

Meherrin River Regional Jail Authority Board Meeting Minutes

Thursday, November 6, 2025

The Meherrin River Regional Jail Authority Board held their meeting in the Meherrin River Regional Jail Board Room.

I. Call To Order

Members Present are as follows:

Kevin Massengill, Dinwiddie County Administrator
Captain Steve Kennedy, Dinwiddie County Sheriff's Office
Casey Dooley, Dinwiddie County Board of Supervisors
Leslie Weddington, Brunswick County Administrator
Major Brent Evans, Mecklenburg County Sheriff's Office
Alex Gottschalk, Mecklenburg County Administrator
Tom Tanner, Mecklenburg County Board of Supervisors

Others in attendance are as follows:

Rodney Jacobs, Superintendent
Brendan Hefty, Hefty, Wiley & Gore, P.C.
Jennifer Derrenbacker, Finance Director
Shelley Slaughter, Executive Secretary

II. Approval of Agenda

Tom Tanner made a motion to approve the November 6, 2025 agenda. Leslie Weddington seconded the motion. All members present voted in favor of the motion.

III. Approval of Minutes

Major Brent Evans made a motion to approve the August 7, 2025 Board Meeting Minutes. Tom Tanner seconded the motion. All members present voted in favor of the motion.

IV. New Business

A. Attorney's Report

1. Remote Participation Policy – The Jail currently has a Remote Participation Policy that was adopted in November 2024 that allows members to call in remotely as long as there is a physical quorum, up to twice a year. State code states this policy must be adopted annually.

Leslie Weddington made a motion to adopt the Remote Participation Policy as presented. Alex Gottschalk seconded the motion. All members present voted in favor of the motion.

B. Superintendent's Report

1. Monthly Status Report – The monthly report for the months of August 2025 through October 2025 were presented and discussed.

We are currently at 51 shift vacancies, which is the lowest since COVID. A total of 7 staff members were hired last month to include 5 Jail Officers, 1 Food Service Tech and 1 Investigator. There are a few more that should be starting soon as long as physicals are passed, background checks clear and drug tests clear. Our most recent hires have mostly been from our localities and are younger adults that seem to want to make this their career and not only a stepping stone for other law enforcement positions.

2. Part-Time Employees Policy – We have been looking into implementing a Part Time Policy for some time. This policy will allow the Superintendent to hire part-time employees as necessary. DCJS has provided us with their recommendations as to what certified officers will need and Jennifer Derrenbacker has verified VRS rules and confirmed Anthem's requirements with McGriff, such as the number of hours employees can work, and are listed in the policy as well. Tom Tanner made a motion to adopt the Part-Time Employee Policy as presented. Casey Dooley seconded the motion. All members present voted in favor of the motion.
3. Annual Comprehensive Financial Report FY25 – The Annual Comprehensive Financial Report was distributed for review. Robinson, Farmer, Cox Associates conducted fieldwork in September. They finalized their audit of our financial statements on November 3, 2025. The Jail received an unmodified opinion, which is the best we can receive. The Jail's Net Operating Position for FY25 increased \$2,679,870 and our Unrestricted Net Position as of June 30, 2025 is \$20,786,686. This report will be on our website by tomorrow. We are no longer required by the APA to run a full condensed version of the Jail's financial statements in the newspaper, but we must run a statement directing the public to our website to view the financial statements. This will run in the Brunswick Times Gazette in the next 2 weeks.
4. Quarterly Financial Report – 1st Quarter FY26 – The quarterly report as of September 30, 2025 was presented. As of September 30, 2025, we have collected 20.76% of our budgeted revenues and spent 19.11% of our budgeted expenses. Expenses are slightly lower than revenues due to lower ADP and staff vacancies. At the end of the first quarter, ADP was 234 with Brunswick accounting for 26.4%, Dinwiddie 29.1% and Mecklenburg 44.5%.

As of September 30, 2025, the Actual True-Up shows Brunswick would receive a refund of \$12,008, Dinwiddie would receive a refund of \$639, and Mecklenburg would owe \$12,647. The Projected True-Up as of June 30, 2026 shows that Brunswick would receive a refund of \$47,641, Dinwiddie would receive a refund of \$2,536 and Mecklenburg would owe \$50,177.

5. Annual Report – The 2025 Annual Report has been finalized. This report is updated annually and highlights all divisions within the Jail. Trends, accomplishments and statistics are

reported for the divisions and for the Jail as a whole, as well as highlighted employees. This report will be posted on our website after today's meeting.

V. Next Meeting

The next Board meeting has been scheduled for Thursday, February 19, 2026, at 12:30 p.m. at the Meherrin River Regional Jail Board Room. Lunch will be provided.

VI. Adjourn

There being no further business, a motion was made by Tom Tanner to adjourn the meeting. Leslie Weddington seconded the motion. All members present voted in favor of the motion.