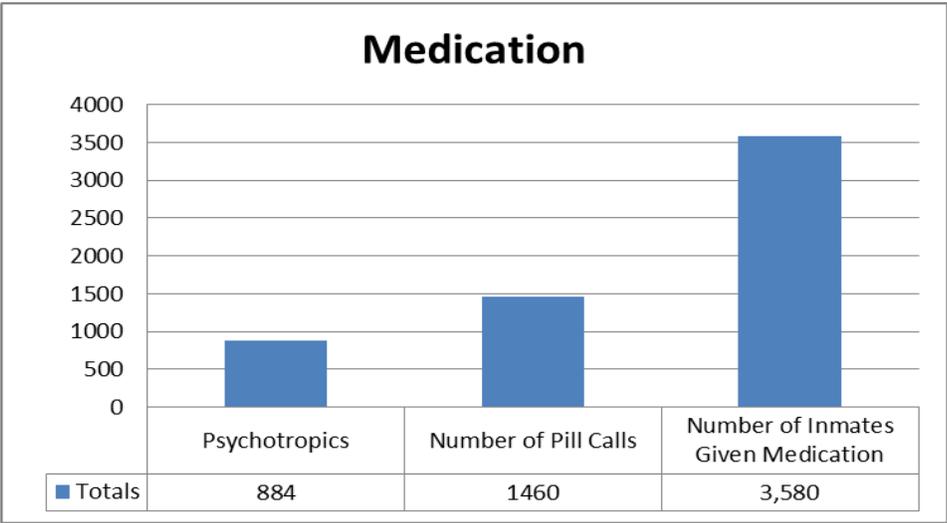


The medical department continues to be a busy place. The number of sick calls totaled **5,746**. In addition, **4,770** PPD’S / Health Assessments were performed, as well as **18,943** treatments / clinics. We are currently seeing inmate population with chronic health problems. We are currently providing continual assessments, education, and support to those with such issues as Infectious Disease, Hypertension, Diabetes, and Psychiatric Illness. Dr. Paul Ohai and Nurse Practitioner Rosla Johnson have had over **2,944** inmate visits and addressed a wide array of illnesses. Once seen by the doctor, a plan of care is put in place which includes maintaining medication compliance, follow up care, and proper education.



Upon the approval from the Superintendent and Dr. Ohai, the Medical Department offers a “Keep on Person” (KOP) medication program allowing responsible inmates with minor health problems to keep medications with them in their cells and take them on their own as needed. During the period of July 1, 2013 to June 30, 2014, **3,580** inmates were given medication, either through Pill Call or the KOP Program. We hope that giving the inmate a little responsibility for their own healthcare will increase the likelihood of medication compliance once they are released.

The Medical Department continues to be a demanding fast paced environment. The success of the department is a result of the dedicated teamwork of our skilled medical staff. The department sets very high goals and standards to provide the highest quality of medical care to our inmate population.



Employee Recognition

The Meherrin River Regional Jail strives to recognize officers who have received special recognition for achievements, not only in jail operations, but also in various off-site activities.

This year, the facility continues to recognize these employees that have made the facility shine in the community. The following employee has demonstrated dedication to excellence, and true professionalism, reflecting greatly on the facility. The facility commends this individual for his accomplishments, and is certain he will continue to strive for excellence.

Employee of the Year



Officer Stephen Smith, Safety and Standards Officer, started his career with the Meherrin River Regional Jail on July 16, 2012. Officer Smith is an essential member of the Meherrin River Regional Jail team.

Since coming to Meherrin River Regional Jail, he has continued to show a sincere desire to strive for excellence. He is always more than willing to do whatever he can to get the job done. His dedication is unparalleled and he does an outstanding job keeping files for DOC audits, USMS audits and PREA along with other duties. Officer Smith was selected Employee of the Quarter for the Second quarter of 2014. With his outstanding work performance and dedication to the facility, he was selected to be the 2014 Employee of the Year.